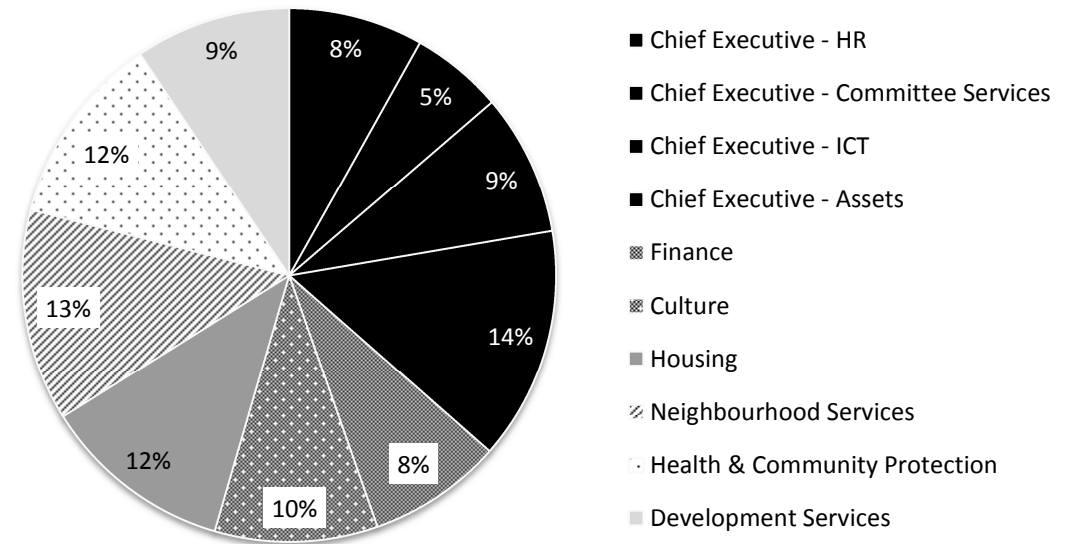


APPENDIX THREE: KEY PERFORMANCE INDICATORS - 01/04/18 – 30/09/18

Part One: Division of contracts across service areas

Service Area	Number of contracts
Chief Executive - HR	19
Chief Executive - Committee Services	13
Chief Executive - ICT	20
Chief Executive - Assets	33
Finance	19
Culture	23
Housing	27
Neighbourhood Services	30
Health & Community Protection	27
Development Services	22

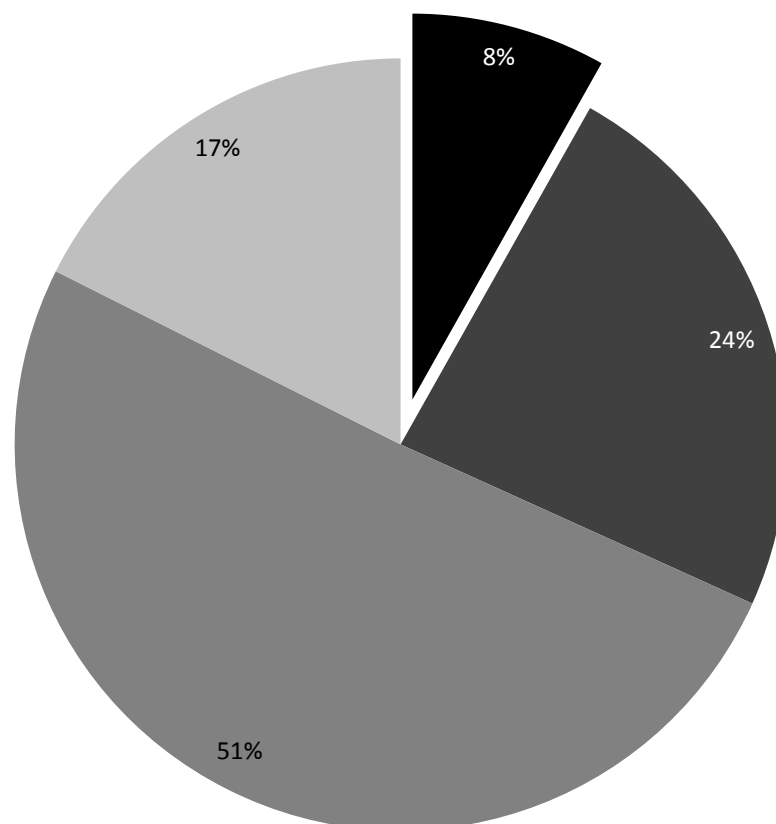


Although almost a third of WDC contracts are managed by the Chief Executive service area, when the Chief Executive contracts are split down across business units, there is an equal split of contract ownership across all business/service areas.

