



**George Illingworth**  
Chairman of the Council

**Council meeting: Wednesday, 20 May 2020**

Notice is hereby given that the Annual Meeting of Warwick District Council will be held remotely on Wednesday, 20 May 2020 at **6.30pm**, and available for the public to watch via the Warwick District Council [YouTube channel](#).

**Agenda**

1. **Election of Chairman of the Council**  
To elect the Chairman of the Council for the ensuing Municipal year.
2. **Appointment of Vice-Chairman of the Council**  
To elect the Vice-Chairman of the Council for the ensuing Municipal year.
3. **Appointment of the Chairman of the Council's Chaplain**  
The Chairman to announce the appointment of their Chaplain.
4. **Vote of Thanks for the Retiring Chairman**
5. **Apologies for Absence**
6. **To be informed of the Members appointed to the Executive by the Leader**
7. **Appointments**
  - (a) to consider the nominations for membership of the Committees including substitutes, and to agree the membership of Overview & Scrutiny Committee is not politically proportionate to the Council **(Pages 1 to 5)**;
  - (b) to approve the memberships of Working Parties & Forums **(Pages 1 to 5)**; and
  - (c) to consider the appointments to Champion Roles & Outside Bodies and confirm that the outside body appointments by Council are not to be politically proportionate. **(Pages 1 to 3)**

Chief Executive  
Published Tuesday 12 May 2020

For enquiries about this meeting please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.  
Telephone: 01926 456114  
E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)



Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.



## **MEMBERSHIP OF THE EXECUTIVE AND COMMITTEES 2020/2021**

### **EXECUTIVE (7)**

Councillor J Cooke	
Councillor A Day	Leader
Councillor J Falp	
Councillor M-A Grainger	Deputy Leader
Councillor R Hales	
Councillor J Matecki	
Councillor A Rhead	

### **PORTFOLIO HOLDERS and DEPUTY LEADER OF THE EXECUTIVE**

Strategic Leadership	Councillor A Day
Environment	Councillor A Rhead
Culture and Neighbourhood Services	Councillor M-A Grainger
Development Services	Councillor J Cooke
Finance & Business	Councillor R Hales
Health & Community Protection	Councillor J Falp
Housing & Property	Councillor J Matecki

### **FINANCE AND AUDIT SCRUTINY COMMITTEE (11)**

Councillor L Bartlett
Councillor J Dearing
Councillor R Dickson
Councillor J Grey
Councillor G Illingworth
Councillor J Nicholls
Councillor S Syson
Councillor J Tracey
Councillor N Tangri
Councillor T Wright
Councillor Vacancy – Whitnash RA

### **OVERVIEW AND SCRUTINY COMMITTEE (11)**

Councillor G Cullinan
Councillor I Davison
Councillor A Dearing
Councillor O Jacques
Councillor P Kohler
Councillor R Margrave
Councillor A Milton
Councillor M Noone
Councillor D Norris
Councillor P Redford
Councillor D Russell

### **EMPLOYMENT COMMITTEE (11)**

Councillor A Day
Councillor B Gifford
Councillor R Hales
Councillor O Jacques
Councillor J Kennedy
Councillor P Kohler
Councillor M Mangat
Councillor R Margrave
Councillor N Tangri
Councillor J Tracey
Councillor T Wright

### **PLANNING COMMITTEE (11)**

Councillor M Ashford
Councillor A Boad
Councillor R Dickson
Councillor T Heath
Councillor O Jacques
Councillor J Kennedy
Councillor V Leigh-Hunt
Councillor T Morris
Councillor N Murphy
Councillor W Roberts
Councillor J Weber

**LICENSING & REGULATORY  
COMMITTEE (15)**

Councillor A Boad  
Councillor G Cullinan  
Councillor A Dearing  
Councillor A Evans  
Councillor C Gifford  
Councillor J Grey  
Councillor T Heath  
Councillor G Illingworth  
Councillor V Leigh-Hunt  
Councillor M Luckhurst  
Councillor M Mangat  
Councillor N Murphy  
Councillor D Norris  
Councillor P Redford  
Councillor S Syson

**STANDARDS COMMITTEE (11)**

Councillor L Bartlett  
Councillor A Dearing  
Councillor J Dearing  
Councillor K Dickson  
Councillor C Gifford  
Councillor J Grey  
Councillor G Illingworth  
Councillor R Margrave  
Councillor T Morris  
Councillor N Murphy  
Councillor J Weber

## **SUBSTITUTE MEMBERS 2020/2021**

### **EMPLOYMENT COMMITTEE**

#### **Conservatives**

Councillor L Bartlett  
Councillor J Cooke  
Councillor M-A Grainger  
Councillor V Leigh-Hunt  
Councillor T Morris  
Councillor N Murphy  
Councillor M Noone  
Councillor P Redford

