



FORWARD PLAN Forward Plan April to July 2014

**COUNCILLOR ANDREW MOBBS
LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 412656. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan April to July 2014

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
April 2014						
Extension of Allpay Contract (Ref 599)	To seek approval to extend the existing contract with Allpay for over the counter payments (Moved from March 2014 reason 4)		Executive 12 March 2014 Executive 16 April 2014	7 April 2014	Fiona Clark Cllr Grainger	
Racing Club Warwick Update (Ref 601)	To advise members as to the latest position with regard to Racing Club Warwick and land matters seeking an agreement on the way forward		Executive 16 April 2014	7 April 2014	Andy Jones Cllr Coker	
Sustainability Report (Ref 551)	To seek agreement for the strategic approach to climate change/sustainability		Executive 16 April 2014	7 April 2014	Richard Hall Cllr Coker	
Local Air Quality Management (Ref 562)	To seek member approval for new air quality planning guidance and an extension to the Leamington Air Quality Management Area		Executive 16 April 2014	7 April 2014	Grahame Helm Cllr Coker	DEFRA WCC Leamington Town Council Chamber of Commerce Local Developers

Fetherston Court Development Scheme Update (Ref 589)	To provide an update of the latest project budget estimate and programme following review It is intended that this report will be Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)		Executive 16 April 2014	7 April 2014	Matt Jones Cllr Vincett	Fetherston Court Development Scheme Update 8 January 2014 Executive
Locally Listed Parks and Gardens (Ref 597)	confirmation of boundaries		Executive 16 April 2014	7 April 2014	Alan Mayes Cllr Hammon	
Garage Site Disposals (Ref 602)	It is intended that this report will be Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)		Executive 16 April 2014	7 April 2014	Ken Bruno Cllr Vincett	
Procurement Exemption (Ref 606)	It is intended that this report will be Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that		Executive 16 April 2014	7 April 2014	Ken Bruno Cllr Vincett	

	information)					
May 2014						
Council Procedure Rules (Ref 594)	To consider revisions to the Council procedure rules from the Constitution Working Party		Executive 8 May 2014	28 April 2014	Graham Leach Cllr Mobbs	
June 2014						
Final Accounts (Ref 553)	To report on the Council's outturn position for both revenue and capital		Executive 11 June 2014	2 June 2014		
Voluntary sector commissioning priorities for 2015-18 (Ref 585)	To confirm the priorities around which future Voluntary Community Sector commissioning will be based, and provide a brief summary of the sector in-district.		Executive 11 June 2014	2 June 2014	Liz Young Cllr Grainger	Workshop; Face to face feedback
Review of the Warwick District Council/Waterloo Housing Group Joint Venture (Ref 591)	To consider the joint venture's performance since its inception		Executive 11 June 2014	2 June 2014	Andrew Jones Cllr Vincett	

<p>Kenilworth Area Action/ Neighbourhood Plan (Ref 438)</p>	<p>To consider the request from Kenilworth Town Council to set in train work to develop an Area Action Plan for the town</p> <p>Moved from November 2012 reason 2 (Moved from June 2013 Reason 3) (Moved from August 2013 reason 3)</p>		<p>Executive 14 November 2012 Executive 9 January 2013 Executive 11 September 2013 Executive 12 February 2014 Executive 12 March 2014 Executive 11 June 2014</p>	<p>2 June 2014</p>	<p>Chris Elliott Cllr Caborn</p>	<p>Kenilworth Town Council</p> <p>Warwickshire County Council</p> <p>Report to Executive generally on Neighbourhood Plans in July 2012</p>
July 2014						
<p>Code of Conduct Review (Ref 593)</p>	<p>To consider revisions to the Council's Code of Conduct and associated papers</p>		<p>Executive 30 July 2014</p>	<p>23 June 2014</p>	<p>Graham Leach Cllr Mobbs</p>	<p>Written correspondence Asking for their views</p>
<p>Sports and Leisure Options Appraisal (Ref 603)</p>	<p>To report on the Sports and Leisure Options Appraisal</p>		<p>Executive 30 July 2014</p>	<p>23 June 2014</p>	<p>Rose Winship Cllr Cross</p>	<p>Partners schools, Sport England, Sports NGBs</p> <p>Interviews with consultants</p>

