

General Fund Earmarked Reserve Requests 2023/24 to 2024/25

EMR Reference	Service Area	Budget Manager	Original Request Value £	Request Purpose/Activity	Detail	Approval Value £
EMR 9	Finance	Jon Dawson	6,600	Rural & Urban Initiatives Scheme for Kenilworth Rugby Football Club Ltd grant award No.259 is committed in 23/24 but works not completed until 2024/25.	Works not completed in 2023/24 due to delay in land purchase and other difficulties have delayed the borehole project progress.	6,600
EMR19	Finance	Rebecca Reading	15,000	External Procurement Support	To appoint an external procurement resource to support the procurement function in the absence of a Procurement Supervisor (VACANT) and Procurement Business Partner (Maternity)	15,000
EMR13	Housing General Fund	Sally Kelsall	30,000	A new Strategic Housing Market Assessment/consultants study to support the Local Plan review	The SHMA was therefore delayed until the outcome of the Housing and Economic Needs Assessment (HEDNA) report was completed. Therefore, the timetable for the delivery of the SHMA is 2024/2025. The HEDNA does not deliver the detailed housing needs information to provide for the needs of the District going forward.	30,000
EMR 2	Neighbourhood & Assets	Steve Partner/Daisy Killian	6,000	Remaining clearance of Riverside House following relocation of Frontline to the Pump Rooms and Print Room to Kennedy Square as at the end of March 2024	Remaining tasks to clear RSH during April 2024 following removal of remaining business activities in March 2024	6,000
EMR 3	Neighbourhood & Assets	Steve Partner/Daisy Killian	21,400	Delivery of furniture to the Pump Rooms for the new Customer Service area	Manufacturer delay meaning delivery now falls in April 2024 not March	21,400
EMR 4	Neighbourhood & Assets	Zoe Court	18,000	For the purchase/installation and management of small redeployable CCTV cameras	The new waste enforcement team were only set up in Autumn 2023	18,000
EMR 5	Neighbourhood & Assets	Zoe Court	24,000	Ongoing waste enforcement related work	Throughout 2024/25 the team will be working with Keep Britain Tidy on various waste/litter/fly tipping reduction work. This includes various publicity materials, essential training and KBT membership	24,000
EMR10	Neighbourhood & Assets	David Elkington/Steve Partner	30,000	Contingency budget for the completion of relocation to the Pump Rooms.	The project to relocate Customer Services to the Pump Rooms was approved by Cabinet in July 2023. The project had an estimated six month timeline with anticipated completion in January 2024. The project didn't fully start until November 2023. As a result, the timeline for all actions was moved along.	30,000
EMR18	Neighbourhood & Assets	Neil Bridges	1,000,000	Demolition of Covent Garden MSCP	The demolition was delayed owing to a number and timing of some planning constraints such as drainage, lighting and the timing of a bat survey.	1,000,000
EMR22	Neighbourhood & Assets	Steve Partner/Daisy Killian	3,800	Installation of CCTV camera in Deed store at the Town Hall	Delay in contractor availability to install camera until after March 2024	3,800
EMR24	People and Communications	Tracy Dolphin	32,500	Apprenticeship Incentive/Apprenticeship Scheme/Apprenticeship Salaries	Established Apprenticeship budget is a rolling budget based on the Apprentices recruited in any one year and the timeline of their programme which can range from 1 to 2 years.	32,500
EMR30	Place, Arts & Economy	Martin O'Neil	15,600	Revised SLA proposed for the Growth Hub	Increase Grant to Growth Hub currently being negotiated as a result of the CWLEP ceasing operations. No payments made in 2023/24 but assumed that the grant will be backdated to 1 April 2023 if a new SLA is agreed	15,600
EMR31	Place, Arts & Economy	Martin O'Neil	20,800	Revised SLA proposed for the Growth Hub	Increase Grant to Growth Hub currently being negotiated as a result of the CWLEP ceasing operations. No payments made in 2023/24 but assumed that the grant will be backdated to 1 April 2023 if a new SLA is agreed	20,800
EMR33	Place, Arts & Economy	Andrew Cornfoot	140,000	Production of the South Warwickshire Local Plan. This is a Joint Local Plan being prepared with Stratford District Council (SDC)	This project will span several years. Approval has been given to date to support the project of which around half spent (collectively between the two councils (WDC & SDC)).	140,000
EMR 7	Safer Communities, Leisure & Environment	Manoj Sonecha	7,500	Monies for the Service Level Agreement between WDC and Royal Leamington Spa Cycling Club for the reporting of the Cycle Trails.	Delayed due to re writing the service level agreement and agreeing requirements between both parties. Along with legal	7,500
EMR 1	Safer Communities, Leisure & Environment	David Anderson	36,200	Pump Room Gardens Heritage Lottery Grant projects, events and activities.	This is grant money that has been awarded to Warwick District Council for this project only. Not all the projects, events and activities were completed in 23-24	36,200

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EMR26	Strategic Leadership	Lisa Barker / Darren Knight	62,700	Linen Street Feasibility	The concrete fabric at Linen Street is in a poor condition. The building could be at risk of collapse if action is not taken.	62,700
EMR28	Strategic Leadership	Chris Elliott	250,000	Contribution to cost of new Youth Centre in Barford	Drawdown delayed because of need for a revised planning permission and to meet other conditions.	250,000
EMR29	Strategic Leadership	Padraig Herlihy	160,000	Abbey Fields Cycle Route	Project delayed, original funding Agreed at Cabinet on 3 March 2023	160,000

Housing Revenue Account (HRA) Earmarked Reserve Requests 2023/24 to 2024/25

EMR Reference	Service Area	Budget Manager	Original Request Value £	Request Purpose/Activity	Detail	Approval Value £
EMR20	Assets & Neighbourhood	Andy Paul	110,800	Work has yet to be commenced due to inclement weather	Predicted to be completed by mid May weather permitting	110,800
EMR 11	Tenancy Management	Andy Nott	21,000	Regulatory inspections in line with Consumer Standards	Budget for an Audit on the service in preparation for the regulatory inspections that have come into force as part of the consumer standards. The DLUHC have had to postpone their visit so the funds were not used in 2023.24.	21,000
EMR15	Housing Supervision & Mg (S&M) General	Simon Hodges	15,000	Essential developments and improvements to IT system and processes	Scheduled expenditure for project work 23/24 for further developments to the Housing IT systems to expand the business intelligence reporting functionality, inbound and outbound communications and resident profiling and insight development work.	15,000
EMR32	Housing Supervision & Mg (S&M) General	April Knapp	46,500	Consultancy Leys Lan and Rouncil Lane	projects are ongoing and will require consultancy input until it has been agreed how they can be taken forward A pre app will be submitted shortly Options appraisal is currently being written and will to go to Cabinet June/July.	46,500