

Notification by a Member of the Council of the Receipt of a Gift or Hospitality over the value of £50.00

This form enables you to notify the Monitoring Officer where you have been offered a gift or hospitality over the value of £50, and to declare what action you have taken in respect of the offer. These details will be placed onto a public register held by the Monitoring Officer.

In order to protect your position and the reputation of the local authority, you should exercise caution in accepting any gifts or hospitality which are (or which you reasonably believe to be) offered to you because you are a councillor. The presumption should always be not to accept significant gifts or hospitality. However, there may be times when such a refusal may be difficult if it is seen as rudeness in which case, you could accept it but must ensure it is publicly registered. However, you do not need to declare gifts and hospitality which are not related to your role as a councillor, such as Christmas gifts from your friends and family. It is also important to note that it is appropriate to accept normal expenses and hospitality associated with your duties as a councillor. If you are unsure, please contact your Monitoring Officer for guidance.

I,

a Member ofCouncil, give notice that I have been offered the following gift(s) / hospitality (*delete whichever does not apply*) over the value of £50.00:

(a) *Date(s) of offer of gift(s) / hospitality*

(b) *Name(s) and address(es) of donor(s)*

(c) *Approximate value of gift(s)/hospitality*

(d) *Nature of gift(s) and / or hospitality*

(e) *Action taken and reason (Accepted/Refused/Passed to charity/etc.)*

Date:

Signed:

NOTE: This notification must be given by the Member to the Monitoring Officer of the District Council within 28 days of being offered any gift or hospitality over the value of £50.00