INTERNAL AUDIT PROGRESS 2017/18: QUARTER 4

ANALYSIS OF PERFORMANCE

Time Spent: Audit Plan – Planned Vs Actual

ACTIVITY	ANNUAL ALLOCATION (DAYS)	PROFILE ALLOCATION (DAYS)	ACTUAL TO DATE (DAYS)	VARIATION (DAYS)
Planned Audit Work	278.0	278.0	277.9	+0.1
Other Time				
Sundry audit advice	25.0	25.0	20.4	+4.6
Special investigations (e.g. Fraud/Irregularities)	20.0	20.0	0.0	+20.0
Corporate and departmental Initiatives	35.0	35.0	36.7	-1.7
Non-chargeable activities	112.0	112.0	120.7	-8.7
Leave and other absences	102.0	102.0	115.1	-13.1
Total Other Time	294.0	294.0	292.9	+1.1
Total Time	572.0	572.0	570.8	+1.2

Time spent: Assignments Completed – Planned Vs Actual

AUDIT ASSIGNMENT	PLAN (DAYS)	TIME TAKEN (DAYS)	UNDER (+) / OVER (-)
Emergency Planning & Business Continuity Management	8.0	6.5	+1.5
Sustainability & Climate Change	8.0	5.5	+2.5
Collection of Council Tax	10.0	10.2	-0.2
Business Applications: PARIS Income Management System	Contracted Out		
Cyber Security	Contracted Out		
Information Governance	Contracted Out		
Remote Access	Contracted Out		
Communications: Social Media	8.0	6.9	+1.1
Committee Services	10.0	9.9	+0.1
Economic Development	13.0	13.8	-0.8
Development Management	14.0	13.8	+0.2
Local Land Charges	8.0	7.4	+0.6
Banking Arrangements	Contracted Out		
Procurement Cards	7.0	9.0	-2.0

AUDIT ASSIGNMENT	PLAN (DAYS)	TIME TAKEN (DAYS)	UNDER (+) / OVER (-)
Flood Risk Management	10.0	8.9	+1.1
Environmental Protection Functions	10.0	8.9	+1.1
Housing-related Support Services	Contracted Out		
Corporate Properties Repair and Maintenance	15.0	13.1	+1.9
Building Cleaning Services	Contracted Out		
Consultancy Review: Mini-audit of Council's Arrangements for Assigning Securities to Contracts	5.0	5.0	0.0

Explanation for variances greater than 2 days (unless within 20%):

Sustainability and Climate Change: Well-managed function and well-organised auditee enabled assignment to run efficiently generating a saving in audit time.

Completion of Audit Plan: Target Vs Actual

NO. OF AUDITS PER AUDIT PLAN	PROFILED TARGET COMPLETION		ACTUAL NO. COMPLETED TO DATE		VARIATION	
	NO.	%	NO.	%	NO.	%
38	38	100.0	38	100.0	0	0.0