



## **FORWARD PLAN**

### **Forward Plan June 2016 to August 2016**

**COUNCILLOR ANDREW MOBBS**  
**LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(803)**

## Section 1 – The Forward Plan April 2016 to July 2016

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
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### 2 June 2016

Strategic Opportunity Proposal (Ref 712)	To update Members on the current position. It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)		Executive <del>03/09/15</del> <del>30/09/15</del> <del>02/12/2015</del> 6/4/2016 2/6/2016	24/5/2016	Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting, Cross & Gallagher	The Local Plan proposals have been subject to a number of public consultations and planning applications involved have also been subject to public consultation. The proposal has been the subject of discussion privately and confidentially with a number of agencies but especially with the County Council. Submission version of Local Plan; Planning Application (W/14/1076); Planning Application (W/14/0967); Report
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Land at Sabin Drive Weston-Under-Wetherly. <b>It is anticipated that an appendix to this report will be confidential because of the relating to the financial or business affairs of any particular person (including the authority holding that information)</b> (Ref 786)	To consider the disposal of Council owned land adjacent to Sabin Drive, Weston-Under-Wetherly.		Executive 2/6/2016	24/5/2016		
Sexual Entertainment Premises Policy (Ref 787)	To recommend a revised Sexual Entertainment Premises Policy to Council.		Executive 2/6/2016	24/5/2016	Jayne bailey Cllr Grainger	Public Consultation – internet, letters to stake and licence holders
Hackney Carriage and Private Hire vehicle, Drivers and Operator policies review and consolidation (Ref 788)	To recommend revised policies for Hackney Carriage and Private Hire vehicle, drivers and operators.		Executive 2/6/2016	24/5/2016	Marianne Rolfe Cllr Grainger	Executive 3 <sup>rd</sup> September 2014
Fit for the Future Change Programme (Ref 793)	The report covers a number of areas: - Approval of the Council's Service Area Plans for 2016/17; - An updating of the Council's Fit For the Future Change Programme which has been developed to address the significant reduction in funding from central government;		Executive 2/6/2016	24/5/2016	Andrew Jones Cllr Coker Cllr Mobbs	

	<ul style="list-style-type: none"> <li>- Progress against the Sustainable Community Strategy's priorities;</li> <li>- The opportunity provided by central government for more certainty around funding for the next four years; and</li> <li>- An invitation to the Local Government Association to oversee a Corporate Peer Challenge of the Council's performance and planning thereby considering whether the Council is in a position to deliver its aspirations.</li> </ul>					
Fit for the Future 2015/16 Performance (Ref 794)	The report provides information on the performance of the Council's seven Service Areas over the previous financial year.		Executive 2/6/2016	24/5/2016	Andrew Jones Cllr Coker Cllr Mobbs	
Proposed Relocation of Kenilworth Wardens (Community Sports Club) to Castle Farm (Ref 795)	This report recommends Executive approval for the relocation of Kenilworth Wardens from its current base at Thickthorn to Castle Farm.		Executive 2/6/2016	24/5/2016	Andrew Jones Cllr Cross Cllr Mrs Gallagher	
Funding of repairs to Leamington multi-storey car parks (Ref 796)	To propose how the identified repairs to St. Peters and the temporary repairs to Covent Garden car parks are funded		Executive 2/6/2016	24/5/2016	Gary Charlton Cllr. Shilton	
WDC support for tourism (Ref 797)	To propose how WDC should support this element of the Prosperity strand of the Sustainable Community Strategy		Executive 2/6/2016	24/5/2016	David Butler Cllr. Cross	
HS2 Planning Applications (Ref 782)	Consideration of the process for handling planning applications related to HS2.		Executive 2/6/2016	24/5/2016	Gary Fisher  Cllr Cross	

Local Plan Budget (Ref 802)	To seek agreement to draw down additional money from the Planning Appeals Reserve to support the Local Plan Examination		Executive 2/6/2016	24/5/2016	Gary Fisher  Cllr Cross	
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## 29 June 2016

Final Accounts (Ref 762)	To report on the Council's outturn position for both revenue and capital		Executive 29/9/2016	21/6/2016	Jenny Clayton Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 761)	Consider applications for Rural and Urban Initiative Grants		Executive 29/6/2016	21/6/2016	Jon Dawson Cllr Whiting	
New Rent Arrears Policy (Ref 748)	To seek approval of new rent arrears policy for WDC Council Tenants		Executive <del>6/4/2016</del> Executive <del>02/06/16</del> Reason 1 Reason 1 29/6/2016	21/6/2016	Jacky Oughton  Cllr Phillips	
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company		Executive <del>9/3/2016</del> <del>2/6/2016</del> Reason 2 Reason 1 29/6/2016	21/6/2016	Andy Thompson Cllr Phillips	
Improved Fire Alarm Systems – Sheltered Housing (Ref 784)	To request approval to further upgrade fire alarm systems in sheltered housing		Executive <del>2/6/2016</del> Reason 1 29/6/2016	21/6/2016	Jacky Oughton Cllr Phillips	

