



Working *Together*

Joint Appointments Committee

Notice of Meeting

Thursday 10 March 2022

4.00 p.m.

**The Town Hall
The Parade
Leamington Spa
Warwickshire
CV32 4AT**

This meeting can be viewed via [YouTube](#)

Members of the Committee are requested to attend

Chairman: To be appointed

Vice-Chairman: To be appointed

Councillors:

Stratford-on-Avon

Warwick

V Alcock

A Boad

J Barker

I Davison

I Fradgley

A Day

T Harvey

J Falp

T Jefferson

R Hales

D Pemberton

J Nicholls

General Enquiries: Please contact either:

Stratford-on-Avon District Council, Elizabeth House, Church Street
Stratford-upon-Avon CV37 6HX
Telephone 01789 260245
Email committeemanagers@stratford-dc.gov.uk

Warwick District Council, Riverside House, Milverton Hill,
Royal Leamington Spa CV32 5HZ
Telephone: 01926 456114
Email: committee@warwickdc.gov.uk

For enquiries about specific reports, please contact the officers named in the reports

Details of all the Council's committees, Councillors and agenda papers are available via our websites on the [Stratford-on-Avon District Council Committee page](#)

We endeavour to make all of our agendas and reports fully accessible. Please see [Stratford-on-Avon District Council Accessibility Statement](#) for details

Details of all the Council's committees, Councillors and agenda papers are available via our websites on the [Warwick District Council Committees page](#)

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JOINT APPOINTMENTS COMMITTEE

10 March 2022

AGENDA

1. Appointment of Chairman

To appoint a Chairman of the Committee for the remainder of the Council year 2021/22.

2. Appointment of Vice-Chairman

To appoint a Vice-Chairman of the Committee for the remainder of the Council year 2021/22.

3. Apologies for Absence

4. Disclosure of Interest

Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse's or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest.

5. Terms of Reference

(Pages 1 - 2)

to be noted

6. Sub-Committee for the appointment of Joint Head of Financial Services (S.151 Officer)

To appoint a Sub-Committee of 6 members (3 from each Authority) for the appointment of Joint Head of Financial Services (S.151 Officer).

7. Sub-Committee for the appointment of Joint Head of Development

To appoint a Sub-Committee of 6 members (3 from each Authority) for the appointment of Joint Head of Development.

8. Urgent Business

To consider any business which, in the opinion of the Chairman, is urgent in accordance with the provisions of Section 100B (4) of the Local Government Act 1972.

CHIEF EXECUTIVES
Stratford-on-Avon and Warwick District Councils

David Buckland
Chief Executive
(Head of Paid Service)
Stratford-on-Avon District Council
Elizabeth House, Church Street
Stratford-upon-Avon
CV37 6HX

Chris Elliott
Chief Executive
(Head of Paid Service)
Warwick District Council
Milverton Hill
Royal Leamington Spa
CV32 5HZ

Joint Appointments Committee Terms of Reference

The Joint Appointments Committee of Stratford-on-Avon and Warwick District Councils has been created under sections 101 and 102 of the Local Government Act 1972 and all other relevant legal powers, following decisions taken by the respective Council in February 2022.

The purpose of the Joint Committee at present is to enable the two Council's to undertake joint recruitment process for Chief Officers of the Council's.

The Joint Committee will not at present undertake any other function than those defined within the terms of reference below and as defined by law.

The Constitution for the Joint Committee includes a set of standing orders that takes precedence over the respective constitutional documents of each of the two councils. However, where the Constitution for the Joint Committee is silent on an issue, the Constitution of each respective Council will take precedence.

The purpose and functions of the Joint Appointments Committee are :

- (a) To agree the procedures for the appointment to any roles listed in (b)
- (b) To appoint Chief Executive, Deputy Chief Executive's, Programme Director for Climate Change and Heads of Service ("Chief Officers") in line with adopted procedures; and
- (c) To recommend to Council the appointment of the Head of Paid Service, Monitoring Officer or Chief Finance Officer in line with adopted procedures.

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