#### **Liberal Democrats**

Councillor A Boad  
Councillor K Dickson  
Councillor R Dickson  
Councillor C Gifford  
Councillor A Milton  
Councillor D Russell  
Councillor S Syson

#### **Green**

Councillor I Davison  
Councillor J Dearing  
Councillor W Roberts

#### **Labour**

Councillor G Cullinan  
Councillor J Nicholls  
Councillor D Skinner  
Councillor J Weber

#### **Whitnash Residents Association**

Councillor T Heath

### **FINANCE AND AUDIT SCRUTINY COMMITTEE**

#### **Conservatives**

Councillor O Jacques  
Councillor V Leigh-Hunt  
Councillor T Morris  
Councillor N Murphy  
Councillor M Noone  
Councillor D Norris  
Councillor P Redford

#### **Liberal Democrats**

Councillor A Boad  
Councillor K Dickson  
Councillor B Gifford  
Councillor C Gifford  
Councillor P Kohler  
Councillor A Milton  
Councillor D Russell

#### **Green**

Councillor A Evans  
Councillor J Kennedy  
Councillor M Luckhurst  
Councillor W Roberts

#### **Labour**

Councillor G Cullinan  
Councillor M Mangat  
Councillor D Skinner  
Councillor J Weber

#### **Whitnash Residents Association**

Councillor - Vacancy

## **LICENSING & REGULATORY COMMITTEE**

### **Conservatives**

Councillor L Bartlett  
Councillor O Jacques  
Councillor T Morris  
Councillor J Tracey  
Councillor T Wright

### **Green**

Councillor J Dearing  
Councillor J Kennedy  
Councillor W Roberts

### **Whitnash Residents Association**

Councillor J Falp  
Councillor R Margrave

### **Liberal Democrats**

Councillor K Dickson  
Councillor R Dickson  
Councillor B Gifford  
Councillor P Kohler  
Councillor A Milton

### **Labour**

Councillor G Cullinan  
Councillor J Nicholls  
Councillor D Skinner  
Councillor J Weber

## **OVERVIEW AND SCRUTINY COMMITTEE**

### **Conservatives**

Councillor L Bartlett  
Councillor J Grey  
Councillor G Illingworth  
Councillor O Jacques  
Councillor V Leigh-Hunt  
Councillor T Morris  
Councillor N Murphy  
Councillor J Tracey  
Councillor T Wright

### **Green**

Councillor A Evans  
Councillor J Kennedy  
Councillor M Luckhurst  
Councillor N Tangri

### **Whitnash Residents Association**

Councillor T Heath

### **Liberal Democrats**

Councillor A Boad  
Councillor K Dickson  
Councillor R Dickson  
Councillor B Gifford  
Councillor C Gifford  
Councillor S Syson

### **Labour**

Councillor M Mangat  
Councillor J Nicholls  
Councillor D Skinner  
Councillor J Weber

## **PLANNING COMMITTEE**

### **Conservatives**

Councillor J Grey  
Councillor M Noone  
Councillor D Norris  
Councillor P Redford  
Councillor T Wright

### **Liberal Democrats**

Councillor K Dickson  
Councillor B Gifford  
Councillor C Gifford  
Councillor P Kohler  
Councillor A Milton  
Councillor S Syson

### **Green**

Councillor I Davison  
Councillor A Evans  
Councillor M Luckhurst  
Councillor N Tangri

### **Labour**

Councillor G Cullinan  
Councillor M Mangat  
Councillor J Nicholls  
Councillor D Skinner

### **Whitnash Residents Association**

Councillor J Falp  
Councillor R Margrave

## **STANDARDS COMMITTEE**

Councillor M Noone (Conservative)  
Councillor N Tangri (Green)  
Councillor J Nicholls (Labour)  
Councillor S Syson (Lib Dem)  
Councillor T Heath (Whitnash RA)

**Working Parties & Forums 2020/2021**

<b>Working Party / Forum</b>	<b>Lead Officer</b>	<b>Number of places</b>	<b>Councillors 2020/2021</b>
<p>Members' Working Group for Community Stadium and Related Projects                      (Formerly known as the Community Stadium/Europa Way Members Reference Group)                      1 each Group plus PH</p>	<p>Padraig Herlihy /                      Tim Wall</p>	<p>6</p>	<p>Kohler                      Luckhurst                      Margrave                      Nicholls                      Rhead                      Grainger as Portfolio Holder</p> <p>Officers:                      Chief Executive                      Community Stadium Project Officer                      Programme Manager</p>
<p>Councillor IT Working Party                      1 each Group plus PH</p>	<p>Graham Leach/ Ty                      Walter</p>	<p>6</p>	<p>Boad                      Jacques                      Margrave                      Tangri                      Vacancy Labour                      Cooke as Portfolio Holder</p>
<p>Creative Quarter Members' Reference Group                      1 each Group plus PH (but cannot be the Leader of WDC)</p>	<p>Philip Clarke</p>	<p>6</p>	<p>Boad                      Davison                      Nicholls                      Heath                      Conservative Vacancy                      Rhead as Portfolio Holder</p> <p>Councillor Isobel Seccombe (WCC)                      Councillor Jojo Norris (L/Spa TC)</p>



