

TO: **ECONOMIC OVERVIEW & SCRUTINY COMMITTEE 22 MARCH 2005**

SUBJECT: **END OF TERM REPORT FOR 2004/05 &  
WORK PLAN FOR 2005/06**

FROM: **STRATEGIC DIRECTOR (CUSTOMER INFORMATION & ADVICE)**

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**1. PURPOSE OF REPORT**

- 1.1 To report the matters considered by this Committee during the municipal year 2004/05.
- 1.2 To agree an initial work plan for 2005/06.
- 1.3 To review the effectiveness of the Committee and the ways of working.

**2. BACKGROUND**

- 2.1 Each Overview and Scrutiny Committee is constitutionally bound to “report annually to full Council on their workings and make recommendations for future work programmes and amend working methods if appropriate”
- 2.2 Appendix 1 outlines the matters considered by this Committee during the course of the current municipal year. At the beginning of the year the Committee had a number of discussions on how to make Scrutiny more effective and agreed to classify its work into two categories
  - Select committee style; and
  - Task and finish groups
- 2.3 There are two Portfolio holder areas that come within the area of the Committee, which are set out below: -

<b>Portfolio for:</b>	<b>Services Covered</b>	<b>Principal Service Areas</b>	<b>Community Plan Themes</b>	<b>WDC Strategy/Plan</b>
Economic Services	Economic Development, Regeneration, Town Centre Management, Car Parks, Transport Plans, Traffic Management, Tourism, Public Conveniences, Markets, Mops	Leisure and Amenities, Regeneration, and Economic Development	Economy, and Transport	Economic Action Plan, Tourism Strategy, and Car Park Strategy
Cultural Services	Spa Centre, Pump Rooms, Sports Facilities, Parks and open Spaces, General Leisure and Amenities, Cemeteries and Crematorium	Leisure and Amenities	Culture	Arts Strategy, Cultural Strategy, Play Area Strategy, Sports Strategy and the Tree and Woodland Strategy

2.5 Appendix 2 sets out the Economic and Cultural Services Portfolio Holder statement and the Committee may wish to link these into their work programme for the forth coming year to see if the key action point are achieved.

2.6 Appendix 3 sets the current work plan. Whilst there is some work already programmed in, up to September 2005, the Committee needs to consider what further areas it wishes to scrutinise up to the end of March 2006.

### 3. **POLICY AND BUDGET FRAMEWORK**

These reviews all contribute to the objective of managing our services openly, effectively and efficiently, and have to be carried out within available staffing resources. No sections have budgets or a dedicated resource so all work has to be worked around the day-to-day operational responsibilities.

### 4. **OUTCOMES REQUIRED**

4.1 The Committee is asked to note the items considered during the current municipal year at Appendix 1.

4.2 The Committee is asked to agree the content of the r work plan at Appendix 3 and identify any additional items they would like to see included, specifying the type of work to be undertaken.

4.3 The Committee considers and comments on the effectiveness of its work and action it wishes to take to improve this.

Chris Elliott  
Strategic Director, Customer Information and Advice

### **BACKGROUND PAPERS**

None

**Areas in District Affected:** All

**Executive Portfolio Area and Holder:** **Councillors R Tamlin and Ms C Flanagan**  
**Economic Services and Cultural Services**

**For further information about this report please contact:**

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