

Title: Addendum to Item 7 – Strategic Internal Audit Plan and Internal Audit Charter

Lead Officers: Richard Barr and Ian Davy

Portfolio Holder: Councillor Chilvers

Wards of the District directly affected: None directly impacted

Approvals required	Date	Name
Portfolio Holder	20/02/24	Councillor Chilvers
Finance	20/02/24	Andrew Rollins
Legal Services	Not applicable	
Chief Executive	20/02/24	Chris Elliott
Director of Climate Change	20/02/24	Dave Barber
Head of Service(s)	20/02/24	Andrew Rollins
Section 151 Officer	20/02/24	Andrew Rollins
Monitoring Officer	20/02/24	Graham Leach
Senior Leadership Team	20/02/24	Lisa Barker & Darren Knight
Final decision by this Committee or rec to another Cttee / Council?	Yes	
Contrary to Policy / Budget framework?	No	
Does this report contain exempt info/Confidential? If so, which paragraph(s)?	No	
Does this report relate to a key decision (referred to in the Cabinet Forward Plan)?	No	
Accessibility Checked?	Yes	

1. Addendum

- 1.1 One of the audits planned for completion in 2023/24 (Funding of Voluntary Organisations) has had to be deferred due to the personal circumstances of the main auditee. It has been agreed with relevant officers that one of the audits included within year one of the Strategic Audit Plan 2024/27 (Houses in Multiple Occupation) will be brought forward.
- 1.2 Internal Audit consider that there is minimal risk in deferring this audit as a substantial assurance rating was given when the topic was last audited with only one low priority recommendation being raised.
- 1.3 The number of days allocated to the Funding of Voluntary Organisations audit is slightly lower than the days for Houses in Multiple Occupation. As a result, the audits days for 2024/25 now shows a surplus of three days. As highlighted in paragraphs 2.15 and 2.16 of the original report, the plan may need to be amended once the staffing position is resolved, so this current surplus will be addressed when this amended plan is produced, with any changes being reported to this Committee.
- 1.4 An amended Appendix 1 is attached for approval.