

# Employment Committee

Tuesday 26 January 2016

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A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 26 January 2016 at **4.30** pm.

Membership:

	Councillor Mrs Bunker (Chairman)	
Councillor Butler		Councillor Mobbs
Councillor D'Arcy		Councillor Murphy J.P.
Councillor Day		Councillor Naimo
Councillor Mrs Evetts		Councillor Rhead
Councillor Heath		Liberal Democrat Vacancy

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

### 2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

**If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

3. **Minutes**

To confirm the minutes of the meeting held on 16 December 2015.

**(Item 3/Page 1)**

4. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
5 to 9	1	Information relating to an Individual
5 to 9	2	Information which is likely to reveal the identity of an individual

5. **Minutes**

To confirm the confidential minutes of the meeting held on 16 December 2015.

**(Item 5/Page 1)**  
**(Not for Publication)**

6. **Housing Aids and Adaptations Services**

To receive a report from Housing & Property Services.

**(Item 6/Page 1)**  
**(Not for Publication)**

7. **Customer Contact Manager Role Extension**

To receive a report from Human Resources.

**(Item 7/Page 1)**  
**(Not for Publication)**

8. **Restructure of Health & Community Protection**

To receive a report from Health & Community Protection. **(To follow)**

**(Not for Publication)**

9. **Restructure of Democratic Services and the Document Management Centre**

To receive a report from The Deputy Chief Executive and Monitoring Officer.

**(Item 9/Page 1)**  
**(Not for Publication)**

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114

E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

Enquiries about specific reports: Please contact the officers named in the reports.

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.**