

Employment Committee

Tuesday 27 October 2009

Monday 19 October 2009

A special meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa, on Tuesday 27 October 2009 at 4.30pm.

Membership:

	Councillor Coker (Chairman)	
Councillor Mrs Bunker		Councillor Mrs Goode
Councillor Caborn		Councillor Hammon
Councillor Crowther		Councillor Kirton
Councillor Michael Doody		Councillor Mrs Knight
Councillor Gifford		

Agenda

1. **Emergency Procedure**

The emergency procedure for the Town Hall will be displayed on screen for information.

2. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*3. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

(Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting).**

*4. **Minutes**

To confirm the minutes of the meeting held on 15 September 2009 and 7 October 2009. **(Page 1) (Enclosure)**

***5. Warwick District Council Corporate Complaints Process**

To consider a report from the Chief Executive's Office. **(Page 6) (Enclosure)**

***6. Flexible Retirement Policy**

To consider a report from the Chief Executive's Office. **(Page 36) (Enclosure)**

***7. ICT – ISP 2009 REPORT**

To consider a report from the Customer Information Service. **(Page 44) (Enclosure)**

***8. Appraisal Monitoring Update**

To consider a report from the Chief Executive's Office. **(Page 47) (Enclosure)**

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council)

**General Enquiries: Please contact Warwick District Council, Riverside House,
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**Details of all the Council's committees, councillors and agenda papers are available
via our website www.warwickdc.gov.uk.**

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456005 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST,
PRIOR TO THE MEETING.**