

**Council meeting: Wednesday, 24 June 2020**

Notice is hereby given that an ordinary meeting of Warwick District Council will be held remotely on Wednesday, 24 June 2020 at **6.00pm** and available for the public to watch via the Warwick District Council [YouTube channel](#).

**Agenda**

1. **Apologies for Absence**

2. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

3. **Minutes**

To confirm the minutes of the meetings of the Council held on 20 May 2020.

**(Pages 1 to 21)**

4. **Communications and Announcements**

5. **Petitions**

6. **Notices of Motion**

To consider a Notice of Motion proposed by Councillor Mangat and seconded by Councillor Tangri, as follows:

The death of Mr George Floyd in Minneapolis has caused grief, anger, and protests on a scale not seen since the assassination of Martin Luther King, Jr. in 1968. The root cause of the protests is the systemic disadvantage suffered by Black, Asian, and Minority Ethnic (BAME) communities. That disadvantage manifests itself socially, educationally, in health outcomes, and in opportunities for employment. Systemic disadvantage has been further highlighted by anxieties about the Covid-19 pandemic where research shows that it has disproportionately affected BAME communities with higher mortality and infection

rates. Across the world, countries, organisations, and institutions have pledged not only to express their deep hurt, distress and revulsion of racial discrimination but to take action to eradicate its pernicious effects. In Warwick District, we are home to a diverse population of whom 11% are members of our BAME communities. This Council has a responsibility to promote and implement itself, and with other Councils and organisations, steps and actions that will contribute to the eradication of racial discrimination alongside other forms of discrimination. Reliance on meeting the requirements of legislation is insufficient to counter the injustices that many people experience.

This Council wishes to record:

Its deep distress for the circumstances of the unnecessary death of Mr George Floyd, its support for all those affected by his death, and their legitimate right to protest without violence to draw attention to the need to address urgently historic and systemic racial discrimination. In so doing it recognises that racial discrimination and the systemic effects of the disadvantage suffered by members of BAME communities have the characteristics of a societal emergency with the attendant need to address that emergency with vision, energy and pace.

Therefore this Council:

- (1) reaffirms its commitment to not tolerating discrimination, as defined in the Equality Act 2010, on any grounds;
- (2) notes the Council's laudable record on equality and the work it already undertakes to make this District inclusive;
- (3) asks the officers to bring forward a review of our approach to equality and diversity and our Action Plan, especially, given the injustices that have been made prominent since the death of Mr Floyd, with regard to disadvantage and inequality on the grounds of race. In so doing, the officers will wish to refer to best practice such as the Equality Framework for Local Government and the Inclusive Employer's Standard. Such best practice would include the Council's people strategy, policy-making, and service delivery. The review will be presented to the February 2021 Overview & Scrutiny Committee, for consideration and to approve necessary actions. The high level actions shall be included in the Council's Business Plan, with the goal of the Council becoming an exemplar of best practice and a leader in influencing the policies and actions of others; and
- (4) recognises that meeting this goal and setting the highest standards of behaviour and achievement are the responsibility of all Councillors and officers of the Council. In particular, Councillors have a responsibility to ensure that the review is informed by the views of all of the communities they represent.

7. **Public Submissions**

8. **Leader's and Portfolio Holders' Statements**

9. **Questions to the Leader of the Council & Portfolio Holders**

10. **Appointment to Outside Bodies**

To note the Executive appointment of Councilor Matecki as substitute representative for all District Councils to West Midlands Employers for 2020/21.

11. **Common Seal**

To authorise the affixing of the Common Seal of the Council to such deeds and documents as may be required for implementing decisions of the Council arrived at this day.



Chief Executive  
Published Tuesday 16 June 2020

For enquiries about this meeting please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.  
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E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

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The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.

# WARWICK DISTRICT COUNCIL

Draft minutes of the meeting held remotely on Wednesday 20 May 2020, at 6.15pm, which will be considered by Council on 24 June 2020.

**PRESENT:** Councillor Illingworth (Chairman); Councillors Ashford, Boad, Cooke, Davison, Day, A Dearing, K Dickson, Falp, B Gifford, Grainger, Luckhurst, Mangat, Nicholls, Redford and Wright.

## 61. **Apologies for Absence**

Apologies for absence were received from Councillors Bartlett, Cullinan, J Dearing, R Dickson, Evans, C Gifford, Grey, Hales, Heath, Jacques, Kennedy, Kohler, Leigh-Hunt, Margrave, Matecki, Milton, Morris, Murphy, Noone, Norris, Rhead, Roberts, Russell, Skinner, Syson, Tangri, Tracey and Weber.