Review of Business Rates Pooling Arrangements (Ref 610)	To inform Members of the Outcome of the first year's pooling arrangement		Executive 30 July 2014	23 June 2014	Dave Leech Cllr Mobbs	
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Section 2 - Key decisions which are anticipated to be considered by the Council between August 2014 and December 2014**August 2014**

Budget Review to include Financial Projections (Ref 567)	To report on the latest financial prospects for the current and future 5 years					
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September 2014

Statement of Accounts 2013-2014 (Ref 568)	To formally approve the Council's statutory accounts 2013/2014		Council 24 September 2014		Marcus Miskinis Cllr Mobbs	
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October 2014

Fees and Charges Income Max (Ref 569)	To propose the level of fees and charges to be levied in 2013/14		Executive 1 October 2014	22 September 2014	Andy Crump Cllr Mobbs	
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November 2014

Budget Review (Ref 571)	To advise members of any variations from approved budgets		Executive 5 November 2014	27 October 2014	Andy Crump Cllr Mobbs	
Housing Allocations Policy (Ref 607)	To approve a new housing allocations policy		Executive 5 November 2014	27 October 2014	Ken Bruno Cllr Vincett	Housing Strategy 2014 - 2017
Housing Buy To Flip Policy (Ref 608)	To approve a "Buy To Flip" policy for housing		Executive 5 November 2014	27 October 2014	Ken Bruno Cllr Vincett	Housing Strategy 2014 - 2017
December 2014						
General Fund Budgets 2015 - 2016 (Ref 586)	To consider the following year revenue budgets for the general fund		Executive 3 December 2014	24 November 2014	Marcus Miskinus Cllr Mobbs	

TO BE CONFIRMED

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Evening Economy (Ref 362)	Action Plan 2012-2015	Executive 11 September 2013	Joe Baconnet Cllr Hammon	Moved from September 2013 Reason 1 & 4		
Corporate Debt Policy (Ref 516)	To approve the Corporate Debt Policy	TBC	Jon Dawson Cllr Mobbs			
Housing & Property Services Advisory Services Review (Ref 524)	To present various options for the service to (i) improve value for money of existing services and (ii) accelerate and maximise new affordable housing through the HRA Business Plan.	Executive 11 December 2013	Cllr Vincett	Reason 3	Report to Executive 6th March 2012, recommendation number 6. Report for Finance and Audit Scrutiny Committee 11th December 2012 Report for Finance and Audit Scrutiny Committee	

					18th June 2013.	
Health Strategy (Ref 576)	To update members on the formulation of the Council's Health Strategy, following the return of Public Health to local authorities (Moved from March 2014 Reason 3)	Executive 12 March 2014	Rob Chapleo Cllr Coker			
Code of Procurement Practice (Ref 611)	To seek approval of the updated Procurement Code of Practice		Susan Simmonds Cllr Mobbs			

Section 3 - Items which are anticipated to be considered by the Executive but are NOT key decisions

April 2014						
May 2014						
June 2014						
July 2014						
Review of The Significant Business Risk Register (Ref 609)	To advise members of Corporate Business Risks				Mike Snow Cllr Mobbs	
Review of Business Rates Pooling Arrangements (Ref 554)	To inform members of the outcome of the first year's Pooling Arrangements				Richard Barr Cllr Mobbs	
August 2014						
September 2014						

October 2014						
Review of Significant Business Risk Register (Ref 570)	To inform members of the significant risks to the Council				Richard Barr Cllr Mobbs	
November 2014						
December 2014						
Housing Revenue Account Budgets 2015-2016 (Ref 590)	To consider the following year revenue budgets for the Housing Revenue Account				Mark Smith Cllr Mobbs	
Review of Significant Business Risk Register (Ref 587)	To inform members of the significant risks to the Council				Richard Barr Cllr Mobbs	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body

4. New information received requires revision to report
5. Seeking further clarification on implications of report.

Details of all the Council's committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

The forward plan is also available, on request, in large print on request, by telephoning (01926) 412656