Part Two: Percentage of collaborative contracts

Contract Arrangement	Description	Number of contracts
Public Sector Collaboration -	Contracts procured via a collaborative arrangements with other public sector bodies	19
Private Sector through Not-for-profit collaboration -	Contracts procured through consortia frameworks/buying organisations	55
Private Sector through competition -	Contracts procured through a competitive procedure	118
Private Sector through exemption -	Contracts awarded by exemption	41

- Public Sector Collaboration - Contracts procured via a collaborative arrangements with other public sector bodies
- Private Sector through Not-for-profit collaboration - Contracts procured through consortia frameworks/buying organisations
- Private Sector through competition - Contracts procured through a competitive procedure
- Private Sector through exemption - Contracts awarded by exemption



WDC has 8% of its contracts arranged as shared services with other local authorities, but the percentage of contracts procured with or through other non-for profit organisations overall accounts for almost one third (32%) of WDC contracts.

Part Three: SMES and local suppliers

Warwick district council utilises a joint e-procurement portal with Warwickshire County Council, Solihull Borough Council, Coventry City Council, Nuneaton and Bedworth Borough Council, Rugby Borough Council, North Warwickshire District Council and Stratford on Avon District Council.

The procurement portal of www.csw-jets.co.uk supplies e-procurement facilities for the whole of Warwickshire, Solihull and Coventry. There are currently 942 suppliers local to Warwick district registered on the portal.

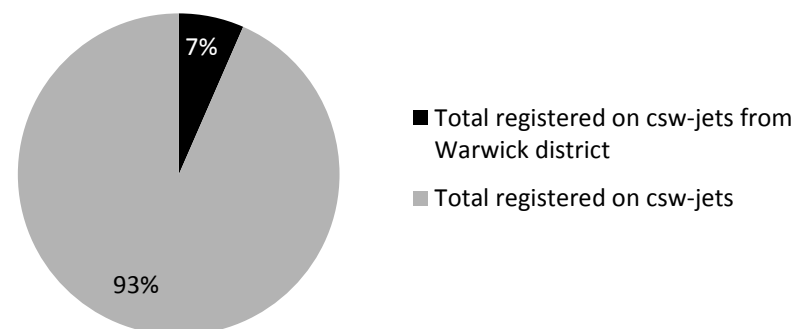
Warwick district suppliers	Number registered at www.csw-jets.co.uk
B93, B94, B95	91
CV3 to CV35	534
CV4	99
CV7	103
CV8	115
Total registered on csw-jets from Warwick district	942
Total registered on csw-jets	13410

For the period of 1 April 2018 until 30 September 2018, WDC advertised 10* contract opportunities using the competitive process, through its procurement portal of CSW-jets.

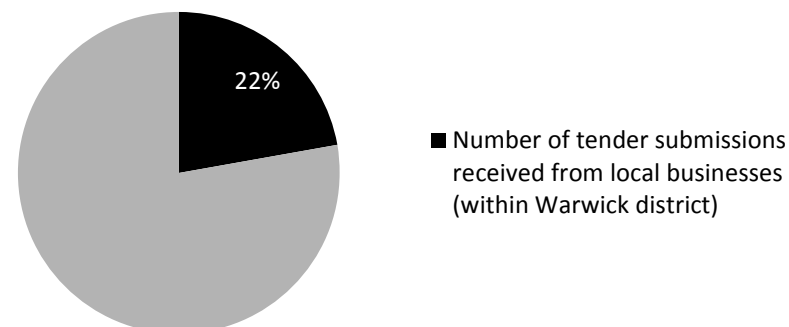
***NB. This figure is far less than the number of contracts shown in appendix 2, as it only reflects the number of contracts procured using the competitive tendering process for above £25,000.**

From these 10 opportunities, 36 tender responses were received, 8 of which were from businesses located within Warwick district and 18 of which were SMEs. Of the 10 contracts advertised, 8 of them were awarded to SMEs.

