

FINANCE & AUDIT SCRUTINY COMMITTEE

WORK PROGRAMME 2013/14

18 JUNE 2013

AUDIT ITEMS

1	Internal Audit Quarterly Report – Quarter 4 2012/13	Report	Richard Barr	Quarterly report
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SCRUTINY ITEMS

2	Housing Business Plan Performance Management Update	Report	Jameel Malik	Biannual report approved by F&A 19.06.12 – minute 24
3	Progress report on Enterprise Projects	Report	?	Annual report

9 JULY 2013

AUDIT ITEMS

1	Anti-Fraud and Corruption Strategy	Report	John King	Annual report
2	Draft Statement of Accounts 2012/13	Report	Mike Snow	Annual report

SCRUTINY ITEMS

3	Service Risk Register Presentation – Cultural Services	Report	Richard Barr	Approved by Executive 11.01.12 minute 115
4	Procurement Biannual Report	Report	Mel Gillman	Biannual report

6 AUGUST 2013

AUDIT ITEMS

1	Treasury Management Activity Report Quarter 1 2013/14	Report	Roger Wyton	Quarterly report
2	Treasury Management Annual Report 2012/13	Report	Roger Wyton	Annual report

No scheduled scrutiny items

10 SEPTEMBER 2013**AUDIT ITEMS**

1	Internal Audit Quarterly Report Quarter 1 2013/14	Report	Richard Barr	Quarterly report
2	Housing Tax Benefit Fraud Policy & Strategy	Report	Andrea Wyatt	Annual report
3	Risk Management Annual Report	Report	Richard Barr	Annual report

No scheduled scrutiny items

25 SEPTEMBER 2013 (ACCOUNTS)**AUDIT ITEMS**

1	Annual Governance Report from External Auditor	Report	Mike Snow	External Audit Annual report
2	Statement of Accounts 2012/13	Report	Mike Snow	Annual report

8 OCTOBER 2013**AUDIT ITEMS**

1	National Fraud Initiative Update	Report	Ian Wilson	Annual report
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SCRUTINY ITEMS

2	Service Risk Register Presentation – Development Services	Report	Richard Barr	Approved by Executive 11.01.12 minute 115
3	Housing Benefit Fraud Annual Report	Report	Andrea Wyatt	Annual report

12 NOVEMBER 2013**AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 2	Report	Roger Wyton	Quarterly report
2	Annual Audit Letter	Report	Mike Snow	Annual report

10 DECEMBER 2013**AUDIT ITEMS**

1	Internal Audit Quarterly Report – Quarter 2 2013/14	Report	Richard Barr	Quarterly report
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No scheduled scrutiny items**7 JANUARY 2014****AUDIT ITEMS**

1	2013/14 Audit Opinion Plan	Report	Mike Snow	External Audit Annual report
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SCRUTINY ITEMS

2	Service Risk Register Presentation – Chief Executive’s Office	Report	Richard Barr	Approved by Executive 11.01.12 minute 115
3	Procurement Biannual Report	Report	Mel Gillman	Biannual report

11 FEBRUARY 2014**AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 3 2013/14	Report	Roger Wyton	Quarterly report
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No scheduled scrutiny items**11 MARCH 2014****AUDIT ITEMS**

1	Internal Audit Strategy & Plan 2014/15 – 2016/17	Report	Richard Barr	Annual report
2	Internal Audit Quarterly Report Quarter 3 2013/14	Report	Richard Barr	Quarterly report
3	External Audit Certification of Claims and Returns Annual Report	Report	Mike Snow	External Audit Annual report

No scheduled scrutiny items

15 APRIL 2014**SCRUTINY ITEMS**

1	Service Risk Register Presentation – Community Protection	Report	Richard Barr	Approved by Executive 11.01.12 minute 115. (Final risk register presentation)
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No scheduled audit items**7 MAY 2014****AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 4 2013/14	Report	Roger Wyton	Quarterly report
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SCRUTINY ITEMS

2	End of Term Report	Report	Peter Dixon / Chair	Annual report
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DATE TO BE CONFIRMED**SCRUTINY ITEM**

	Presentation on Disabled Adaptations		Jameel Malik	Agreed by F&A 11.12.12 - minute 97 (Exec item 5)
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