Exercise of delegated powers: electrical Maintenance Contract (Ref 785)	<del>To request an exemption to the Code of Procurement</del> To advise Executive of the use of delegated powers to authorise an exemption to the Code of Procurement Practice		Executive 29/6/2016	21/6/2016	Matt Jones Cllr Phillips	
WDC Enforcement Policy appendix: Regulatory Section of Health and Community Protection (Ref 789)	To recommend to Council WDC Enforcement Policy appendix: Regulatory Section of Health and Community Protection		Executive 29/6/2016	21/6/2016	Marianne Rolfe Cllr Grainger	
Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings.		Executive 5/11/2014 <del>03/09/15</del> 2/6/2016 (Moved Reason 6) 29/6/2016	21/6/2016	Bill Hunt Cllrs Mobbs, Cross, Shilton, Gallagher, Whiting	
Proposed Acorn Close housing development scheme (Ref 798)	A consider a project to develop new council homes in Stoneleigh		Executive 29/6/2016	21/6/2016	Andy Thompson Cllr. Phillips	

## 27 July 2016

Rural Urban Community Initiative Scheme applications (Ref 763)	Consider applications for Rural and Urban Initiative Grants		Executive 27/7/2016	19/7/2016	Jon Dawson Cllr Whiting	
Budget Review Quarter 1 to include financial projections (Ref 764)	To Report on the latest financial prospects for the current and future 5 years		Executive 27/7/2016	19/7/2016	Andy Crump Cllr Whiting	

Investment in Leisure Centres (745)	To seek approval to commence enabling works for leisure centre investment at St Nicholas Park and Newbold Comyn Leisure Centres	Nov 4 <sup>th</sup> 2015	Executive 27/7/2016	19/7/2016	Rose Winship Cllr Mrs Gallagher	Consultation with users in Jan/Feb 2016, with clubs and national governing bodies of sport, and with the wider community through the Planning process and dialogue Various reports from June 2014 onwards.
Car Parking strategy (790)	To consider the future off-street car parking needs of Leamington, Warwick and Kenilworth and how these should be addressed		Executive <del>2/6/16</del> Reason 3 27/7/2016	19/7/2016	Rob Hoof  Cllr. Shilton	

There is no planned meeting of the Executive during August 2016.

## Section 2 Key decisions which are anticipated to be considered by the Council between September 2016 and March 2017

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>1 &amp; 28 September 2016</b>						
Annual Benefit Fraud Report (Ref 765)			Executive 1/9/2016	31/8/2016	Andrea Wyatt Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 766)	Consider applications for Rural and Urban Initiative Grants		Executive 28/9/2016	20/9/2016	Jon Dawson Cllr Whiting	
Fees and Charges (Ref 770)	To propose the level of fees and Charges to be levied from 2nd January 2016		Executive 28/9/2016	20/9/2016	Andy Crump Cllr Whiting	

## 2 & 30 November 2016

Rural Urban Community Initiative Scheme applications (Ref 779)	Consider applications for Rural and Urban Initiative Grants		Executive 2/11/2016	25/10/2016	Jon Dawson Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 778)	Consider applications for Rural and Urban Initiative Grants		Executive 30/11/2016	22/11/2016	Jon Dawson Cllr Whiting	
HRA Budgets 2016/17 (Ref 780)	To Consider the following year revenue budgets for the HRA.		Executive 30/11/2016	22/11/2016	Mike Snow Peter Phillips	



**5 January 2017** – No scheduled reports at this time.

**8 February 2017**

Appointment of leisure management operator  (It is anticipated that part of this report will be confidential)  (Ref 771)			Executive <del>30/11/2016</del> Reason 4 8/2/2017	31/1/2017	Rose Winship  Cllr Gallagher	Executive Nov 2015  Council and Executive 13/1/2016  Full OJEU procurement
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**8 March 2017** – No scheduled reports at this time.

**Section 3 Key decisions which are anticipated to be considered by the Council but the date for which is to be confirmed**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>History of Committee Dates &amp; Reason code for deferment</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>Expansion on Reasons for Deferment</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>	<b>Request for attendance by Committee</b>
Council Housing Asset Management Policy (Ref 774)	To request approval of the 'Council Housing Asset Management Policy – Disposal of Property'	Executive 6/4/2016 Reasons: 2, 4, 5	Andy Thompson Cllr Phillips	Awaiting outcome of Housing & Planning Bill which may influence the design and implementation of property disposals		
Private sector housing grants policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		Abigail Hay Cllr Phillips	This will come forward in due course once the Future of Housing Adaptations Service has been determined		TBC
Housing Revenue Account Business Plan (Ref 775)	To propose revisions to the Housing Revenue Account Business Plan		Andy Thompson Cllr Phillips	This will come forward when the Housing & Planning Bill, and associated regulations, have been approved by Parliament		
Aids and Adaptations Services (Ref 776)	To propose a new approach to providing aids and adaptations services for the residents of Warwick District		Abigail Hay Cllr Phillips	This will come forward when the option for a Warwickshire-wide service is sufficiently well developed to warrant consideration.		
Housing Related Support Services (Ref 777)	To propose new Housing Related Support services for tenants of the Council		Jacky Oughton Cllr Phillips			

Street Trading Policy Review	To consider a draft Street Trading Policy for consultation.		Kathleen Rose Cllr Grainger		Public Consultation - internet, letters to stake and licence holders	
Review of Members Allowances (Ref 799)	To approve the remit for a review of the Council's Members Allowances Scheme		Graham Leach Cllr Mobbs			
Minor Amendments to the Constitution (Ref 800)	To recommend to Council some minor amendments to the Council's Constitution		Graham Leach Cllr Mobbs			
HQ Relocation Project – outcome of phase 1 work (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works		Bill Hunt  Cllrs. Mobbs, Whiting, Cross, Shilton			

<b>Section 4 – Items which are anticipated to be considered by the Executive but are NOT key decisions</b>						
<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 29/6/2016		Richard Barr Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 28/9/2016		Richard Barr Cllr Whiting	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

**Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning (01926) 456114**