

## COMMITTEE

## AUDIT AND RESOURCES SCRUTINY

TUESDAY 17 JUNE 2003

9 June 2003

A meeting of the above Audit and resources Scrutiny Committee will be held in the Town Hall, Royal Leamington Spa on Tuesday 17 June 2003 at 6.00 p.m.

Committee Membership:

Councillor L. Caborn (Chair)

Councillor Mrs A Blacklock

Councillor C C L Davis

Councillor B S Gill

Councillor B Kirton

Councillor Mrs J M Knight

Councillor N H Pratt

Councillor Mrs C A Sawdon

Councillor R W Smith

### DECLARATIONS OF INTEREST

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

### AGENDA

#### 1. SUBSTITUTE MEMBERS

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### 2. DECLARATIONS OF INTEREST

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

#### 3. PORTFOLIO HOLDER RESPONSIBILITIES AND SCRUTINY COMMITTEE

## **ARRANGEMENTS**

To consider the report from Monitoring Officer. **(Page 1)**  
(ENCLOSURE)

### **4. THE OVERVIEW AND SCRUTINY FUNCTION - A CASE STUDY**

To consider the report from the Strategic Directors. **(Page 25)**  
(ENCLOSURE)

### **5. INTERNAL AUDIT ASSESSMENT OF THE COUNCIL'S SYSTEMS OF INTERNAL CONTROL 2002/03**

To consider the report from Finance. **(Page 52)**  
(ENCLOSURE)

### **6. ASSET MANAGEMENT PLAN**

To consider the report from the Asset Management Steering Group. **(Page 71)**  
(ENCLOSURE)

### **7. EXECUTIVE MEETING - MONDAY 27 MAY 2003**

To receive the minutes of the meeting of the Executive held on Monday 7 April 2003 which came within the remit of this Committee. **(Page 75)**

(ENCLOSURE)

### **8. EXECUTIVE AGENDA (NON CONFIDENTIAL ITEMS AND REPORTS)**

To consider items 2, 3, 4, 5, 6, 7, 8, 9 & 11 on the agenda of the Executive meeting to be held on Monday 23 June 2003.

### **\*9. PRESS AND PUBLIC**

To consider resolving that under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items, by reason of the likely disclosure of exempt information within paragraphs 8, 9 and 12 of Schedule 12A of the Local Government Act 1972.

### **10. EXECUTIVE AGENDA (CONFIDENTIAL ITEMS AND REPORTS)**

To consider items 15, 16, 17, 18 & 19 on the agenda of the Executive meeting to be held on Monday 23 June 2003 which come within the remit of this Committee. **You are requested to bring your copy of that agenda to this meeting.**

(CIRCULATED

SEPARATELY)

( \*DENOTES THOSE ITEMS UPON WHICH DECISIONS WILL BE MADE UNDER DELEGATED POWERS, AS PREVIOUSLY GRANTED BY THE COUNCIL).

**General Enquiries: Please contact Theresa McCool - Members' Services,  
Warwick District Council, Riverside House, Milverton Hill, Royal Leamington  
Spa, Warwickshire, CV32 5HZ.**

**Telephone: 01926 456104**

**Switchboard: 01926 450000**

**Facsimile: 01926 456121**

**E-Mail: [theresa.mccool@warwickdc.gov.uk](mailto:theresa.mccool@warwickdc.gov.uk)**

**Enquiries about specific reports: Please contact the officers named in the  
reports.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON  
REQUEST, PRIOR TO THE MEETING.**

I:\secs\members\Agendas\auditandresources176.rtf