

TO: MEMBER TRADE UNION JOINT PANEL – 4th October 2006

SUBJECT: ACCIDENT REPORT (ACCIDENTS SINCE END OF JAN 06 – END OF JULY 06)

FROM: HEALTH & SAFETY ADVISER

1. PURPOSE OF REPORT

To give the Panel an overview of accidents / incidents that have occurred within the specified period above.

2. BACKGROUND

Further to changes in personnel since Peter Coull's year retirement, at the end of March this year, the Panel had not been brought up to date with the incidents of accidents. This report summarises incidents from the beginning of February 2006, in a new format which will hopefully be useful to members and staff and will allow comparative accident data to be tracked over time (these details were reported to the Joint Communications Forum on 21st August 06)

SUMMARY STATISTICS

TYPE OF ACCIDENT – WDC Employees	NUMBER OF ACCIDENTS
MANUAL HANDLING	2
SLIPS, TRIPS & FALLS	6
CUTS / TRAPPING TO HANDS & FINGERS	1
SWIMMING POOL INCIDENTS	1

TYPE OF ACCIDENT – Members Of The Public	NUMBER OF ACCIDENTS
HIT BY MOVING OBJECT	1

BRIEF DETAILS OF INCIDENTS BY ACCIDENT TYPE

Manual Handling

Staff Member in Leisure & Amenities – 31 st March 06
Whilst walking down corridor carrying nappy bin accidentally dropped the bin and caught finger causing it to dislocate.
<u>Action</u> – Updated action to be reported at meeting

Slips, Trips & Falls

<p>Staff Member in Benefits – 14th March 06</p> <p>Carrying box of envelopes down Stairwell A to the Document Management Centre. Lost footing and fell down the steps badly bruising the top of her leg and shin (left leg) (It is understood she was wearing high heels at the time).</p>
<p><u>Action</u> – Employee made aware of manual handling procedures & footwear.</p>
<p>Staff Member in Leisure & Amenities Castle Farm – 20th March 06</p> <p>Treadmill was left running by customer, stepped onto it thinking that it was turned off – this sent staff member flying. This resulted in bruising and cutting to the right shin.</p>
<p><u>Action</u> – Proposed application of white dots to treadmill to indicate when running (to be updated at meeting)</p>
<p>Staff Member in Planning Riverside House – 14th June 06</p> <p>Was knocked off balance by a pot hole in the road surface outside the entrance. Resulting in badly swollen and painful leg / ankle. Upon further investigation, it was found that the employee attempted to veer off path onto grass (small hole against kerb, as a shortcut) – main cause: tripping over kerb.</p>
<p><u>Action</u> – To be updated at meeting</p>
<p>Staff Member in Waste management – 21st June 06 (1 day off work)</p> <p>Twisted ankle whilst walking on grass area shortly after walking out of the staff exit. It is understood he was carrying boxes at the time and could not see the ground.</p>
<p><u>Action</u> – Employee instructed that when carrying items that you can see ground, stick to path</p>
<p>Staff Member in Leisure & Amenities Abbey Fields – 18th July 06</p> <p>Slipped on the men's changing room floor and hit his head on a mirror whilst performing cleanliness inspection. This resulted in cut to right side of head.</p>
<p><u>Action</u> – Procedures in place – floor surfaces to be monitored</p>

Hit by Moving Object

<p>Member of the public – 25th March 06</p> <p>Hit in the face by a hockey ball during a match on the All Weather Pitch at St. Nicholas Park Leisure Centre. This resulted in a fractured nose.</p>
<p><u>Action</u> – None required</p>

Cuts / Trapping to Hands & Fingers

<p>Staff Member in Leisure & Amenities – 9th March 06 – St. Nicholas Park</p>
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Ian placed weights to hockey goal onto the All Weather Pitch. As he lifted them up, he cut his index finger on his right hand on a carabina clip attached to the weights.

Action – Clips to be inspected for rough edges.

Swimming Pool Incidents

Staff Member in Leisure & Amenities 24th June 06 - St. Nicholas Park.

Staff member already had a blister the big toe on his right foot. Jumped into the swimming pool to initiate a timed rescue for his NPLQ. He then sliced his foot on the bottom of the pool – pulling off the blister and cutting his foot.

Action – None required

JULY 06 ACCIDENTS REPORTED AFTER THE PRODUCTION OF THE JOINT COMMUNICATION FORUM REPORT

Manual Handling

Staff member in Document Management Centre – 18th July 06

Whilst removing mail from a postal sack to place addressed envelopes into the respective pigeon holes of various departments.

At the time of sustaining the injury, Janice reached around and down to retrieve envelopes from the sack. As she did this, her right knee twisted – this resulted in the injuries described below.

Action – Manual Handling assessment completed, with recommendations to prevent reoccurrence.

Slips, Trips & Falls

Staff member in Leisure & Amenities 27th July 06

Whilst playing Basket Ball, employee was running backwards to block ball and fell backwards (slipped on bark that had been thrown onto basket ball court).

Action – None required

3. RECOMMENDATION

That the contents of this report be noted.

Alan Richardson

Safety Adviser

AMR/250906