

Appendix A

The Action Dates contained within the 2002/03 programme are:

TASK	TARGET	ACTION
Acquiring a Property Management System (P.M.S)	September 2002	A system has now been acquired.
Training for the P.M.S and G.I.S	August - November 2002	Training to be undertaken January 03 to July 03
Ensure all information is available for 2002/03 pPIs	By March 2002	On target
A major review of all land and buildings to identify property that is currently not used or under-used.	By March 2003	On target
Implementing the approved 2002/03 Capital Programme	By March 2003	On target
Reviewing the remainder of the Property Investment Portfolio to justify retention	By June 2003	On target
Refine consultation with Stakeholders	By June 2003	On target
Make initial preparation for 2004 Stock Condition Survey	By June 2003	On target