

Democratic Services
Andrew Jones – Deputy Chief Executive & Monitoring Officer

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To: All Warwick District Councillors

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our ref:
your ref:

7 November 2017

Dear Councillor,

Warwick District Council Agenda 7 November 2017

Please find attached an addendum to item 10(c) Executive Minutes of 27 September 2017 regarding the proposed fees for Licensing & Registration and the Lifeline Service.

In addition, with regard to the item 10(d) Executive minute 66 of 1 November 2017 the proposal for the amendment to Council Procedure Rules with regard to Sub-Committees needs to be amended.

This is because the report to the Executive incorrectly reported that co-opted members to Scrutiny Sub-Committees could have voting rights. This is determined by legislation and can occur but only on a few specific County Council Scrutiny Committees.

Therefore recommendation 2.2 should be amended to read:

“That Council procedure rules are amended, to include a reference confirming the requirements that to be appointed to a Sub-Committee (as either a member or a substitute) the Councillor must be a member of the parent Committee, with exception to this the appointment of Co-opted members who in all cases, would have no voting rights.”

Yours sincerely

Graham Leach
Democratic Services Manager and
Deputy Monitoring Officer



Warwick District Council
15 November 2017
Addendum to Executive Report 10(c) of 27 September 2017

Licensing and Registration

There are four completely new charges for vehicle licences, the result of which has altered the amount of deficit applied for that licence type.

These fees have had to be reviewed following the recent judgement of a Supreme Court hearing (Hemming case) to ensure the calculation of our fees are lawfully set and fairly administered.

The above also applies to the fees for Ear Piercing, Tattooing, Electrolysis, Temporary Events and Acupuncture.

There have been some changes to the Animal Boarding and Riding Establishments fees.

Lifeline Service

The Lifeline Service needs to operate as a business and, therefore, it is appropriate, in certain circumstances, to offer various incentives for people to use its services. It has to compete with other lifeline businesses to attract new customers. These lifeline businesses often use campaigns and promotions to publicise their services and not to offer something similar would put the WDC service at a competitive disadvantage.

Currently, the Project Manager - Sustaining Tenancies, who manages the service, does not have delegated authority to offer incentives and this may lead to potential customers going elsewhere.

It is recommended that, from November 2017, any future marketing incentives for Lifeline fees, are delegated to the Head of Housing, in consultation with the Housing and Finance Portfolio Holders and the Head of Finance.

FEES and CHARGES AMENDMENTS

LICENSING and REGISTRATION:

(V.A.T. not applicable)

Hackney Carriage / Private Hire Licence +Horse Drawn Vehicles:

Vehicle Licence (PH) - Annual	
Vehicle Licence (PH)	
Vehicle Licence Renewal (PH)	
2nd Vehicle Licence Renewal (PH)	NEW CHARGE
Vehicle Licence (HC)	
Vehicle Licence Renewal (HC)	
2nd Vehicle Licence Renewal (PH)	NEW CHARGE
Vehicle Licence with Dispensation (PH)	
Vehicle Licence Renewal with Dispensation (HC)	
2nd Vehicle Licence Renewal with Dispensation (HC)	NEW CHARGE
Replacement Driver's Dashboard ID	NEW CHARGE

Local Government (Misc. Provisions) Act 1982

Premises Registration Ear Piercing, Tattooing (Application)	
Premises Registration Ear Piercing, Tattooing (Licence Fee)	
Personal Registration Electrolysis, Acupuncture (Application)	
Personal Registration Electrolysis, Acupuncture (Licence Fee)	
Temp Event Premises registration (per business) -Application	
Temp Event Premises registration (per business at event) -Licence	

Animal Boarding Establishments Act 1963 - Day boarding

Riding Establishments Act variation fee

PROPOSED AMENDMED CHARGES			
Current Charge	Proposed Charge	Deficit recovery	Total Charge
From 2/1/17	From 2/1/18	charge from 2/1/18	From 2/1/18
£	£	£	£
174.50	81.60	75.00	156.60
174.00	78.10	75.00	153.10
	78.10	0.00	78.10
205.00	97.30	75.00	172.30
204.50	93.70	75.00	168.70
	93.70	0.00	93.70
174.00	81.60	75.00	156.60
173.50	78.10	75.00	153.10
	78.10	0.00	78.10
	28.10	0.00	28.10
79.50	85.00	0.00	85.00
158.00	98.00	55.00	153.00
85.50	91.00	0.00	91.00
159.00	99.00	55.00	154.00
44.00	46.00	0.00	46.00
158.50	97.00	55.00	152.00
150.00	155.00		
25.00	30.00		