

MEMBERS/TRADES UNIONS JOINT CONSULTATION AND SAFETY PANEL

Minutes of the meeting held on Wednesday, 1 October 2008, at the Town Hall, Royal Leamington Spa at 4.30pm.

PRESENT:

Employers representatives: Councillors Barrott, Copping, Kirton and Scarrott.

Trades Unions representatives: Mr Foster (Chair) and Mr J Lynch.

Apologies for absence were received from Mr A Crump and Mrs Webb.

It was the Trades Unions representatives turn to Chair the meeting so Mr Foster took the Chair for the meeting.

478. DECLARATIONS OF INTEREST

There were no declarations of interest.

479. ACCIDENT REPORT (ACCIDENTS SINCE START OF MARCH 2008 – END OF AUGUST 2008)

The Panel considered a report from the Health and Safety Adviser which summarised incidents for the period starting at the beginning of March 2008 to the end of August 2008.

Members of the Panel were concerned that two accidents had both involved chairs and requested a report from Heads of Departments demonstrating that chairs had been considered as part of the Health & Safety audit.

Concerns were also expressed about the ventilation and air conditioning in Riverside House, and a risk assessment was requested. It was felt that freestanding fans should only be used in the building where it was inappropriate for a desktop fan to be used instead.

RESOLVED that the report be noted.

(The meeting ended at 4.52 pm)