

# Standards Committee

Tuesday 9 September 2014

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A special meeting of the Standards Committee will be held in the Town Hall, Royal Leamington Spa on Tuesday 9 September 2014, at 6.00pm.

## Membership:

Warwick District Councillors	Councillor Brookes Councillor Mrs Bunker Councillor Ms De-Lara-Bond Councillor Mrs Higgins Councillor Mrs Knight Councillor Mrs Mellor Councillor Pratt (Chairman) Councillor Mrs Syson Councillor Wilkinson Councillor Williams (Vice-Chairman)
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Parish and Town Council Representatives	Councillor Cooke Councillor Mrs Gordon Councillor Owen Councillor Smart
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Although not members of the Committee, Mr Meacham and Mr Tomkinson, the Council's Independent Persons for Standards matters normally attend.

## Agenda

### 1. **Emergency Procedure**

At the commencement of the meeting, the emergency procedure for the Town Hall will be announced.

### 2. **Substitutes**

To receive the name of any Councillor, Parish Representative or Independent Representative who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor, Parish Representative or Independent Representative for whom they are acting.

### 3. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

### 4. **Minutes**

To consider the minutes of the meetings held on 2 April, 22 April and 21 July 2014. **(Item 4/Page 1)**

### 5. **Minutes**

To receive the minutes of the Hearing Panels on 28 April 2014 **(Item 5/Page 1)**

### 6. **Review of Councillor Code of Conduct & Associated Documents**

To consider a report from the Code of Conduct Working Party & Deputy Monitoring Officer **(Item 6/Page 1)**

### 7. **Internal Audit Annual Report 2013/14**

To consider a report from Finance **(Item 7/Page 1)**

### 8. **Review of Effectiveness of Internal Audit 2013/14**

To consider a report from Finance **(Item 8/Page 1)**

### 9. **Annual Governance Statement 2013/14**

To consider a report from Finance **(Item 9/Page 1)**

### 10. **Log of Complaints about Councillors**

To consider a report from the Deputy Monitoring Officer **(Item 10/Page 1)**

**General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

**Telephone: 01926 353362**

**Facsimile: 01926 456121**

**E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)**

**For enquiries about specific reports, please contact the officers named in the reports**

**You can e-mail the members of the Committee at [standardscommittee@warwickdc.gov.uk](mailto:standardscommittee@warwickdc.gov.uk)**

**Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 353362 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING.**