

AUDIT AND RESOURCES SCRUTINY COMMITTEE

DRAFT WORK PROGRAMME 2003/04

- MAY** *Event jointly with other Scrutiny Committees with the External Auditors on the Role of Scrutiny*
- Asset Management Plan
Equalities Best Value Review
Warwick Race Equality Council
St. Mary's Lands (Executive)
- JUNE** *Event (to be co-ordinated with other scrutiny committees, on the role of the overview and scrutiny function, to include what is expected of members)*
- Consideration of New Corporate Strategy (if available)*
- EFQM Peer Assessment/CPA
Financial Strategy
Printing Review
Audit Controls for 2002/03
- JULY** *Review of one Executive decision from 2003/04*
- Public Interest Debate (away from WDC civic buildings; theme and location to be determined and publicised), followed by normal committee business, e.g.*
- Rating Relief Grants and Support in Kind (Public Interest Debate) – format and location to be determined
- Asset Management Plan
- AUGUST** *Portfolio Holders held to account on Quarterly Performance information (in select committee format).*
- Performance and Summary of Internal Audit recommendations in second quarter
- SEPTEMBER** Business Ratepayer Consultation
Asset Management Plan
Member Services Review
Jephson Gardens
Catering at Jephson Gardens and Pump Rooms

<u>OCTOBER</u>	<p><i>Relevant thematic Action Plan debated with invitees from range of agencies.</i></p> <p>Quality Strategy Complaints Procedure Marlborough House costs</p> <p><i>The New Corporate Strategy (implications for this committee)</i></p>
<u>NOVEMBER</u>	<p><i>Portfolio Holders held to account on Quarterly Performance information (in select committee format).</i></p> <p>Asset Management Plan</p> <p>Internal Audit Performance and Summary of Recommendations in second quarter</p>
<u>DECEMBER</u>	<p><i>Event (to be co-ordinated with other scrutiny committees, - Review of Service Plans for 2004/05?).</i></p> <p><i>Progress on Best Value Reviews</i></p>
<u>JANUARY</u>	<p><i>Portfolio Holders held to account on Quarterly Performance information (in select committee format).</i></p> <p><i>Event (to be co-ordinated with other scrutiny committees)</i></p> <p>Citizens Panel Asset Management</p>
<u>FEBRUARY</u>	<p>Business Ratepayer Consultation</p> <p>Audit Performance and Recommendations in third quarter</p>
<u>MARCH</u>	<p><i>Event (to be co-ordinated with other scrutiny committees)</i></p> <p>Audit Plan 2004/05</p> <p><i>Corporate Strategy (review)</i></p>
<u>APRIL</u>	<p><i>Event (to be co-ordinated with other scrutiny committees)</i></p> <p><i>“End of Term” report on Scrutiny Committee activities 2003/04</i></p> <p><i>Proposed Work Plan 2004/05</i></p>
<u>MAY</u>	<p><i>Portfolio Holders held to account on Quarterly Performance information (in select committee format).</i></p> <p>Asset Management</p>

JUNE

Audit Performance and Recommendations in fourth quarter

Annual audit report on Controls 2003/04

N.B. (1) items above in *italics* are matters common to all three scrutiny committees.

N.B. (2) co-ordinated training nights for all scrutiny committees might include the following (additional to the suggested themes above) –

Budget;
Local Plan;
Standards;
The Information Agenda (Fol and DP);
The Constitution;
EFQM Peer Assessment and CPA; and
Community Plan and LSP.