

ENVIRONMENT AND ECONOMIC POLICY COMMITTEE

Minutes of the meeting held on Wednesday 8 June 2005, at the Town Hall, Royal Leamington Spa at 6.00 p.m.

PRESENT: Councillors Mrs Blacklock, Mrs Compton, Copping, Mrs Edwards, Mrs Knight and Short.

117. APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor Mrs Compton be appointed as Chairman for the ensuing year.

118. DECLARATIONS OF INTEREST

There were no declarations of interest

119. WORK PLAN FOR 2005/06

The Committee considered a report from Members' Services on the work plan for 2005/2006 and the approach to carrying out the work of the Committee.

Following agreement by Council, in May 2005, to amend the Overview & Scrutiny arrangements there was a need to disassemble the work plans of the previous Overview and Scrutiny Committees and bring them back together for consideration by the new Committees.

The new arrangements had also included amended responsibilities for the Committee. These were, reviewing previous decisions, developing council policy and looking at specific issues and problems within service areas.

Taking into consideration the area of working and responsibilities for the Committee, a suggested work plan had been compiled, detailing potential ways of undertaking the scrutiny and was attached as an appendix to the report.

The Committee were asked to consider any items which fell within their remit which had been considered by the Executive in the previous municipal year which they thought should be scrutinised by this Committee.

RESOLVED that

- (1) the content of the report be noted;
- (2) the distribution of information reports be investigated as it was felt that the Members' Weekly Bulletin was not sufficient for this service because it took too long to download and it was difficult to print off individual pages/articles;

ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

- (3) in future this Committee considers any items on the forthcoming Executive agenda, which falls within their remit, which have a significant impact or are a cause for concern;
- (4) the work plan attached as appendix A be adopted for the ensuing year; and
- (5) in future all working parties and sub groups of this committee, verbally update the Committee at each of its meetings on the progress being made on their respective reviews.

(The meeting ended at 8.10 pm)

ENVIRONMENT & ECONOMIC POLICY COMMITTEE
Work Programme 2005/06

| Title of Review | Area of investigation | Format | Lead Officer | Councillors | Start date | Completion date |
|---|--|--|---------------------|----------------------------|-------------------|---------------------------|
| Planning Training/ Member Development | To review the Planning Committee Training programme | To liaise with the Chair and Vice Chair of Planning and report the findings to this Committee and the Member Development Programme Group | John Archer | Mrs Compton and Mrs Knight | June 05 | Initial report to July 05 |
| Tourism | | Update report to July meeting from the Lead Officer on how the review has progressed to date | Dennis Stanley | Mrs P Edwards | | To be confirmed |
| Energy Management | To investigate further the report submitted the Environment Overview & Scrutiny Committee in March 2005, in association with the work this Council is undertaking in respect of the Carbon Trust | Lead Councillor to investigate with the Lead officer and report back | Craig Anderson | Mrs Begg | April 05 | July 05 |
| Warwick Market Place | To review the improvements work carried out in Warwick Market Place | Working Party of Warwick District and Warwickshire County Councillors and Officers | Adrian Field | Mrs Hodgetts and Holland | March 05 | July 05 |
| Telecommunications Masts | To be updated on the current planning policy and guidance on this matter and Electricity Pylons | Update report from the lead officer | John Edwards | Committee | N/A | July 05 |

ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

| Title of Review | Area of investigation | Format | Lead Officer | Councillors | Start date | Completion date |
|------------------------|---|--|-----------------------------|--|-------------------|------------------------|
| Car Parking | Councillors Cockburn and Evans be invited to complete their suggested scrutiny into: "To consider the impact of changes to the car park operation during the past year including the introduction of the Pay on Foot system into St Peter's Car Park, the re designation of car parks in Warwick and the provision of a refund scheme in Kenilworth" | Working party with report back at Conclusion | Ian Coker | Cockburn & Evans | February 05 | To be confirmed |
| Health Policy | To monitor the introduction of a new Health Policy for the district | The lead Councillor to provide feedback to meetings of the Committee | N/A | Copping | April 05 | ongoing |
| Affordable Housing | To investigate how the Council are going to achieve the affordable housing target via the Planning System | Working party | Philip Clarke and Bill Hunt | Mrs Knight, Mrs Begg, Boad and a representative from the Culture & Social Policy Committee | July 05 | To be confirmed |
| Scrutiny of Refuse | The introduction of multi materials recycling, waste collection and waste minimisation including the investigation of the provision of Green Bins across the district | Working Party with final report back | Richard Dobbs & Jackie Webb | Mrs Blacklock & Holland | October 04 | October 05 |

ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

| Title of Review | Area of investigation | Format | Lead Officer | Councillors | Start date | Completion date |
|----------------------------------|--|---|---------------------|---------------------------------|-------------------|------------------------|
| Review of Planning Enforcement | To review the pressures on the service and its performance | One off meeting between Lead Officer and Councillors who will report back their findings to the Committee | Mike Duffet | Two Councillors to be appointed | October 05 | To be confirmed |
| Planning Development Grant | To review the effect that the performance on planning applications (especially major applications), appeals performance and progressing the local plan have on the level of Planning Development Grant | Working party | John Archer | Copping and Short | September 05 | January 06 |
| High Hedges | To review the impact of High Hedges legislation on the Planning Department | Information report | John Edwards | Committee | January 06 | |
| Historic Buildings Grants Scheme | To consider the allocation of funds in 2006/07 | Working Party | Alan Mayes | To be appointed | December 05 | To be confirmed |
| Town Centre Management Review | To review administration and the resources required in the move towards the establishment of Business Improvement Districts (BIDs) | Working Party of two Councillors with lead officer | Ian Coker | To be appointed | To be confirmed | To be confirmed |
| Residential Design guide | To review the comments received on the Residential Design guide before it is submitted to Planning Committee for adoption | Select Committee special meeting | Alan Mayes | Committee | To be confirmed | To be confirmed |

I:\secs\members\Minutes\environment 080605gl.doc

ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)