

A meeting of the Executive will be held in the Town Hall, Royal Leamington Spa on Wednesday 21 August 2019, at 6.00pm.

Membership:

Councillor A Day (Chairman)  
Councillor J Cooke  
Councillor J Falp  
Councillor M-A Grainger  
Councillor R Hales  
Councillor J Matecki  
Councillor D Norris  
Councillor A Rhead

**Also attending (but not members of the Executive):**

Chair of the Finance & Audit Scrutiny Committee and Labour Group Observer  
Chair of the Overview & Scrutiny Committee and Green Group Observer  
Liberal Democrat Group Observer  
Whitnash Residents' Association (Independent) Group Observer  
Councillor J Nicholls  
Councillor I Davison  
Councillor A Boad  
Councillor T Heath

**Emergency Procedure**

At the commencement of the meeting, the emergency procedure for the Town Hall will be announced.

**Agenda**

1. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

2. **Minutes**

To confirm the minutes of the meeting held on 10 July 2019

**(Page 1 - 50)**

## Part 2

(Items upon which a decision by Council is not required)

3. **Amendments to the Custom and Self-Build Register Process**  
To consider a report from Development Services **(Pages 1 to 29)**
4. **Budget Review to 30<sup>th</sup> June 2019**  
To consider a report from Finance **(Pages 1 to 9  
Plus Appendices A & B)**
5. **Newbold Comyn – Update and Approach to Engagement**  
To consider a report from Development Services **(Pages 1 to 9  
Plus Appendices 1-3)**
6. **Master’s House, Saltisford, Birmingham Road, Warwick (Leper Hospital site) – Urgent Works Notice**  
To consider a report from the Deputy Chief Executive (AJ) **(Pages 1 to 13)**
7. **Warwick District Leisure Development Programme – Kenilworth Facilities**  
To consider a report from Cultural Services **(Pages 1 to 17  
Plus Appendices A-F)**
8. **Relocation of Kenilworth School**  
To consider a report from the Deputy Chief Executive (AJ) **(Pages 1 to 6)**
9. **General Reports**
  - (a) **Risk Management Annual Report 2018/19** **(Pages 1 to 19)**
  - (b) **Rural / Urban Capital Improvement Scheme (RUCIS) Application**  
**(Pages 1 to 5  
Plus Appendices 1&2)**
  - (c) **Update on Action Plan following Review of Closure of Accounts**  
**(Pages 1 to 16)**

### 10. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
13, 14	1	Information relating to an individual
13, 14	2	Information which is likely to reveal the identity of an individual
11, 12, 15, 16 & 17	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

11. **2<sup>nd</sup> Warwick Sea Scouts**  
To consider a report from Developments Services **(Pages 1 to 56)**  
**(Not for publication)**
12. **Private & Confidential Appendices 4 and 5 to Agenda Item 5 - Newbold Comyn – Update and Approach to Engagement**  
To consider two confidential appendices to Agenda Item 5 **(Pages 1 to 34)**  
**(Not for publication)**
13. **Restructure of the Contract Services Management Team**  
To consider a confidential report from Neighbourhood Services **(Pages 1 to 6)**  
**(Not for publication)**
14. **Urgent Decision Made under Delegation CE(16)I & CE(4)**  
To consider a confidential appendix from Human Resources **(Page 1 to 4)**  
**(Not for publication)**
15. **Confidential Appendix 1 to Item 8 Relocation of Kenilworth School**  
To consider the confidential appendix to Agenda Item 5 **(Pages 1 to 4)**  
**(Not for publication)**
16. **PSP Warwick Limited Liability Partnership**  
To consider a confidential report from the Deputy Chief Executive (BH)  
**(Pages 1 to 145)**  
**(Not for publication)**
17. **Confidential Minutes**  
To confirm the confidential minutes of the meeting held on 10 July 2019  
**(Pages 1 to 8)**  
**(Not for publication)**

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For enquiries about specific reports, please contact the officers named in the reports You can e-mail the members of the Executive at

[executive@warwickdc.gov.uk](mailto:executive@warwickdc.gov.uk)

Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456114 prior to the meeting, so that we can

assist you and make any necessary arrangements to help you to attend the meeting.

The agenda is available in large print on request, prior to the meeting, by telephoning (01926) 456114