## 62. **Declarations of Interest**

There were no declarations of interest.

## 63. **Minutes**

The Minutes of the meeting of the Council held on the 26 February 2020 were proposed by Councillor Day, duly seconded by Councillor Read and signed by the Chairman as a correct record.

## 64. **Communications and Announcements**

The Chairman informed Council that since it last met, Eva Nicholls, an officer within Housing, had sadly passed away, as had former Councillor Bernard Kirton who had served on the Council from 1973 to 2015, including a time as Chairman. The Chairman also reflected on the current pandemic affecting the Country and the impact that was having on so many people, both within the District and across the Country and as mark of respect to Eva Nicholls, Bernard Kirton and those impacted by the pandemic, led a few moments silence.

The Chairman informed Council that there was no business to be considered under agenda items: 5 Petitions, 6 Notices of motion and 7 Public submissions.

## 65. **Leader's & Portfolio Holders' Statements**

There were no statements from the Leader or Portfolio Holders.

## 66. **Questions to the Leader of the Council & Portfolio Holders**

There were no questions to the Leader or Portfolio Holders.

## 67. **Decisions to be Taken**

- (a) Revisions to the Constitution in response to Coronavirus & associated regulations

The report brought forward for ratification by Council changes to Council procedure rules that were agreed by the Chairman & Group Leaders on 25 March 2020. These had been agreed following the cancellation of the

scheduled Council meeting in March in response to Government restrictions on movement. It also sought further changes following the publication of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 that enabled remote Council meetings.

It was proposed by Councillor Illingworth, seconded by Councillor Day and

**Resolved** that the recommendations in item 10(a) be approved.

The reports for items 10(b) to 10(e) had been agreed, following the cancellation of the scheduled Council meeting March in response to Government restrictions on movement, by the Chairman & Group Leaders. These were now presented to Council for ratification.

- (b) Pay Policy 2019-2020 - The report presented the Council's Pay Policy Statement for 2019-2020 as required under the Localism Act 2011.
- (c) Treasury Management Strategy 2020/21 - The report detailed the strategy that the Council would follow in carrying out its treasury management activities in 2020/21. Activities in pursuance of the Climate Emergency declaration would inform and direct the treasury management function until at least 2024/25.
- (d) Minor Amendments to the Scheme of Delegation –The Health Protection (Coronavirus, Business Closure) (England) Regulations 2020 - The report brought forward minor amendments to the Officer Scheme of Delegation to reflect the Regulations brought in on 21 March 2020 to enforce closure of premises due to the Covid-19 pandemic.
- (e) Minor Amendments to the Scheme of Delegation - The report brought forward minor amendments to the Officer Scheme of Delegation to reflect the new Heads of Service from 1 April 2020.

It was proposed by Councillor Day, seconded by Councillor Cooke and

**Resolved** that the recommendations in items 10(b) to 10(e) be approved.

## 68. **Public & Press**

As laid out on the agenda, it was proposed by the Chairman, duly seconded by Councillor Grainger and

**Resolved** that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within paragraph 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

## 69. **Confidential Decisions to be Taken**

The reports for items 12(a) to 12(c) had been agreed, following the cancellation of the scheduled Council meeting in March, in response to Government restrictions on movement, by the Chairman & Group Leaders. These were now presented to Council for ratification.

- (a) Purchase of Land at Waverley Riding Stables, Coventry Road, Cubbington, Leamington, Warwickshire – The report brought forward proposals to secure the Freehold interest, on a consented parcel of land of circa 1.76 acres, for the development of 17 dwellings. The site had the benefit of a planning permission and sought to deliver income to both the Housing Revenue Account and General Fund. The land was currently owned by a private individual and went out to the open market for disposal prior to December 2019; having secured preferred bid status, the matter to recommend was a pressing one for the Council as the vendor required legal exchange and completion on the 16 April 2020.
- (b) Affordable housing purchase – Oakley Grove, Phase 2D – The report recommended that the Council purchased 43 affordable homes on the Local Plan-allocated site at Harbury Lane, called Oakley Grove, Phase D for retention as Housing Revenue Account assets.
- (c) Forward funding for the Relocation of Kenilworth School - The report sought forward funding for Kenilworth School to enable it to relocate from its current sites, and funding for the Council to purchase one of the School's current sites at Leyes Lane, noting that it had already agreed to purchase the other site at Rouncil Lane. The forward funding monies were expected to be recouped via the S106 education and sports contributions due over the coming years from developers of land in and around the Kenilworth area.

