

ECONOMIC OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the meeting held on Tuesday, 22 March 2005 at the Town Hall, Royal Leamington Spa at 6.00 pm.

PRESENT: Councillor Guest (Chairman), Councillors Mrs Edwards, Evans, Holland and Smith.

ALSO PRESENT: Councillor Ms Flanagan (Portfolio Holder for Cultural Services); and
Councillor Tamlin (Portfolio Holder for Economic Services).

(Councillor Smith substituted for Councillor Chander.)

Apologies for absence were received from Councillors Cockburn, Mrs Goode, Mrs Hodgetts and Shilton.

844. **DECLARATIONS OF INTEREST**

Minute Number 850 - Executive Agenda (Non Confidential Items and reports)

Councillors Evans and Guest declared personal interests in Item 7 – South Warwickshire Tourism Ltd – Service Level Agreement because they were both Warwick District Council representatives on the South Warwickshire Tourism Board.

Councillor Holland declared a personal interest in Item 7 – South Warwickshire Tourism Ltd – Service Level Agreement because he was a member of Warwick Town Council.

845. **MINUTES**

The minutes of the meeting held on 1 February 2005 were taken as read and signed by the Chairman as a correct record.

846. **AUDIT REPORT ON NEWBOLD COMYN GOLF COURSE**

The Committee considered a report from Leisure and Amenities informing them of the outcomes of an internal audit undertaken at the Newbold Comyn Golf Course and the proposed actions.

RESOLVED that

- (1) the report be noted; and
- (2) quarterly reports be submitted to this Committee, on the progress of the proposed actions.

ECONOMIC OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

847. PERFORMANCE MANAGEMENT – THREE QUARTER YEAR RESULTS 2004/05

The Committee considered a report from the Economic and Cultural Services Portfolio Holders outlining the performance for the service areas within their remit for the third quarter of 2004/2005.

RESOLVED that

- (1) the content of the report be noted;
- (2) the mitigation and proposed actions for areas out of tolerance, which fell within the remit of the Committee be noted;
- (3) the higher than expected car park income and the increased number of arrests achieved via the CCTV team be noted; and
- (4) details of the actions with regard to actions TCM 48, 49 and 50, be included within the next performance report.

848. MINUTES OF THE EXECUTIVE MEETINGS – MONDAY 7 & MONDAY 28 FEBRUARY 2005

The Committee considered the minutes of the Executive meetings held on Monday 7 and Monday 28 February 2005 which came within its remit.

RECOMMENDED that the minutes be noted.

849. END OF TERM REPORT FOR 2004/05 AND WORK PLAN FOR 2005/2006

The Committee considered a report from the Strategic Director (Customer Information and Advice) on matters considered by the Committee, during the year 2004/2005, and on an initial work plan for 2005/2006.

The Committee was constitutionally bound to report annually to full Council on their workings, and make recommendations for future work programmes, and amend working methods if appropriate.

A list of matters considered by the Committee during the course of the current year was circulated with the report, along with a copy of its current work plan.

At the beginning of the year, the Committee had agreed to classify its work into two categories

- Select Committee style
- Task and finish group.

Details of the reviews, which had been completed by the Committee during the current year, were set out in the report.

ECONOMIC OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

Also set out in the report was a proposed work plan for 2005/2006.

RESOLVED that

- (1) the Work plan for 2005/2006 be approved subject to the following amendments:

The additions of Harbury Lane, Pyramids, Town Centre Management Initiatives Administrative Burden, St Nicholas Park Green Flag Award, Newbold Comyn Golf Course; and the removal of Warwick MOP; and

- (2) the items considered during the municipal year be noted.

850. **EXECUTIVE AGENDA (NON CONFIDENTIAL ITEMS AND REPORTS)**

The Committee considered the items which would be discussed at the meeting of the Executive on Tuesday 29 March 2005 which came within their remit.

As a result the following comments were made for forwarding to the Executive:-

Item 3 Car Parking Lynton Close & Boswell Grove, Warwick

The Committee noted receipt of the letter and asked the Executive to request the officers to find out who owns the land and the exact proposals for the land at the time the estate was planned (i.e. open space or parking).

Item 4 Efficiency Targets & Gershon Requirements

The Committee supported the recommendation in the report.

Item 7 South Warwickshire Tourism Ltd – Service Level Agreement

The Committee supported the recommendation in the report but also sought assurance that there would be a report back to the July meetings of the Executive and Economic Overview and Scrutiny Committee regarding the forward plan for the Warwick Tourist Information Centre.

Item 8 Update on the move to decriminalisation of on street parking

The Committee supported the recommendations in the report and asked to be kept informed of developments with a view to ensuring that the partnership agreement completion date target date of October 2005 is met.

Item 11 Drainage at Newbold Comyn Golf Course

The Committee supported the recommendation in the report.

ECONOMIC OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

Item 12 Performance Management – Three Quarter Year Results 2004/05

The Committee noted the content of the report, mitigation and proposed actions for areas out of tolerance, which fell within the remit of the Committee. The Committee highlighted the higher than expected car park income and the increased number of arrests achieved via the CCTV team. The Committee also requested details of the actions with regard to actions TCM 48, 49 and 50.

Item 14(B) Extension of Golf Professionals Contract

The Committee supported the recommendation in the report.

Item 14 (F) Extension of Car Park Cash Collection Contract

The Committee supported the recommendation in the report.

Item 14 (I) Warwick Mop – Release of Legal Advice

The Committee supported the recommendation in the report.

Item 14 (K) Warwick District Community Plan – Approval of First Tranche of Actions 2005 – 2008

The Committee supported the recommendation in the report.

(The meeting ended at 7.25 p.m.)