

O&S Committee Meeting 5 December 2023 Running Order

*Emergency Procedure

There are no planned tests of the emergency alarm. If the alarm does sound everyone present must leave by the designated exit route via the main reception. If the preferred route is blocked, use the nearest signed alternative route. Do not use the lift. Everyone must assemble at the designated point, which is next to the County Museum in Market Place. Once you reach the designated point, you are requested to please retain social distancing as a courtesy for anyone who may feel more comfortable keeping a distance. Members of the public and press should report to a member of the Reception team who will be wearing yellow fluorescent jackets. Councillors and Officers should report to the Committee Officer. Please do not re-enter the building until the Fire Officer advises that it is safe to do so.

*Reminder on use of mics

I have been asked to remind Councillors that when using mics, please do not place any equipment such as your laptop in front of the mic because this will affect the mic's effectiveness, and please remember not to turn away from the mic when speaking.

Pre-scrutiny Q&A have been published on the Council's website on Cabinet meeting page .

Agenda Item	Topic	Officers/Councillors attending	Notes
O&S agenda			
1	Apologies and Substitutes		An apology for absence has been received from Councillor Browne. Councillor Dray is subbing for Councillor Collins and Councillor Hunt is subbing for Councillor Sullivan.
2	Appointment of Vice-Chairman		
3	Declarations of Interest		
4	Minutes for approval – 31 October and 14 November and to note the record of the Budget Review Group meeting 1 November (to be appended to this meeting's minutes).		
5	Work Programme, Forward Plan and Comments from Cabinet & Council	Graham Leach, Head of Governance & Monitoring Officer	

6	HEART	Lisa Barker, Head of Housing and Councillor Wightman, PH Housing. Guests: Jane Grant and Paul Coopey from Nuneaton & Bedworth Borough Council	
Urgent Item	Renewal of Microsoft Enterprise Agreement	Darren Knight – Deputy Chief Executive Councillor Jessica Harrison, PH Transformation	
4	Q2 Budget Update 2023/24	Andrew Rollins, Head of Finance and Steven Leathley, Strategic Finance Manager Councillor Chilvers, PH Resources	
	Public & Press		Public & Press Motion: To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for 15 on the Cabinet agenda and items 10 and 11 of the O&S agenda by reason of the likely disclosure of exempt information within paragraph 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below: Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Cabinet agenda continued			
15	Associated Costs for the Purchase of 24 Dwellings at the Europa Way, Warwick	Lisa Barker, Head of Housing and Councillor Wightman, PH Housing.	

O&S agenda

10	Confidential Minutes for approval -14 November		
11	Confidential Appendix 5 to the Work Programme report		
		Close the meeting	