It was proposed by Councillor Illingworth, seconded by Councillor Grainger and

**Resolved** that items 12(a) to 12(c) be approved.

(The meeting resumed in public session.)

#### 70. **Common Seal**

**Resolved** that the Common Seal of Warwick District Council be affixed to such documents as it may be required for implementing decisions of the Council arrived at this day.

(The meeting ended at 6.35pm)

CHAIRMAN  
24 June 2020

# WARWICK DISTRICT COUNCIL

Draft minutes of the Annual meeting of Warwick District Council held remotely on Wednesday 20 May 2020, at 6.30pm, which will be considered by Council on 24 June 2020.

**PRESENT:** Councillor Illingworth (Chairman); Councillors Ashford, Boad, Cooke, Davison, Day, A Dearing, K Dickson, Falp, B Gifford, Grainger, Luckhurst, Mangat, Nicholls, Redford and Wright.

## 1. Election of Chairman

It was proposed by Councillor Day, seconded by Councillor Falp and

**Resolved** that Councillor Ashford be elected Chairman of Warwick District Council for the municipal year 2020/21.

Councillor Ashford made the Declaration of Acceptance of Office for Chairman of the Council and thanked Council for his election.

## 2. Appointment of Vice-Chairman of the Council

It was proposed by Councillor Wright, seconded by Councillor Falp and

**Resolved** that Councillor Redford be appointed Vice-Chairman of Warwick District Council for the municipal year 2020/21.

Councillor Redford made the Declaration of Acceptance of Office for Vice-Chairman of the Council and thanked Council for her election.

## 3. Appointment of the Chairman of the Council's Chaplain

Councillor Ashford announced that the Reverend Barbara Greenwood of Northgate Methodist Church would be his Chaplain.

## 4. Vote of Thanks for the Retiring Chairman

It was proposed by Councillor Cooke, seconded by Councillor Gifford and

**Resolved** that the appreciation of the Council be placed on record for the excellent services rendered by the retiring Chairman, Councillor Illingworth, and his consort Mrs Illingworth, during the past year.

Councillor Illingworth acknowledged the vote of thanks and asked that his report, as circulated to all Councillors, be appended to the minutes of the meeting (Appendix 1 to the minutes).

## 5. Apologies for Absence

Apologies for absence were received from Councillors Bartlett, Cullinan, J Dearing, R Dickson, Evans, C Gifford, Grey, Hales, Heath, Jacques, Kennedy, Kohler, Leigh-Hunt, Margrave, Matecki, Milton, Morris, Murphy, Noone, Norris, Rhead, Roberts, Russell, Skinner, Syson, Tangri, Tracey and Weber.

6. **Membership of the Executive**

Councillor Day informed the Council of the Councillors that the Executive would comprise of (Appendix 2 to the minutes).

7. **Appointments**

It was proposed by Councillor Ashford, duly seconded by Councillor Day and

**Resolved** that

- (a) the nominations for membership of the Committees, including substitute members, as revised by the addendum circulated before the meeting, including that the Overview & Scrutiny Committee is not politically proportionate to the Council, as set out in Appendix 2 to the minutes, be approved;
- (b) the appointments to Working Parties and Forums, as revised by the addendum circulated before the meeting, 2019/2020, as set out at Appendix 3 to the minutes, be approved;
- (c) the appointments to Champions Roles and Outside Bodies, as revised by the addendum circulated before the meeting, which are not politically proportionate to the Council, as set out in Appendices 4(a) and 4(b) to the minutes, be approved.

(The meeting ended at 7.03pm)

CHAIRMAN  
24 June 2020



**Annual Report 2019-2020**  
**Councillor George Illingworth TD, Chairman, Warwick District Council.**

Who twelve months ago would have predicted the unexpected course this year would take?

Before the election I was in that precarious position of Vice Chairman. Too many of those have failed to be re-elected. I thought of Alan Wilkinson only four years before. Despite the dramatic overall results I was a survivor and had crossed the first hurdle. The next problem was to be elected Chairman at the Annual Meeting in a Council where there was no overall control and which was potentially to be run on the Chairman's casting vote.

Much to my relief you elected me without dissent for which I thank you all. You then appealed to my better nature and innate sense of fairness by offering an alternative vice-chairman so that I had to use my casting vote for the first and only time. You may have assumed that I was driven by the realisation that the alternative would mean giving the casting vote to the other side and losing control the next year. Had you calculated as I had that if Cllr Sidney Syson, the proposed alternative, had become vice-chairman then at this year's Annual Meeting an alternative chairman could have been proposed, I could have used my casting vote again and Sidney would have been vice-chairman for a year but not become Chair. I thought that would have been most unfair on her so indeed it was my better nature and innate sense of fairness after all.