<p>Housing Advisory Group  Conservative = 5  Lib Dem &amp; Greens = 2 each  Labour &amp; Whitnash RA = 1 each</p>	<p>Lisa Barker</p>	<p>11</p>	<p>Ashford  Bartlett  Boad  Cullinan  Davison  K Dickson  Falp  Leigh-Hunt  Luckhurst  Noone  Tracey</p>
<p>HQ Relocation Member Reference Group  Group Leaders plus Finance, Business and  Neighbourhood Portfolio Holders</p>	<p>Bill Hunt</p>	<p>8</p>	<p>Boad  Cullinan  Davison  Day  Heath  Hales as PH  Rhead as PH  Grainger as PH</p>
<p>Infrastructure Delivery Plan (IDP) Working Group  1 each Group which includes PH Development Services</p>	<p>David Butler</p>	<p>5</p>	<p>Cooke  B Gifford  Heath  J Dearing  Weber</p>
<p>Members' Working Group for the Leisure  Development Programme  (Formerly known as the Leisure Development Member Working Party)  1 each Group plus PH</p>	<p>Rose Winship</p>	<p>6</p>	<p>Cooke  A Dearing  Milton  Heath  Vacancy Labour  Grainger as Portfolio Holder &amp;  Chairman of Working Group</p> <p>Officers:  Andy Jones  Rose Winship  Debbie Cole</p>

2021 Major Contract Renewal – Cross Party Working Group 1 each Group plus PH	Gary Charlton	6	Boad Rhead Roberts Skinner Heath Grainger as Portfolio Holder
Members’ Development Group (As part of the Group Leaders Briefings)	Graham Leach/ Tracy Dolphin	5	Boad Cullinan Davison Day Heath
Members’ Working Group for the Commonwealth Games (Formerly known as Member Group on Commonwealth Games) 1 each Group plus PH	Christina Boxer	6	Bartlett Boad Cullinan A Dearing Margrave Grainger as Portfolio Holder & Chairman of the Working Group  Officers: Chris Elliott Christina Boxer Paddy Herlihy
Members – Trades Union Joint Consultation & Safety Panel 1 from each Group	Tracy Dolphin	5	Vacancy Labour B Gifford Vacancy Green T Heath Wright
People Strategy Steering Group 1 each Group plus Chair of Employment Committee	Tracy Dolphin	6	Falp C Gifford Mangat Margrave Wright Vacancy Green
Planning Forum	Dave Barber	44	All Members of the Council

<p>St Mary's Lands Working Party 1 each Group plus PH</p>	<p>Chris Elliott</p>	<p>6</p>	<p>Ashford Vacancy Lib Dem Vacancy Green Skinner Vacancy Whitnash RA Grainger a Portfolio Holder</p>
<p>Voluntary and Community Sector (VCS) Commissioning and Grants Panel 7 Members made up of 3 Conservatives, 1 Labour, 1 Whitnash Residents' Association, and 1 Liberal Democrat, 1 Green. This include PH Health &amp; Community Protection.</p>	<p>Liz Young</p>	<p>7</p>	<p>Evans Jacques Murphy Skinner Syson Redford Vacancy Green Falp as PH &amp; Group Rep</p>
<p>Warwick District Conservation Advisory Forum Two elected Members of Warwick District Council who have an interest in the historic environment and planning matters.</p>	<p>Robert Dawson</p>	<p>2</p>	<p>Illingworth Syson</p>

**Working Parties appointed by the Executive**

<b>Working Party / Forum</b>	<b>Lead Officer</b>	<b>Number of places</b>	<b>Councillors 2020/2021</b>
Newbold Comyn Member Reference Group	Guy Collier	13	Grainger R Dickson Roberts Skinner Cullinan Nicholls Weber Boad Russell Kohler Leigh-Hunt Luckhurst Mangat
Governance Review Group Leaders plus another from each of Conservative, Lib Dem and Green.	Chris Elliott	8	Boad Cullinan Davison Day Heath Kennedy Redford Syson
Climate Change Emergency Working Party 1 from each	Marianne Rolfe	5	Falp Milton Nicholls Rhead Roberts
DPD Climate Change and Sustainable Buildings Working Group	Lorna Hale	5	Rhead Cooke Milton J Dearing Nicholls

