

**TO: ENVIRONMENT SCRUTINY COMMITTEE - 1 APRIL 2003**

**SUBJECT: WORK PLAN 2002/2003 AND PORTFOLIO HOLDER PRIORITY AREAS**

**FROM: POLICY SERVICES**

---

**1. PURPOSE OF REPORT**

- 1.1 To report and update the Scrutiny Committee=s work plan for the year and to monitor progress against the Portfolio Holder priority areas.

**2. BACKGROUND**

- 2.1 It has been agreed to consider the Committee=s work plan as a Standing Item on each agenda. The agreed work plan for the year ahead reflects items agreed by the Committee from the last meeting and is shown as Appendix 1. It also incorporates the desire to take a different approach on current issues.
- 2.2 Members are asked to identify any additions or changes to the work plan arising from discussions at this meeting. Members may wish to identify any items for the Executive minutes or agenda that they want to examine at a future date.
- 2.3 The Executive agreed priorities and work programmes for each Portfolio Holder at its meeting on 25th June 2001 in relation to the 2001/2002 financial year. This has now been superceded by the service plans that were agreed by the Executive at its meeting on the 5th March 2002. The relevant service plan action plans for this committee are shown in Appendix 2. The portfolio holder will be present at the meeting to provide an update if necessary. Members should consider this and decide what action the Council could take to improve performance or to recognize good performance.
- 2.4 Annexed at Appendix 3 is a schedule of the matters considered by the committee during the course of the current municipal year, both in the form of items on the Scrutiny agenda itself and also matters coming before the Executive that fall within the remit of this committee.
- 2.5 Finally, Appendix 4 represents an indicative committee work plan for the coming year. It includes a number of proposals that for the present remain inchoate, but it is suggested that it be used as a "living" document for regular and progressive updating, amendment and development as the year unfolds.

### **3. OUTCOME REQUIRED**

- 3.1** The Committee is asked to update its own work programme and also to note progress against the portfolio holders= priorities and work programmes. It would be helpful when identifying additional items if Members determined what they wanted to examine and how they wish to examine that subject.

**Chris Elliott  
Strategic Director**

### **BACKGROUND PAPERS**

**Nil**

**Areas in District Affected: All**

**Executive Portfolio Area and Holder:**

<b>Environmental Services</b>	<b>Councillor Mrs Margaret Begg</b>
<b>Development Services</b>	<b>Councillor Richard Tamlin</b>

**For further information about this report please contact:**

<b>Contact Officer:</b>	<b>Chris Elliott</b>
<b>Tel:</b>	<b>(01926) 456004 (Direct Line)</b>
<b>E-mail:</b>	<b><a href="mailto:chris.elliott@warwickdc.gov.uk">chris.elliott@warwickdc.gov.uk</a></b>