After that the other Council Meetings were an anti-climax. My expressed wish that we should all work together was heeded such that I was never near using that casting vote again. For making my job of chairing those meetings so easy I thank you all, though the failure of the PA system in the first meeting must have caused many new members to wonder what they had got themselves involved in.

The whole idea of a council is that members meet together, discuss issues and then decide on a course of action. Our inability to do that in the last few weeks has created a whole new world. I thank councillors for their support for decisions necessarily taken in their absence; the Executive members for acting so effectively and particularly all the officers for not only keeping the routine work of the Council operating but also taking on additional activities despite the awkward working arrangements. I hope that we can now adapt to a new way of distance and virtual working for as long as it takes which involves all councillors.

Meanwhile for the first ten months I had an active and enjoyable Civic year, supported by Joanna. You will not be surprised to learn that I maintained an Excel spreadsheet of our activities. Before the shutters came down in the middle of March I had attended 168 events and made 54 speeches. Of these events 83% were within Warwick District though I did represent the District a number of times in neighbouring Districts, Boroughs and cities, but only venturing as far as Atherstone on North Warwickshire. By natural selection rather than good planning the spread across the District was remarkably close to the population. I visited all twenty four Town and Parish Councils and a number of the historic sites open during Heritage week. Sadly I attended the funerals of three former District Councillors and would have attended fourth, Bernard Kirton, had the current lockdown not prevented me.

It is invidious to pick out highlights, because all events are premier to their organisers and participants, but I must mention the visit by HRH The Princess Royal to the new Riding for the Disabled facility on the Shrewley/Rowington border where we were in the Reception party presented to Princess Anne. In opening the facility she gave a most impressive speech which clearly came from the heart. Her personal support for the facility and the event was palpable.

I must also mention the Reception we gave to the visiting Australian Bowls team, together with an England team, in the dramatic setting of the Glasshouse in Jephson Gardens. The visits we paid to the Bowls England Championships and their presentation Dinners indicated that the Bowls World has a high regard for this Council and district and we should all be proud. One of my few awkward moments in my year though was when I met the man from Worthing.

At Christmas I spent over two hours touring Riverside House meeting as many employees as possible, irrespective of whether they had entered the competition for decorations, and also visited some of the outposts such as the Crematorium offices, William Wallsgrove House and the Lifeline operations room.

One peculiarity of this District when compared with our neighbours struck me during the various Civic visits. Most other areas whether Coventry, Solihull, Rugby, Nuneaton, Stratford have one central town which is the focus of all Civic activity. I was entertained in some very impressive Mayor's parlours and Civic Suites. Here in Warwick District we have several significant and historic towns which perform a Civic function most effectively, and provide local focus.

Those towns with their Mayors are also important charity fund raisers whereas we have agreed that is not a key function for the District Chairman. I have supported the local charity events when relevant and as announced my personal charities were the Royal British Legion and Imagineering. I was able to support the Poppy Appeal with £8,000 received from the recycling of metals at the Crematorium and I visited some of the after-school Imagineering Clubs at schools in Kenilworth and Warwick, giving hands-on help to some of the projects.

Sadly the Civic year came to an abrupt end with the restrictions on gatherings. There were a number of events in the pipeline and invitations pending. That total would have approached 200. I was particularly sorry to lose my own Parish Supper on 1 May. This would have provided an opportunity to thank not only parish chairmen and clerks but also District councillors from all parties for the way everyone had worked for the good of the residents of the District.

I was also looking forward to visiting various events around the District over the recent Bank Holiday weekend to commemorate VE Day 75 and I appreciate all the effort that had gone into planning those events. Another casualty was the ceremony organised by the High Sheriff to lay 10 Wreaths at the National Memorial Arboretum at Arlewas at the end of April which would have been a most moving event. Finally a few thank yous.

To all the members of the Chain Gang who made it such an enjoyable year. These included three District Councillors who were Mayors of their towns, Neale Murphy, Bill Gifford and Rob Margrave. No wonder it was so enjoyable.

To my Chaplain, the Rev Stella Bailey, Vicar of St Nicholas, Kenilworth and her Curate, Rev Richard Moore who have supported me over the year.

