

	Finance and Audit Scrutiny Committee – 14th July 2009	Agenda Item No.
Title	Review of the Work Programme	
For further information about this report please contact	Peter Dixon Committee Services Officer 01926 456114 committee@warwickdc.gov.uk	
Service Area	Members' Services	
Wards of the District directly affected	N/A	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No	
Date and meeting when issue was last considered and relevant minute number		
Background Papers	Finance & Audit Scrutiny Committee work plan report, and minutes – 9 June 2009	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
Officer Approval	Date	Name
Relevant Director	19/6/09	Andrew Jones
Chief Executive		N/A
CMT		N/A
Section 151 Officer	29/6/09	Mike Snow
Legal	29/6/09	Peter Oliver
Finance	29/6/09	Marcus Miskinis
Portfolio Holders		N/A
Consultation Undertaken		
Chair of the Committee approved on 19 June 2009		
Final Decision?		Yes
Suggested next steps (if not final decision please set out below)		

1. **SUMMARY**

- 1.1 This report informs the Committee of its work programme for 2008/09 (Appendix 1) and gives an update on items raised at previously at meetings of the Audit & Resources Scrutiny Committee (Appendix 2).

2. **RECOMMENDATIONS**

- 2.1 Members consider the work plan, the update on items from minutes of the Audit & Resources Scrutiny Committee, and agree any changes to the work plan as appropriate.

3. **REASONS FOR THE RECOMMENDATION**

- 3.1 The work programme needs to be updated at each meeting to reflect the workload of the Committee.

4. **ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 There are no alternative options.

5. **BUDGETARY FRAMEWORK**

- 5.1 All work for the Committee has to be carried out within existing resources.

6. **POLICY FRAMEWORK**

- 6.1 The work carried out by the Committee helps the Council to improve in line with its priority to manage services openly, efficiently and effectively.

7. **BACKGROUND**

- 7.1 Following the June meeting the Chair agreed that the report on the BIP project should be brought to the August meeting of the Committee to enable the BIP project Manager to attend the meeting. In addition the Chair agreed that the report on Key Risk Indicators should be deferred until August.
- 7.2 Although there is no report on the Office Cleaning Contract there will be a verbal update on this at the meeting by the Interim Deputy Chief Executive