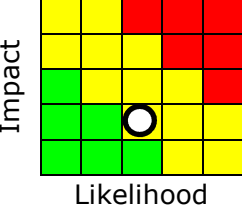
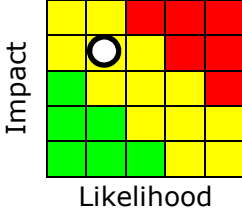
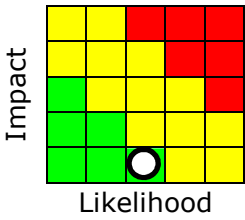


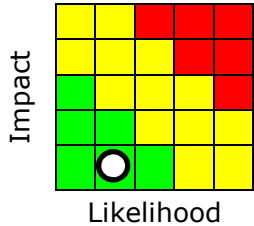
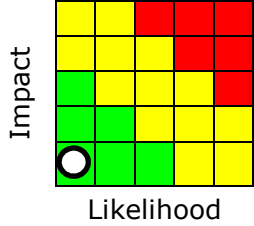
APPENDIX A

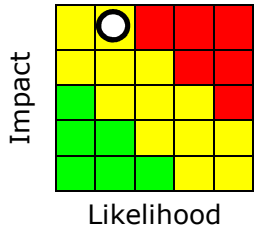
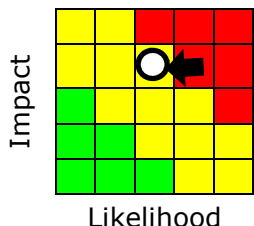
Neighbourhood Services Corporate Risk Register – Green Space

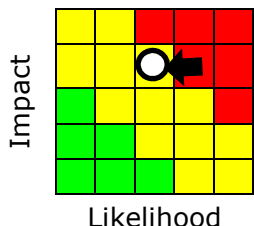
	Risk Description	Possible Triggers	Possible Consequences	Risk Mitigation/Control	Officer	Further Action(s) (if appropriate)	Resource	Due Date	Residual Risk Rating
1.	Playgrounds, playground equipment, BMX parks and Skate Parks not fit for purpose.	Vandalism. Misuse by users. Lack of maintenance. Unsupervised children. Wear and tear of equipment / surface. Litter / faeces. Poor design. Lack of funding.	Personal injury. Liability. Loss of reputation.	Inspections/Checks. Play area improvement programme. Play strategy. Annual independent inspection. Post installation inspection report for new equipment. Equipment installed to appropriate British Standard. Allocation of funding to provide equipment.	DMT	Review accidents + insurance claims. There is now a playground team ROSPA trained Independent Annual inspection carried out in March 2016. <i>Actions from this have been completed</i>	Staff time Jon Huxley takes the lead	Annual Review March 2014	
2.	Direct injury and damage caused by trees.	Poorly maintained trees. Extreme weather. Poor/ inaccurate inventory. Vandalism. Lack of proactive inspections. Not implementing actions. Insufficient budget. Insufficient resource.	Injury to people and property. Delays on Highway. Cost of making good. Loss of reputation.	Regular independent tree inspections. On-going maintenance. Informal monitoring.	DMT WCC	Monthly operational meetings with WCC Tree Team and GST Agree work programme following tree survey - <i>ongoing</i> <i>Tree risk management audit by Zurich Insurance in October 2015 - Developing an action plan from the recommendations. Meeting with WCC Forestry to discuss findings.</i> <i>Met WCC Forestry on 12th May 2016 to develop and agree actions.</i>			

	Risk Description	Possible Triggers	Possible Consequences	Risk Mitigation/Control	Officer	Further Action(s) (if appropriate)	Resource	Due Date	Residual Risk Rating
3.	Insurance type claims/damage caused by trees.	Trees historically inappropriately located. Houses, buildings, structures built too close to trees. Insufficient information about current tree stock.	Risk of damage to property / infrastructure. Insurance claims from damage sustained. Loss of public trust and confidence in our operations.	Reactive maintenance. Regular independent tree inspections.	DMT WCC	<p>Monthly operational meetings with WCC Tree Team and GST</p> <p>Agree work programme following tree survey - <i>ongoing</i></p> <p><i>Tree risk management audit by Zurich Insurance in October 2015</i> <i>Developing an action plan from the recommendations.</i> <i>Meeting with WCC Forestry to discuss findings.</i></p> <p><i>Met WCC Forestry on 12th May 2016 to agree actions.</i></p>			 <p>Impact</p> <p>Likelihood</p>

