

Asset Compliance Committee Tuesday 28 May 2024

A meeting of the above Committee will be held in Shire Hall, Market Place, Warwick on Tuesday 28 May 2024, at 6.00pm.

Councillor H Adkins
Councillor A Barton
Councillor A Boad
Councillor K Dickson
Councillor K Dray

Councillor J Falp
Councillor K Gorman
Councillor R Hales
Councillor H Yellapragada
Councillor P Phillips

Emergency Procedure

At the commencement of the meeting, the emergency procedure for Shire Hall will be announced.

Agenda

1. Appointment of Chair

To appoint the Chairman of the Committee for the remainder of the municipal year 2024/25.

2. Apologies for Absence

To receive apologies for absence from any Councillor who is unable to attend.

3. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

4. Minutes

To confirm the minutes of the meeting held on 26 February 2024. **(Pages 1 to 3)**

5. Asset Compliance Plan Progress

To consider a report from Neighbourhood & Assets.

(Pages 1 to 4)

(a)	Appendix 1 – Highlight Report and Action Plan	(Pages 1 to 26)
(b)	Appendix 2 – Compliance Dashboard Summary	(Pages 27 to 27)
(c)	Appendix 3 – Compliance Board – Risk Register	(Pages 28 to 31)
(d)	Appendix 4 – Note to Compliance Board	(Pages 32 to 32)

6. **Update on Licenses for Software used by the Compliance Team**

To consider a verbal update from Neighbourhood & Assets.

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For enquiries about specific reports, please contact the officers named in the reports. You can e-mail the members of the Committee at assetcompliancecommittee@warwickdc.gov.uk

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