

## **Standards Committee**

Tuesday 17 November 2009

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Monday 9 November 2009

A meeting of the Standards Committee will be held in the Town Hall, Royal Leamington Spa on Tuesday 17 November 2009 at 6.00 pm.

### Membership:

Warwick District Councillors	Councillor Coker Councillor Mrs Falp Councillor Gifford Councillor Heath Councillor Mrs Knight Councillor Mrs McFarland Councillor Mrs Tyrrell Councillor N Vincett
Parish and Town Council Representatives	Councillor Mrs A Gordon Councillor M Polgreen Councillor M Singh Councillor B Smart
Independent Representatives	Mr C Bennett Mr C Purser (Chair) Miss J Ratcliffe Mr P Willers (Vice Chair)

### **Agenda**

#### 1. **Emergency Procedure**

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

#### 2. **Substitutes**

To receive the name of any Councillor, Parish Representative or Independent Representative who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor, Parish Representative or Independent Representative for whom they are acting.

### 3. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

(Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting**)

### \*4. **Minutes**

To consider the minutes of the meetings held on the 23 September 2009. **(Page 1)**

### \*5. **Annual Governance Statement (2008-09) Action Plan, Mid-year Update**

To consider a report from the Deputy Chief Executive **(Page 4)**

### \*6. **Warwick District Council Corporate Complaints Process**

To consider a report from Member's Services. **(Page 18)**

### \*7. **Local Determination of Complaints**

To consider a report from Members' Services. **(Page 43)**

### \*8. **Work Plan**

To consider a report from Members' Services. **(Page 50)**

Please note the next meeting of the Committee will be on Wednesday 10 February 2010.

**(\*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).**

**General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

**Telephone: 01926 412656**

**Facsimile: 01926 456121**

**E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)**

**For enquiries about specific reports, please contact the officers named in the reports**

**You can e-mail the members of the Standards Committee at [standardscommittee@warwickdc.gov.uk](mailto:standardscommittee@warwickdc.gov.uk)**

**Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING.**