

Employment Committee

Wednesday 17 September 2014

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 17 September 2014 at **4.30** pm.

Membership:

	Councillor Mrs Bunker (Chairman)	
Councillor Mrs Bromley		Councillor Kirton
Councillor Coker		Councillor Mrs Knight
Councillor Copping		Councillor Mobbs
Councillor Doody		Councillor Wilkinson
Councillor Hammon		Councillor Wreford-Bush

Agenda

1. **Emergency Procedure**

At the commencement of the meeting the emergency procedure for the Town Hall will be announced.

2. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*3. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

***4. Minutes**

To confirm the minutes of the meeting held on 18 June 2014.

(Item 4/Page 1)

***5. Members/Trades Unions Joint Consultation and Safety Panel Minutes**

To note the minutes of the meeting held on 4 December 2013

(Item 5/Page 1)

***6. Corporate Health & Safety Annual Report 2013-2014**

To receive a report from the Health & Safety Adviser.

(Item 6/Page 1)

***7. Revision to the Council's Service Area Structure**

To receive a report from the Deputy Chief Executive (AJ).

(Item 7/Page 1)

***8. Ranger Service**

To receive a report from Contract Services.

(To Follow)

***9. Employee Code of Conduct**

To receive a report from Human Resources.

(Item 9/Page 1)

***10. People Strategy Update for CMT/SMT/Employment Committee**

To receive a report from the Interim HR Manager.

(Item 10/Page 1)

***11. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
12 & 13	1	Information relating to an Individual
12 & 13	2	Information which is likely to reveal the identity of an individual

***12. Minutes**

To confirm the confidential minutes of the meeting held on 18 June 2014.

**(Item 12/Page 1)
(Not for Publication)**

***13. Fraud Investigation Service**

To receive a report from the Benefits & Fraud Manager. **(Item 13/Page 1)**
(Not for Publication)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by Council).

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Enquiries about specific reports: Please contact the officers named in the reports.

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 353362 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING BY TELEPHONING (01926) 353362