

APPENDIX .3

ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE REPORT GUIDE- 2004/2005								
Area of Work	Lead Officer/Councillor	8/6	20/7	7/9	8/10	7/12	8/2	22/3
Scrutiny of refuse management including, the introduction of multi materials recycling, waste collection and waste minimisation	Jackie Webb, Richard Dobbs and Warwickshire County Council	✓			✓			
Community Plan/LSP	Liz Young						✓	
Review of Planning Enforcement	John Archer							✓
Affordable Warmth Strategy	Paul Leeman	✓						
Air Quality	Richard Hall					✓		
Scrutiny of the Contaminated Land Strategy	Richard Hall					✓		
Scrutiny of Dog Warden Service and provision of dogs bins	Paul Briggs/ Dale Best	✓						
Outcome of Scrutiny of Food Safety Update on Minute 709 (2004/2005 Minute book)	Rob Chapleo						✓	
Dog Warden Service	Paul Briggs		✓					
Performance Monitoring	Councillor Mrs M Begg							
Planning Enforcement	Mike Duffett	✓						
Review the Council's Licensing Policy - November 2007	Colin Tubbs							

ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE WORKPLAN - 2004/2005					
Area of Work	Lead Officer/ Councillor	Objectives of the Review	Method of working	Start date	End date
Scrutiny of refuse management including, the introduction of multi materials recycling, waste collection and waste minimisation	Jackie Webb Richard Dobbs and Warwickshire County Council		Scene setting report, to start the process on refuse and update on recycling.	20 October 04	8 October 05
Quarterly Performance Reports & Portfolio Holder statements	Cllr Mrs M Begg	To monitor the performance and hold to account the Portfolio Holder on the services within their remit	Progress report	Ongoing	
Scrutiny of the Contaminated Land Strategy	Richard Hall	To monitor the progress of the implementation of the strategy	One off report	15 December 2005	
Community Plan/LSP	Liz Young	To monitor the progress made with the areas of Community Plan which fall within the remit of this Committee	A report from Lead Officer	8 February 06	
Review of Planning Enforcement	John Archer	To see if the Enforcement section are meeting its targets	To appoint three Councillors to meet with the Head of Planning Enforcement to discuss the review and write an informal report to be submitted to the 8 June 2006.	23 March 2005	
Affordable warmth strategy	Paul Leman	To be confirmed after the Launch of the Strategy in October 2004	To be confirmed	June 2005	To be confirmed
Review of the Council's Licensing Policy	Colin Tubbs	To be consulted on the Councils draft policy before it is agreed	One off report	8 September 2004	8 September 2004

Area of Work	Lead Officer/ Councillor	Objectives of the Review	Method of working	Start date	End date
Scrutiny of Dog Warden Service and provision of dog bins	Paul Briggs/ Dales Best	To consider the current dog Warden Service, including enforcement of dog fouling, provision of dog bins, emptying of dog bins and dog fouling signage	A joint report from the Lead Officers outlining the current position before considering what further investigations might be required.	June 2005	
Air Quality	Richard Hall	To monitor the three areas designated as air quality management areas within the district	Update report	December 2005	To be confirmed