



Title	Proposed Development Review Forum
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Wards of the District directly affected	All
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No
Date and meeting when issue was last considered and relevant minute number	Planning Committee January 6 th 2010
Background Papers	<p>"Positive Engagement: a guide for planning councillors" .ODPM/LGA/PAS Leaflet 2005 "The Planning System – matching Expectations and Capacity" Audit Commission February 2006 Planning Officers Society: Practice Guidance note 3 "Councillor Involvement in pre application discussions". 2007 "Constructive Talk-investing in pre-application discussions " Planning Advisory Service Aug. 2008 The Killian Pretty Review- "Planning Applications: A faster and more responsive system" Nov 2008 "Probity in Planning" –LGA publication may 2009 Report to Planning Committee – March 11 2009 &- January 6th 2010</p>

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant Deputy Chief Executive, Head of Service, Finance, Monitoring Officer and the relevant Portfolio Holder(s).		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	6.5.2010	Bill Hunt
Head of Service	6.5.2010	Paul Pinkney
CMT		
Section 151 Officer	6.5.2010	Mike Snow
Monitoring officer	6.5.2010	Robert Inman
Finance	6.5.2010	Marcus Miskinis

Portfolio Holder(s)	6.5.2010	John Hammon
Consultation Undertaken		
Please insert details of any consultation undertaken with regard to this report.		
Final Decision?	Yes	
Suggested next steps (if not final decision please set out below)		

1. SUMMARY

- 1.1 This report provides information for the Committee members on the recently approved protocol for involvement of elected members in reviewing proposed developments prior to a formal planning application being submitted.

2. RECOMMENDATION

- 2.1 That the protocol attached as Appendix A be noted.

3. REASONS FOR THE RECOMMENDATION

- 3.1 The basic underlying reason for having the proposed forum is to improve the planning application decision making process through putting in place a mechanism whereby community aspirations or issues of concern can be identified at the earliest opportunity and taken into account when major development proposals are being formulated. The protocol aims to ensure that the process is carried out in a transparent and structured way.

4. ALTERNATIVE OPTION CONSIDERED

- 4.1 This report is for information purposes only.

5. BUDGETARY FRAMEWORK

- 5.1 There are some budgetary implications for the Council as some additional meetings will need to be serviced but costs are likely to be small and outweighed by the benefits of having a scheme in place, which should help to promote community engagement and assist with the achievement of the community strategy for the area.

6. POLICY FRAMEWORK

- 6.1 The involvement of Councillors in the formulation of emerging development proposals within a structured framework is considered to be consistent with the objectives of the Corporate Strategy 2008- 2011 which inter alia aim to deliver responsive services in an open and transparent manner and a sustainable and quality environment.

7. BACKGROUND

- 7.1 The report to Planning Committee of January 6th 2010 provides further background on this topic.