**Champions 2020/2021**

<b>Champions</b>	<b>Lead Officer</b>	<b>Number of places</b>	<b>Councillors 2020/2021</b>
<b>Children’s and Adults’ Safeguarding Champions</b> <ul style="list-style-type: none"> <li>Assure themselves that the Council has sound arrangements to protect children and promote their welfare are in place within the District Council and that the Council is promoting and engaging in effective interagency cooperation and collaboration in these fields;</li> <li>Undertake reasonable investigations so as to be able to form a view of the quality of the Council’s child safeguarding activities and work with the officer Children’s Champion to assist the Council and improve the quality and/or effectiveness of those activities whenever appropriate;</li> <li>Act as a “critical friend” to constructively challenge officers and elected members on child safeguarding and welfare issues as appropriate;</li> <li>Promote awareness of child safeguarding and welfare issues and the activities and processes undertaken by this Council amongst elected members</li> </ul>	Lisa Barker	2	Portfolio Holder, Health & Community Protection – Councillor Falp  Chairman of Health Scrutiny Sub-Committee – TBA
<b>Heritage Champion</b> (See CAF constitution for definition)	Robert Dawson	1	Chairman of CAF – TBA
<b>HS2 Champion</b> <ul style="list-style-type: none"> <li>(To monitor the impact of HS2 on Warwick District and work on mitigation for this;</li> <li>To liaise with appropriate officers and organisations on HS2 matters and support the Portfolio Holder in this detailed area of work)</li> </ul>	Debbie Prince	1	Illingworth
<b>Armed Forces Covenant Champion</b>	Bernie Allen	1	Illingworth
<b>Procurement Champions</b>	Mike Snow	5	Leigh-Hunt Gifford Cullinan Davison Heath Portfolio Holder, Finance & Business also attends.

**Parish/Town Champion – Role Profile**

- To raise awareness and have regard of issues affecting Local Councils within the District Council;
- To respond to invitations from Local Councils to attend meetings of mutual interest;
- To be the first point of contact for Local Councils in the event of concerns relating to dealings with the District Council;
- To ensure that Local Councils view are taken into account when the District Council undertakes consultation;
- To facilitate discussions in relation to the possibility of devolving services to Local Councils;
- To encourage joint training events including Councillors from the District Council and Local Councils
- To respond to invitations to attend Warwickshire and West Midlands Association of Local Councils (WALC) Area Committees;
- To attend other Local Council liaison meetings as appropriate

Bernie Allen

1

Redford

## Executive appointments

(Appointments made by the Executive and therefore not a decision for the Council and not subject to political proportionality rules)

<b>Executive Appointments</b>	<b>Number of places</b>	<b>Councillor 2020/2021</b>
Warwickshire Police & Crime Panel	1	Davison (with Luckhurst acting as his substitute)
West Midlands Employers (WME) Representative for all District Councils (Human Resources PH or Leader of the Council)	0	Appointment by WME and on request by them. WDC were not asked to appoint a rep for 20/21
West Midlands Employers Substitute Representative for all District Councils (Human Resources PH or Leader of the Council; an exception was made for 2019/20)	0	WDC were not asked to appoint a rep for 20/21
Coventry and Warwickshire LEP	1	Day
District Councils' Network (Leader of the Council)	1	Day
Safer Warwickshire Partnership Board (Health & Community Protection Portfolio Holder)	1	Falp
South Warwickshire Community Safety Partnership (Health & Community Protection Portfolio Holder)	1	Falp
Warwickshire County Council Health & Wellbeing Board (Health & Community Protection Portfolio Holder)	1	Falp
Association of Retained Council Housing (ARCH) (Housing Portfolio Holder)	1	Matecki
Warwickshire Waste Management Forum (Neighbourhood Services Portfolio Holder)	1	Grainger
Shakespeare's England (Environment & Business Portfolio Holder)	1	Rhead
<b>Total</b>	<b>9</b>	

## Warwick District Council appointments

(Appointments made by the Council and subject to political proportionality rules)

<b>Appointment</b>	<b>Number of places</b>	<b>Councillor 2019/2020</b>
Coventry Airport Consultative Committee	1	Wright
Kenilworth Abbey Advisory Committee	1	Cooke
South Warwickshire NHS Foundation Trust	1	Boad
Warwickshire County Council – Adult Social Care and Health Overview & Scrutiny Committee	1	Redford
Birmingham Airport Consultative Committee	1	Illingworth
Bid Leamington Board	1	Rhead
National Parking Adjudication Service (PATROL)	1	Labour Vacancy
South Warwickshire Community Safety Partnership (Non Executive rep)	1	Heath
Chase Meadow Community Centre	1	Bartlett
<b>Total</b>	<b>9</b>	