To Chris Elliott and the officers of Warwick District Council from various departments including Committee Services and Media who have ensured the smooth running of Council meetings and other aspects of the role.

To Mark Ashfield who is our new chauffeur and attendant. Mark and I started the job together and trained each other. He soon learned that I was keen on timekeeping and his years in the Army probably helped us quickly establish a great working relationship. Mark is a big man and was often mistaken for my bodyguard. He really came to the fore at one of the Imagineering visits where his background as an electrician found him explaining circuit diagrams to the enthralled children.

And of course to Roma Armstrong. Roma has now completed 20 years with the Council so she must have sorted out 20 Chairmen. Dealing with all the issues and ensuring they did the right thing at the right time. I am sure that some were easier to deal with than others but I am not going to speculate where I might fit in. Had the Annual Meeting taken its usual form I was planning to invite Roma up on to the platform to present her with her Certificate of Service. Sadly that is not now possible but I hope there will be a future opportunity to publically recognise her achievement.

Similarly I hope there will be a future opportunity to formally hand over the Chain of Office to Cllr Martyn Ashford. He is taking the Chair in unique circumstances and will have to evolve a completely new way of working. I congratulate Martyn and wish him every success. I hope that before too long he can enjoy the more normal Civic duties and activities that should be part of the role.



**MEMBERSHIP OF THE EXECUTIVE  
AND COMMITTEES 2020/2021**

**EXECUTIVE (7)**

Councillor J Cooke	
Councillor A Day	Leader
Councillor J Falp	
Councillor M-A Grainger	Deputy Leader
Councillor R Hales	
Councillor J Matecki	
Councillor A Rhead	

***PORTFOLIO HOLDERS and DEPUTY LEADER OF THE EXECUTIVE***

Strategic Leadership	Councillor A Day
Environment	Councillor A Rhead
Culture and Neighbourhood Services	Councillor M-A Grainger
Development Services	Councillor J Cooke
Finance & Business	Councillor R Hales
Health & Community Protection	Councillor J Falp
Housing & Property	Councillor J Matecki

**FINANCE AND AUDIT SCRUTINY  
COMMITTEE (11)**

Councillor L Bartlett
Councillor J Dearing
Councillor R Dickson
Councillor J Grey
Councillor G Illingworth
Councillor M Luckhurst
Councillor J Nicholls
Councillor S Syson
Councillor J Tracey
Councillor T Wright
Councillor Vacancy – Whitnash RA

**OVERVIEW AND SCRUTINY  
COMMITTEE (11)**

Councillor G Cullinan
Councillor I Davison
Councillor A Dearing
Councillor O Jacques
Councillor P Kohler
Councillor R Margrave
Councillor A Milton
Councillor M Noone
Councillor D Norris
Councillor P Redford
Councillor D Russell

**EMPLOYMENT COMMITTEE (11)**

Councillor A Day
Councillor B Gifford
Councillor R Hales
Councillor O Jacques
Councillor J Kennedy
Councillor P Kohler
Councillor M Mangat
Councillor R Margrave
Councillor N Tangri
Councillor J Tracey
Councillor T Wright

**PLANNING COMMITTEE (11)**

Councillor M Ashford
Councillor A Boad
Councillor R Dickson
Councillor T Heath
Councillor O Jacques
Councillor J Kennedy
Councillor V Leigh-Hunt
Councillor T Morris
Councillor N Murphy
Councillor N Tangri
Councillor J Weber

**LICENSING & REGULATORY  
COMMITTEE (15)**

Councillor A Boad  
Councillor G Cullinan  
Councillor A Dearing  
Councillor A Evans  
Councillor C Gifford  
Councillor J Grey  
Councillor T Heath  
Councillor G Illingworth  
Councillor V Leigh-Hunt  
Councillor M Luckhurst  
Councillor M Mangat  
Councillor N Murphy  
Councillor D Norris  
Councillor P Redford  
Councillor S Syson

**STANDARDS COMMITTEE (11)**

Councillor L Bartlett  
Councillor A Dearing  
Councillor J Dearing  
Councillor K Dickson  
Councillor C Gifford  
Councillor J Grey  
Councillor G Illingworth  
Councillor R Margrave  
Councillor T Morris  
Councillor N Murphy  
Councillor J Weber

## **SUBSTITUTE MEMBERS 2020/2021**

### **EMPLOYMENT COMMITTEE**

#### **Conservatives**

Councillor L Bartlett  
Councillor J Cooke  
Councillor M-A Grainger  
Councillor V Leigh-Hunt  
Councillor T Morris  
Councillor N Murphy  
Councillor M Noone  
Councillor P Redford

