

AGENDA ITEM NO.

TO: COMMUNITY SCRUTINY COMMITTEE – 1ST APRIL 2003

SUBJECT: WORK PLAN 2002/2003 AND PORTFOLIO HOLDER PRIORITY AREAS

FROM: POLICY SERVICES

1. PURPOSE OF REPORT

- 1.1 To report and update the Scrutiny Committee's work plan for the year and to monitor progress against the Portfolio Holder priority areas.

2. BACKGROUND

- 2.1 It has been agreed to consider the Committee's work plan as a standing item on each agenda. The current work plan, reflecting items raised by the Committee, is shown as Appendix 1.
- 2.2 Members are asked to identify any additions or changes to the work plan arising from discussions at this meeting. Members may wish to identify any items for the Executive minutes or agenda that they want to examine at a future date.
- 2.3 The Executive agreed priorities and work programmes for each Portfolio Holder at its meeting on 25th June 2001. The relevant priorities and work programmes for the portfolios covered by this committee are shown in Appendix 2. The portfolio holder will be present at the meeting to provide an update if necessary.
- 2.4 Annexed at Appendix 3 is a schedule of the matters considered by the committee during the course of the current municipal year, both in the form of items on the Scrutiny agenda itself and also matters coming before the Executive that fall within the remit of this committee.
- 2.5 Finally, Appendix 4 represents an indicative committee work plan for the coming year. It includes a number of proposals that for the present remain inchoate, but it is suggested that it be used as a "living" document for regular and progressive updating, amendment and development as the year unfolds.

3 OUTCOME REQUIRED

3.1 The Committee is asked to –

- (a) update its own work programme;
- (b) note progress against the portfolio holders' priorities and work programme;
- (c) note the schedule of items considered during the current year; and
- (d) comment on the indicative timetable for next year.

It would be helpful when identifying additional items if Members determined what they wanted to examine and how they wish to examine that subject.

Nigel Roberts
Strategic Director

BACKGROUND PAPERS

Nil

Areas in District Affected: All

Executive Portfolio Area and Holder:

Housing Services	Councillor Alan Boad
Customer and Community Services	Councillor David Kohler
Cultural Services	Councillor Cheryl Flanagan

For further information about this report please contact:

Contact Officer: Nigel Roberts
Tel: (01926) 456006 (Direct Line)
E-mail: nigel.roberts@warwickdc.gov.uk