

# Finance and Audit Scrutiny Committee

Wednesday 31 May 2017

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A meeting of the Finance and Audit Scrutiny Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 31 May 2017 at 6.00pm.

Membership:

Councillor Barrott	Councillor Illingworth
Councillor Cain	Councillor Margrave
Councillor Davies	Councillor Noone
Councillor Gallagher	Councillor Quinney
Councillor Gifford	Vacancy - Conservative
Councillor Howe	

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### Part A – General Items

#### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### 2. Appointment of Chair

To appoint the Chair of the Committee for the ensuing municipal year.

#### 3. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

3. **Minutes**

To confirm the minutes of the meetings held on  
(A) 7 March 2017; and  
(B) 4 April 2017

**(Pages 1 to 9)**  
**(To follow)**

4. **Minutes of Joint Finance & Audit and Overview & Scrutiny Meeting**

To confirm the minutes of the meeting held on 11 April 2017 **(Pages 1 to 3)**

**Part B Audit Items**

5. **Internal Audit Quarter 4 2016/17 Progress Report**

To receive a report from Finance

**(Pages 1 to 37)**

6. **Annual Governance Statement Action Plan 2016/17: Review of Progress**

To consider a report from Finance

**(Pages 1 to 7)**

7. **Annual Governance Statement 2016/17**

To consider a report from Finance

**(Pages 1 to 13)**

8. **Internal Audit Annual Report 2016/17**

To consider a report from Finance

**(Pages 1 to 14)**

**Part C – Scrutiny Items**

9. **Comments from the Executive**

To consider a report from Democratic Services

**(Pages 1 to 5)**

10. **Review of the Work Programme and Forward Plan**

To consider a report from Democratic Services

**(Pages 1 to 17)**

11. **Executive Agenda (Non Confidential Items and Reports) – Thursday 1 June 2017**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.**  
**(Circulated separately)**

12. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

13. **Executive Agenda (Confidential Items and Reports) – Thursday 1 June 2017**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.  
(Circulated separately)**

14. **Confidential Minutes**

To confirm the minutes of the meetings held on 7 March 2017 **(Pages 1 to 3)**  
**(Not for Publication)**

Agenda published Monday 22 May 2016

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For enquiries about specific reports, please contact the officers named in the reports

You can e-mail the members of the Committee at [f&a@warwickdc.gov.uk](mailto:f&a@warwickdc.gov.uk)

Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.

The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.