#### **Liberal Democrats**

Councillor A Boad  
Councillor K Dickson  
Councillor R Dickson  
Councillor C Gifford  
Councillor A Milton  
Councillor D Russell  
Councillor S Syson

#### **Green**

Councillor I Davison  
Councillor J Dearing  
Councillor W Roberts

#### **Labour**

Councillor G Cullinan  
Councillor J Nicholls  
Councillor D Skinner  
Councillor J Weber

#### **Whitnash Residents Association**

Councillor T Heath

### **FINANCE AND AUDIT SCRUTINY COMMITTEE**

#### **Conservatives**

Councillor O Jacques  
Councillor V Leigh-Hunt  
Councillor T Morris  
Councillor N Murphy  
Councillor M Noone  
Councillor D Norris  
Councillor P Redford

#### **Liberal Democrats**

Councillor A Boad  
Councillor K Dickson  
Councillor B Gifford  
Councillor C Gifford  
Councillor P Kohler  
Councillor A Milton  
Councillor D Russell

#### **Green**

Councillor A Evans  
Councillor J Kennedy  
Councillor W Roberts  
Councillor N Tangri

#### **Labour**

Councillor G Cullinan  
Councillor M Mangat  
Councillor D Skinner  
Councillor J Weber

#### **Whitnash Residents Association**

Councillor - Vacancy

## **LICENSING & REGULATORY COMMITTEE**

### **Conservatives**

Councillor L Bartlett  
Councillor O Jacques  
Councillor T Morris  
Councillor J Tracey  
Councillor T Wright

### **Green**

Councillor J Dearing  
Councillor J Kennedy  
Councillor W Roberts

### **Whitnash Residents Association**

Councillor J Falp  
Councillor R Margrave

### **Liberal Democrats**

Councillor K Dickson  
Councillor R Dickson  
Councillor B Gifford  
Councillor P Kohler  
Councillor A Milton

### **Labour**

Councillor G Cullinan  
Councillor J Nicholls  
Councillor D Skinner  
Councillor J Weber

## **OVERVIEW AND SCRUTINY COMMITTEE**

### **Conservatives**

Councillor L Bartlett  
Councillor J Grey  
Councillor G Illingworth  
Councillor O Jacques  
Councillor V Leigh-Hunt  
Councillor T Morris  
Councillor N Murphy  
Councillor J Tracey  
Councillor T Wright

### **Green**

Councillor A Evans  
Councillor J Kennedy  
Councillor M Luckhurst  
Councillor N Tangri

### **Whitnash Residents Association**

Councillor T Heath

### **Liberal Democrats**

Councillor A Boad  
Councillor K Dickson  
Councillor R Dickson  
Councillor B Gifford  
Councillor C Gifford  
Councillor S Syson

### **Labour**

Councillor M Mangat  
Councillor J Nicholls  
Councillor D Skinner  
Councillor J Weber

## **PLANNING COMMITTEE**

### **Conservatives**

Councillor J Grey  
Councillor M Noone  
Councillor D Norris  
Councillor P Redford  
Councillor T Wright

### **Liberal Democrats**

Councillor K Dickson  
Councillor B Gifford  
Councillor C Gifford  
Councillor P Kohler  
Councillor A Milton  
Councillor S Syson

### **Green**

Councillor I Davison  
Councillor A Evans  
Councillor M Luckhurst  
Councillor W Roberts

### **Labour**

Councillor G Cullinan  
Councillor M Mangat  
Councillor J Nicholls  
Councillor D Skinner

### **Whitnash Residents Association**

Councillor J Falp  
Councillor R Margrave

## **STANDARDS COMMITTEE**

Councillor M Noone (Conservative)  
Councillor N Tangri (Green)  
Councillor J Nicholls (Labour)  
Councillor S Syson (Lib Dem)  
Councillor T Heath (Whitnash RA)



## Working Parties & Forums 2020/2021

Working Party / Forum	Lead Officer	Number of places	Councillors 2020/2021
<b>Members' Working Group for Community Stadium and Related Projects</b> (Formerly known as the Community Stadium/Europa Way Members Reference Group) 1 each Group plus PH	Padraig Herlihy / Tim Wall	6	Kohler Luckhurst Margrave Nicholls Rhead Grainger as Portfolio Holder  Officers: Chief Executive Community Stadium Project Officer Programme Manager
<b>Councillor IT Working Party</b> 1 each Group plus PH	Graham Leach/ Ty Walter	6	Boad Jacques Margrave Tangri Vacancy Labour Cooke as Portfolio Holder
<b>Creative Quarter Members' Reference Group</b> 1 each Group plus PH (but cannot be the Leader of WDC)	Philip Clarke	6	Boad Davison Nicholls Heath Conservative Vacancy Hales as Portfolio Holder  Councillor Isobel Seccombe (WCC) Councillor Rassmussen (L/Spa TC)