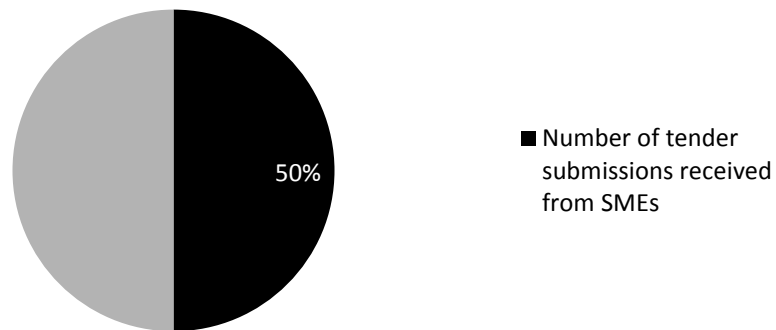
% of businesses on CSW-jets located in Warwick district



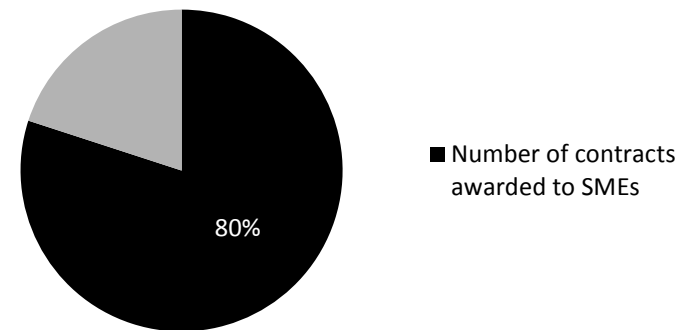
% of tenders received from local businesses 01/04/18 - 30/09/18



% of tender submissions received from SMEs 01/04/18 - 30/09/18



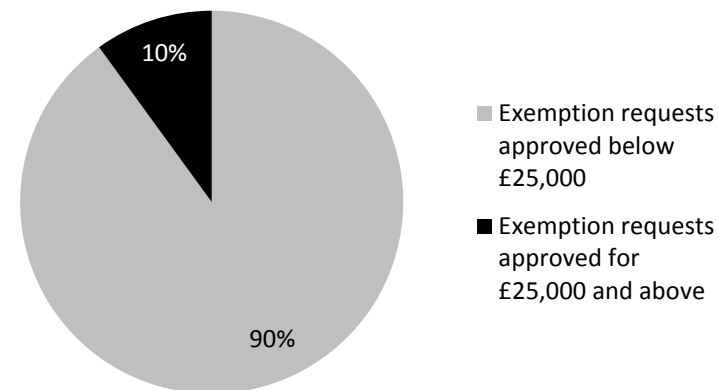
% of contracts awarded to SMEs via competition 01/04/18 - 30/09/18



Part Four: Exemption requests

All exemptions sort from the code of Procurement Practice were due to circumstances whereby it would not have been in the council's best interests to undertake a formal procurement route.

Full details of exemptions granted can be found in Appendix 6.



Part Five: Social Value

For the period of 1 April 2018 until 30 September 2018, no opportunities have been advertised and awarded which had a value in excess of £1,000,000. We do currently however, have one opportunity in excess of £1,000,000 for the Covent Garden carpark development project due to be awarded by the end of the year, which has included a social value clause as well as evaluation criteria.

Part Six: In-house training

Informal training for tender evaluation, specification writing, KPI generation and contract register maintenance has been increased since the Procurement restructure. Procurement has become more proactive in offering one to one and small group training opportunities on an adhoc basis for specific projects and contracts, or in response to contract reviews. This approach has increased assurance of procurement advice and guidance for services areas as well as improving the visibility and approachability of the new Procurement service. It has also provided additional service area support while the formal procurement awareness programme was being refreshed ready for a relaunch in September 2018, to be supplied by WCC as part of the outsourcing of strategic procurement.

Part Seven: Formal Legal Challenges

There have been no formal legal challenges received or upheld during 1 April 2018 until 30 September 2018.

Part Eight: Contracts terminated early

There have been two contracts terminated early during the period of 1 April 2018 until 30 September 2018.

1. Spa Centre Programming software - Termination was mutually agreed between WDC and the supplier in order to enter into a new contract via a consortia framework on better terms.
2. Roofing Replacement and repairs contract - Terminated by mutual agreement between WDC and the supplier following their inability to meet the contract after their acceptance of a 12month contract extension.