

Finance and Audit Scrutiny Committee WORK PROGRAMME

17 March 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Quarter 3 2019/20 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Health & Community Protection – Service Area Update	Scrutiny	Written report followed by Q&A	Marianne Rolfe / PH H&CP		Annually
Internal Audit Strategic Plan (2020/21 to 2022/23 plan)	Audit	Written report followed by Q&A	Richard Barr		Annually

21 April 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Procurement full year review	Scrutiny	Written report followed by Q&A	Becky Reading		
Culture – Service Area Update	Scrutiny	Written report followed by Q&A	Rose Winship / PH Culture		Annually
Significant Business Risk Register	Scrutiny	Item on the Executive agenda	Richard Barr / Cllr Day		

8 July 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Risk Register, Contracts and Budgets Review - Finance	Audit	Written report followed by Q&A	Mike Snow / Cllr Day		

19 August 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
External Audit Findings Report	Audit	Written report followed by Q&A	Mike Snow / Cllr Hales		
Statement of Accounts 2019/20	Audit	Written report followed by Q&A	Andrew Rollins / Cllr Hales		
TM Half Year Review (October to March 2020)	Audit	Written report followed by Q&A	Richard Wilson / Cllr Hales		
Treasury Management Annual report	Audit	Written report followed by Q&A	Richard Wilson / Cllr Hales		
IA Quarter 1 Progress Report	Audit	Written report followed by Q&A	Richard Barr / Cllr Hales		
Anti-Fraud and Corruption Statement	Audit	Written report followed by Q&A	Richard Barr / Cllr Hales		

29 September 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Procurement Strategy half year update	Audit	Written report followed by Q&A	Becky Reading / Cllr Hales		
AGS Quarter 1 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr / Andrew Day		

10 November 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
NFI Update	Audit	Written report followed by Q&A	Richard Barr / Cllr Hales		
Corporate Fraud Update	Audit	Written report followed by Q&A	Andrew Wyatt / Cllr Hales		
TM Half Year Review	Audit	Written report followed by Q&A	Richard Wilson /Cllr Hales		
Use of Parent Companies Update Report	Audit	Written report followed by Q&A	Mike Snow / Cllr Hales		

8 December 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Quarter 2 Progress Report	Audit	Written report followed by Q&A	Richard Barr / Cllr Hales		
AGS Quarter 2 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr / Cllr Day		

16 March 2021

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
IA Quarter 3 Progress Report	Audit	Written report followed by Q&A	Richard Barr / Cllr Hales		
AGS Quarter 3 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr / Cllr Day		
IA Strategic Plan (2021/22 to 2023/24 plan)	Audit	Written report followed by Q&A	Richard Barr / Cllr Hales		

20 April 2021

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Procurement full year review	Audit	Written report followed by Q&A	Becky Reading / Cllr Hales		

Portfolio Holder Update Order
Finance & Business
Housing & Property
Culture & Neighbourhood
Development Services
Environment
Strategic Leadership
Health & Community Protection