<b>Housing Advisory Group</b> Conservative = 5 Lib Dem & Greens = 2 each Labour & Whitnash RA = 1 each	Lisa Barker	11	Ashford Bartlett Boad Cullinan Davison K Dickson Falp Leigh-Hunt Luckhurst Noone Tracey
<b>HQ Relocation Member Reference Group</b> Group Leaders plus Finance, Business and Neighbourhood Portfolio Holders	Bill Hunt	8	Boad Cullinan Davison Day Heath Hales as PH Grainger as PH
<b>Infrastructure Delivery Plan (IDP) Working Group</b> 1 each Group which includes PH Development Services	David Butler	5	Cooke B Gifford Heath J Dearing Weber
<b>Members' Working Group for the Leisure  Development Programme</b> (Formerly known as the Leisure Development Member Working Party) 1 each Group plus PH	Rose Winship	6	Cooke A Dearing Milton Heath Vacancy Labour Grainger as Portfolio Holder & Chairman of Working Group  Officers: Andy Jones Rose Winship Debbie Cole

2021 Major Contract Renewal – Cross Party Working Group 1 each Group plus PH	Gary Charlton	6	Boad Rhead Roberts Skinner Heath Grainger as Portfolio Holder
Members’ Development Group (As part of the Group Leaders Briefings)	Graham Leach/ Tracy Dolphin	5	Boad Cullinan Davison Day Heath
Members’ Working Group for the Commonwealth Games (Formerly known as Member Group on Commonwealth Games) 1 each Group plus PH	Christina Boxer	6	Bartlett Boad Cullinan A Dearing Margrave Grainger as Portfolio Holder & Chairman of the Working Group  Officers: Chris Elliott Christina Boxer Paddy Herlihy
Members – Trades Union Joint Consultation & Safety Panel 1 from each Group	Tracy Dolphin	5	Vacancy Labour B Gifford Vacancy Green T Heath Wright
People Strategy Steering Group 1 each Group plus Chair of Employment Committee	Tracy Dolphin	6	Falp B Gifford Mangat Margrave Wright Vacancy Green
Planning Forum	Dave Barber	44	All Members of the Council

<b>St Mary's Lands Working Party</b> 1 each Group plus PH	Chris Elliott	6	Ashford Vacancy Lib Dem Vacancy Green Skinner Vacancy Whitnash RA Grainger a Portfolio Holder
<b>Voluntary and Community Sector (VCS)</b> <b>Commissioning and Grants Panel</b> 7 Members made up of 3 Conservatives, 1 Labour, 1 Whitnash Residents' Association, and 1 Liberal Democrat, 1 Green. This include PH Health & Community Protection.	Liz Young	7	Evans Jacques Murphy Skinner Syson Redford Vacancy Green Falp as PH & Group Rep
<b>Warwick District Conservation Advisory Forum</b> Two elected Members of Warwick District Council who have an interest in the historic environment and planning matters.	Robert Dawson	2	Illingworth Syson

**Working Parties appointed by the Executive**

<b>Working Party / Forum</b>	<b>Lead Officer</b>	<b>Number of places</b>	<b>Councillors 2020/2021</b>
Newbold Comyn Member Reference Group	Guy Collier	13	Grainger R Dickson Roberts Skinner Cullinan Nicholls Weber Boad Russell Kohler Leigh-Hunt Luckhurst Mangat
Governance Review Group Leaders plus another from each of Conservative, Lib Dem and Green.	Chris Elliott	8	Boad Cullinan Davison Day Heath Kennedy Redford Syson
Climate Change Emergency Working Party 1 from each	Marianne Rolfe	5	Falp Milton Nicholls Rhead Roberts
DPD Climate Change and Sustainable Buildings Working Group	Lorna Hale	5	Rhead Cooke Milton J Dearing Nicholls

