

Summary of comments made on the Executive Agenda for Wednesday 5 April 2017

3. Housing Appeals & Review Panel

The Overview & Scrutiny Committee noted the report and inform the Executive that they have added a report to their Work Programme, in 12 months, to understand the number and type of housing appeals being made and the outcomes of these.

4. Code of Procurement Practice Update

The Finance & Audit Scrutiny Committee supported the recommendation with the following amendments:

- A reference to Social Value should be made in the Stage Closure Questions on page 21;
- The second bullet point relating to paragraph 5.2 of the report should be amended to read "showing all procurement opportunities **each of which has** a total value above £25,000";
- Paragraph 14.5.1, page 24/25, be amended to include wording to allow the tenderer to be given the choice to confirm **or amend** the tender figure;
- The risks detailed in the report at section 6, should contain reference to the potential impact on residents should a contract not be fulfilled;
- Section 5.5 of the Code, Requests for Information, should contain a warning to officers of the consequences of not supplying information when asked.
- In addition, officers should consider using an Information Release schedule to manage that risk.

The Overview & Scrutiny Committee asked the Executive to:

1. investigate; if there were any potential issues that could come from officers asking the same three companies for three quotes for the same service each time; if there were how could this be mitigated in potentially small market environment; and how to improve the advertising of the opportunity of the smaller contracts where only three quotes were required; and
2. look at the process for voluntary sector commission work, the majority of which would fall within the requirement for formal tendering process defined in the revised code, to reduce the burden on volunteers who would be delivering an enhanced service for the Council at a reduced cost; and consider if an exemption could be approved in advance.

6. Housing Revenue Account Business Plan Review

The Finance & Audit Scrutiny Committee supported the recommendations in the report.

7. **Service Area Plans**

The Finance & Audit Scrutiny Committee supported recommendation 2.3 whilst noting that paragraph 3.34 states "a budget of up to £60k over two years" which is not reflected in the recommendation.

8. **Response to the LGA Corporate Peer Challenge 2016**

The Overview & Scrutiny Committee noted the report and inform the Executive that they will be watching the development of the action plan carefully as the proposed actions come forward.

9. **Corporate Property and Repairs**

The Finance & Audit Scrutiny Committee supported the recommendations in the report.

10A. **Significant Business Risk Register**

The Finance & Audit Scrutiny Committee supported the recommendations in the report.