	Risk Description	Possible Triggers	Possible Consequences	Risk Mitigation/Control	Officer	Further Action(s) (if appropriate)	Resource	Due Date	Residual Risk Rating
4.	Long term reputational risk from trees.	Tree work not getting completed in timely manner due to lack of resource. Loss of tree specialism from Council.	Loss of public trust and confidence in our operations.	Work with partners. Transfer work to Warwickshire County Council. Additional funding.	DMT WCC	<p>Monthly operational meetings with WCC Tree Team and GST</p> <p>Agree work programme following tree survey - <i>ongoing</i></p> <p><i>Tree risk management audit by Zurich Insurance in October 2015 - Developing an action plan from the recommendations.</i></p> <p>Meeting with WCC Forestry to discuss findings</p> <p><i>Met WCC Forestry on 12th May 2016 to agree actions.</i></p>			
5.	Risk of trees becoming diseased	Pests and diseases. Spread of new disease. Climate change.	Loss of stock. Cost of maintenance and/or removal.	Risk Survey. Awareness of national issues. On-going maintenance.	DMT WCC	<p>Review disease spread.</p> <p>GST to get monthly updates at operational team meetings</p>	Staff time Arb assoc WCC.	Ongoing.	

	Risk Description	Possible Triggers	Possible Consequences	Risk Mitigation/Control	Officer	Further Action(s) (if appropriate)	Resource	Due Date	Residual Risk Rating
6.	Building-related problems.	Lack of maintenance. Lack of survey. Lack of maintenance work.	Closure of park. A report is going to September Exec Meeting on the priorities and cost for building maintenance	A surveyor carries out monthly inspections of all the buildings/structures that they are responsible for. Every three years a detailed condition survey is carried out.	CMT	Agree funding of Asset Plan. There is now a WDC Asset Plan. <i>Housing and Property Services Asset Management and GST are undertaking a parks asset review. Review expenditure on 1270-2150 and request contingency sum for 2016-2017 – need to check with Rob.</i> <i>Parks asset survey on track to be completed by June 2016 and to presented to Green Space Team</i>	Staff time.	2015-2016 PPM To be completed by June 2016 June 2016	
7.	Failure to consult affectively with "Friends of" groups.	Not aware of consultees. Poor relationship with friends group. Lack of resource/time. Lack of awareness.	Lack of funding. Reputation. Focus groups become protest groups.	Engage with groups. Dedicate resource to groups.	DMT	Part of very Project Brief. Community Ranger involved in consultation exercises	Staff time	Ongoing Ongoing	

	Risk Description	Possible Triggers	Possible Consequences	Risk Mitigation/Control	Officer	Further Action(s) (if appropriate)	Resource	Due Date	Residual Risk Rating
8.	Drowning or injury as a result of water body in vicinity of park or open space.	Flooding. Public misuse. Lack of maintenance of structures and minor watercourses. Failure of water use operators.	Drowning / physical injury. Reputation. Cost. Compensation claim.	Water Safety Review. Maintenance of structures by Warwick District Council and third parties. A number of the no diving/jumping signs have been removed by vandals hence change in rating. Remedial work in hand – Need to look at alternatives for Charter Bridge	DMT	Review ROSPA recommendations Fencing completed at rear of Mercia Way open space <i>Abbey Fields brook has been formally risk assessed by GST and GFS. Planning to fence part of the brook in 16-17 funding allowing.</i> <i>Will be discussed at the newly formed project group and to action.</i>	Staff time	<i>Risk assessed in November 2015</i> TBC	
9.	Ability to deliver on Green Space Strategy.	Lack of funding. Lack of resources. Changes in planning legislation.	Poor quality of open space. Lack of open space. Failure to meet Council Vision.	Delivery of action plan for Green Space Strategy. Lottery Funding. Disposal of low quality assets to give funding. Funding from Local Plan via planning department.	CMT HNS DMT FIN	Agree source of long term funding <i>Additional staff resources to GST have now been appointed. Started November 2015</i> <i>Review and mapped out s106 contribution to deliver parks improvement projects.</i> <i>7 large projects being delivered in 16-17 through PAR and s106</i> <i>Delivering projects as set out in TOP's</i>	Staff time Finance Public Amenity Reserve and offsite contribution reserve	Ongoing	

	Risk Description	Possible Triggers	Possible Consequences	Risk Mitigation/Control	Officer	Further Action(s) (if appropriate)	Resource	Due Date	Residual Risk Rating
10.	<i>Direct injury and/or damage caused by footpath works by contractors in parks</i>	<i>Contractor procurement Contractor supervision Insufficient RAMS</i>	<i>Personal injury. Liability. Loss of reputation</i>	<i>Contractors that are fully H&S compliant Robust RAMS</i>	<i>DMT</i>	<i>H&S Investigation to Bates Memorial Incident by H&P Services and GST – awaiting Head of Service recommendation.</i> <i>Monthly operational meetings between H&P Services and GST</i> <i>Pre start meetings and random checks being carried out by GST and Ian Carden</i>		<i>Tbc.</i> <i>Monthly review</i> <i>Ongoing</i>	 <p>Impact</p> <p>Likelihood</p>

Key: DMT=Departmental Management Team. WCC=Warwickshire County Council. CMT=Corporate Management Team. FIN=Finance