## Champions 2020/2021

Champions	Lead Officer	Number of places	Councillors 2020/2021
<b>Children's and Adults' Safeguarding Champions</b> <ul style="list-style-type: none"> <li>Assure themselves that the Council has sound arrangements to protect children and promote their welfare are in place within the District Council and that the Council is promoting and engaging in effective interagency cooperation and collaboration in these fields;</li> <li>Undertake reasonable investigations so as to be able to form a view of the quality of the Council's child safeguarding activities and work with the officer Children's Champion to assist the Council and improve the quality and/or effectiveness of those activities whenever appropriate;</li> <li>Act as a "critical friend" to constructively challenge officers and elected members on child safeguarding and welfare issues as appropriate;</li> <li>Promote awareness of child safeguarding and welfare issues and the activities and processes undertaken by this Council amongst elected members</li> </ul>	Lisa Barker	2	Portfolio Holder, Health & Community Protection – Councillor Falp  Chairman of Health Scrutiny Sub-Committee – TBA
<b>Heritage Champion</b> (See CAF constitution for definition)	Robert Dawson	1	Chairman of CAF – TBA
<b>HS2 Champion</b> <ul style="list-style-type: none"> <li>(To monitor the impact of HS2 on Warwick District and work on mitigation for this;</li> <li>To liaise with appropriate officers and organisations on HS2 matters and support the Portfolio Holder in this detailed area of work)</li> </ul>	Debbie Prince	1	Illingworth
<b>Armed Forces Covenant Champion</b>	Bernie Allen	1	Illingworth
<b>Procurement Champions</b>	Mike Snow	5	Leigh-Hunt B Gifford Cullinan Davison Heath Portfolio Holder, Finance & Business also attends.

<p>Parish/Town Champion – Role Profile</p> <ul style="list-style-type: none"> <li>• To raise awareness and have regard of issues affecting Local Councils within the District Council;</li> <li>• To respond to invitations from Local Councils to attend meetings of mutual interest;</li> <li>• To be the first point of contact for Local Councils in the event of concerns relating to dealings with the District Council;</li> <li>• To ensure that Local Councils view are taken into account when the District Council undertakes consultation;</li> <li>• To facilitate discussions in relation to the possibility of devolving services to Local Councils;</li> <li>• To encourage joint training events including Councillors from the District Council and Local Councils</li> <li>• To respond to invitations to attend Warwickshire and West Midlands Association of Local Councils (WALC) Area Committees;</li> <li>• To attend other Local Council liaison meetings as appropriate</li> </ul>	Bernie Allen	1	Redford
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### Executive appointments

(Appointments made by the Executive and therefore not a decision for the Council and not subject to political proportionality rules)

<b>Executive Appointments</b>	<b>Number of places</b>	<b>Councillor 2020/2021</b>
Warwickshire Police & Crime Panel	1	Davison (with Luckhurst acting as his substitute)
West Midlands Employers (WME) Representative for all District Councils (Human Resources PH or Leader of the Council)	0	Appointment by WME and on request by them. WDC were not asked to appoint a rep for 20/21
West Midlands Employers Substitute Representative for all District Councils (Human Resources PH or Leader of the Council; an exception was made for 2019/20)	0	WDC were not asked to appoint a rep for 20/21
Coventry and Warwickshire LEP	1	Day
District Councils' Network (Leader of the Council)	1	Day
Safer Warwickshire Partnership Board (Health & Community Protection Portfolio Holder)	1	Falp
South Warwickshire Community Safety Partnership (Health & Community Protection Portfolio Holder)	1	Falp
Warwickshire County Council Health & Wellbeing Board (Health & Community Protection Portfolio Holder)	1	Falp
Association of Retained Council Housing (ARCH) (Housing Portfolio Holder)	1	Matecki
Warwickshire Waste Management Forum (Neighbourhood Services Portfolio Holder)	1	Grainger
Shakespeare's England (Environment & Business Portfolio Holder)	1	Hales
<b>Total</b>	<b>9</b>	

### Warwick District Council appointments

(Appointments made by the Council and subject to political proportionality rules)

<b>Appointment</b>	<b>Number of places</b>	<b>Councillor 2019/2020</b>
Coventry Airport Consultative Committee	1	Wright
Kenilworth Abbey Advisory Committee	1	Cooke
South Warwickshire NHS Foundation Trust	1	Boad
Warwickshire County Council – Adult Social Care and Health Overview & Scrutiny Committee	1	Redford
Birmingham Airport Consultative Committee	1	Illingworth
Bid Leamington Board	1	Hales
National Parking Adjudication Service (PATROL)	1	Labour Vacancy
South Warwickshire Community Safety Partnership (Non-Executive rep)	1	Heath
Chase Meadow Community Centre	1	Bartlett
<b>Total</b>	<b>9</b>	