

**TO: ENVIRONMENT, OVERVIEW & SCRUTINY COMMITTEE –  
15 DECEMBER 2004**

**SUBJECT: LOCAL PLAN ANNUAL MONITORING REPORT 2004**

**FROM: PLANNING & ENGINEERING**

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**1. PURPOSE OF REPORT**

The purpose of this report is to inform Members of the background to, and purpose of, the Local Plan Annual Monitoring Report 2004

**2. BACKGROUND**

- 2.1 The Planning and Compulsory Purchase Act 2004 introduces a new planning system which will ultimately lead to the replacement of district-wide local plans with a set of “local development documents”. The system also introduces the mandatory preparation of a Local Development Scheme which is the authority’s programme for the production of these and other associated documents such as Supplementary Planning Documents (SPD’s) and Annual Monitoring Reports (AMR’s). (See agenda item on Local Development Scheme for Executive Committee on 20<sup>th</sup> December).
- 2.2 From December 2005 the production of AMR’s will become mandatory. They should cover the period April-March and be submitted to the Secretary of State by the end of each year. The purpose of the AMR will be to assess the implementation of the Local Development Scheme and the extent to which policies in the Local Development Documents are being achieved. Government regulations stipulate that wherever possible the AMR should monitor the extent to which targets or milestones have been met.
- 2.2 During the transitional period, adopted local plans will be “saved” for a period of 3 years and the process of preparing local plan reviews will continue under the “transitional arrangements”. The 2004 Annual Monitoring Report, therefore, monitors progress on the implementation of policies in the First Deposit Local Plan. Next year, when the Local Development Scheme has been in place for a year, the AMR will also monitor progress on the preparation of individual documents within the scheme.
- 2.3 The 2004 Annual Monitoring Report is attached as appendix A to this report. In line with Government guidance, the AMR assesses progress towards meeting targets or milestones originating from local, strategic, regional or national policy guidance. This includes progress towards meeting the Structure Plan housing and employment requirements (pages 7 and 12) and the Corporate Strategy target for the provision of affordable housing (page 27).
- 2.4 In order to assess the extent to which policies in the First Deposit Plan are working towards meeting the aims and objectives of the Plan, the report groups targets, indicators and policies under the relevant aim and objective.

2.5 A fuller presentation on the contents of the AMR will be given at the meeting.

### 3. **POLICY AND BUDGET FRAMEWORK**

This AMR has been prepared utilising existing resources. However, the Planning and Compulsory Purchase Act sets out stringent requirements for the monitoring of plan policies, some of which may necessitate a review of current monitoring systems.

### 4. **OUTCOME REQUIRED**

That the report attached as Appendix A be noted.

John Archer  
Head of Planning & Engineering

### **BACKGROUND PAPERS**

Warwick District Local Plan (First Deposit Version) – November 2003

**Areas in District Affected:** All

**Executive Portfolio Area and Holder:** Environmental Services.  
Councillor. Mrs. Margaret Begg

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