

Civic & Committee Services
Andrew Jones – Deputy Chief Executive & Monitoring Officer

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3 August 2011

Dear Mr Hathaway,

STANDARDS COMMITTEE HEARING – COUNCILLOR DHILLON

Thank you for attending the pre hearing meeting this morning.

I have consulted with the Chairman of Standards Committee and regrettably, I misread the information I held and he is away from late August until late September. However, he is of the opinion that the hearing should progress without him to enable this matter to be closed.

I have discussed the points raised during the pre hearing meeting this morning and the Chairman has agreed to the following arrangements:

- The Hearing will take place on 7 September 2011 starting at 10.00am;
- This date will not be changed unless there are exceptional circumstances;
- The meeting will be held in the public domain (excluding the deliberation by the Sub-Committee);
- The meeting will be recorded both audio and visual (excluding the deliberation by the Sub-Committee);
- Councillor Dhillon does not intend to contest the factual content of the report;
- Yourself and Mr Keith-Lucas will make representations to the Sub-Committee on the content of the report but there will be no contest of fact and accordingly no witnesses called with regard to factual matters;
- Yourself to provide a resume of the main points of the submissions to be made in relation to breach on behalf of Councillor Dhillon and any cases relied on.
- Councillor Dhillon along with up to two character witnesses will be permitted to make submissions to the Sub-Committee prior to any sanctions being deliberated if a breach of the code is found; Further character evidence may be submitted in writing;

- The agenda for the meeting will be published no later than Tuesday 30 August, however, we will aim to publish this earlier to enable the Sub Committee more time to read the reports;
- The Sub-Committee would expect a resume of the main points that you will be submitting and which matters they refer to along with cases referred to and the details of the two character witnesses for inclusion within the agenda by no later than 26 August 2011;
- The Sub-Committee are content that forms A-E are not submitted but in the absence of these they would emphasises the importance of the resume; and
- The character witnesses will be welcome to sit in on the hearing excluding the deliberations by the Sub-Committee.

Based on the above I have produced the running order for the hearing a copy of which is attached and will be included in the agenda.

Yours sincerely

Graham Leach
Senior Committee Services Officer &
Deputy monitoring Officer