

WARWICK DISTRICT COUNCIL

TO: LEISURE COMMITTEE - 21st September 1999

SUBJECT: Newbold Golf Course - Appointment of new Golf Professional Contract

FROM: HEAD OF LEISURE AND AMENITIES

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform members of the spokespersons decision in awarding the new Golf professional Contract for Newbold Comyn Golf Course.

2. BACKGROUND

- 2.1 As many of the Leisure Committee Councilors are aware, the decision was taken to tender the Golf Professional Services at Newbold Comyn Golf Course, enabling the Council to test the golf industry market.

- 2.2 This also coincides with the retirement of our current Golf Professional, Mr Don Knight, who has committed 26 years service to Warwick District Council, since the construction of the Golf Course in 1973. Don Knight has been significant in his efforts in making Newbold Comyn Golf Course one of the best municipal Courses in the midlands, if not in the country. His enthusiastic, warm friendly approach has made him one of the most popular characters around, always happy to get involved with your Officers in resolving problems and delivering the high level of Service our customers expect.

Don Knight officially stands down from his position on the 30th September 1999 as the new contract begins. Members are asked to recognise Don's services over this period in a letter of thanks through the Chair of Leisure and Amenities.

- 2.3 The contract was offered out to tender in February and five expressions of interest were returned all of the highest quality.
- 2.4 The evaluations were undertaken during July and August, from which recommendations were given to a meeting of spokespersons on Thursday 26th August 1999.

3. CURRENT SITUATION

- 3.1 Officers recommendations were accepted by the Spokespersons and the decision was taken to award Mr Ricky Carvell, PGA Golf Professional the Contract.
- 3.2 Your Officers are in discussions with Mr Carvell with regard to the lead in period to the start of the contract on 1st October 1999, so that a smooth handover can be achieved.
- 3.3 Mr Carvell is currently the Assistant Professional at Newbold Comyn Golf Course. He

has held this position for some eight years in which time he has been able to gain valuable experience in this field.

3.4 Mr Carvell submitted an excellent tender application, having given method statements

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3.5 Mr Carvell offered a tendered cost of £10,500.00 + VAT per year for the Contract, which is considered to be very competitive. Considering the level of service required throughout this contract, your Officers feel that this was good value for money. Mr Carvell also demonstrated his ability to make such a bid viable.

4 COST IMPLICATIONS

4.1 There is a slight increase in cost of just £516.00 more than is currently budgeted for, although the level of service offered will also be increased.

5 KEY ISSUES

5.1 This Contract supports the Key Issues of Economic Development.

6 ACTION REQUIRED

6.1 Members are asked to note the report.

Darren Bennett - Contract Manager (Grounds Maintenance)

CONTACT OFFICERS:	Dale G. Best	01926 317850
	Darren Bennett	01926 317859
	Stewart Seymour	01926 317864
	Nigel Bishop	01926 317853

Areas in District effected: Newbold Comyn Golf Course - All Wards