

Title: End of Term Report

Lead Officer: Lesley Dury, Principal Committee Services Officer

Portfolio Holder: Not applicable

Wards of the District directly affected: Not applicable

Approvals required	Date	Name
Portfolio Holder		Not applicable
Finance		Not applicable
Legal Services		Not applicable
Chief Executive	25/03/2024	Darren Knight
Director of Climate Change		Not applicable
Head of Service(s)	22/03/2024	Graham Leach
Section 151 Officer		Not applicable
Monitoring Officer	22/03/2024	Graham Leach
Leadership Co-ordination Group		Not applicable
Final decision by this Committee or rec to another Cttee / Council?	This report will go to Council for noting.	
Contrary to Policy / Budget framework?	No	
Does this report contain exempt info/Confidential? If so, which paragraph(s)?	Appendix B – Paragraph 3	
Does this report relate to a key decision (referred to in the Cabinet Forward Plan)?	No	
Accessibility Checked?	Yes	

Summary

This report is the annual end of term report to the Council on the work the Overview & Scrutiny Committee has undertaken during the municipal year 2023/24. Article 6 in the Council's Constitution mandates that the Committee must report annually to the Council on the work it has covered.

The Committee met 14 times during the municipal year. Some members from this Committee also formed part of the membership of the Budget Review Group which met twice to discuss certain financial reports.

Recommendation(s)

- (1) That it be recommended to Council that the list of matters considered by the Overview & Scrutiny Committee during the municipal year 2023/34, as detailed in Appendices A and B to the report, be noted.
 - (2) That prior to the submission to Council, the report be updated to include the meeting of the Overview & Scrutiny Committee that took place in April 2024.
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1 Reasons for the Recommendation

- 1.1 Under Article 6 of the Council's Constitution, Overview & Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on the work they have undertaken during the year.
- 1.2 The matters considered during the year are attached at Appendices A and B to the report. This will be updated to include matters considered at this meeting before it is submitted to Council.

2 Alternative Options

- 2.1 There are no alternative options because this report complies with the requirements of Article 6 of the Council's Constitution.

3 Legal Implications

- 3.1 There are no legal implications in this report.

4 Financial Services

- 4.1 There are no financial or budgetary considerations in this report.

5 Corporate Strategy

- 5.1 Warwick District Council has adopted a Corporate Strategy which sets three strategic aims for the organisation:
 - delivering valued, sustainable services;
 - low cost, low carbon energy across the district; and
 - creating vibrant, safe and healthy communities of the future.
- 5.2 Overview & Scrutiny Committee is the Cabinet's "critical friend". Councillors choose the reports on the Cabinet agenda to be called-in for scrutiny at Overview & Scrutiny Committee in on the Cabinet agenda. These must meet certain pre-set parameters detailed in Part 4, Overview and Scrutiny Committee Procedure Rules, paragraph 19 in the Constitution. These reports are then "tested" at the Committee meeting to ensure that they are in line with the

Corporate Strategy's aims and objectives and the Committee will make comments and recommendations to Cabinet where it feels improvements can be made.

6 Environmental/Climate Change Implications

6.1 There are no environmental/climate change implications in this report.

7 Analysis of the effects on Equality

7.1 There are no effects on Equality in this report.

8 Data Protection

8.1 There are no Data Protection implications in this report.

9 Health and Wellbeing

9.1 There are no Health & Wellbeing considerations in this report.

10 Risk Assessment

10.1 There are no risks associated with this report which is purely provided as a matter of good practice and Council policy concerning Scrutiny Committees.

Background papers:

Minutes of both Overview & Scrutiny Committee and of Cabinet have been referred to in the preparation of this report. These are published on the Council's website.

Supporting documents:

Not applicable.