

	AGENDA ITEM NO.
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Report Cover Sheet

Name of Meeting:	Environment and Economic Policy Committee
Date of Meeting:	19 March 2008
Report Title:	End of Term Report
Summary of report:	To comply with the requirements of Article 6 of the Council's Constitution
For Further Information Please Contact (report author):	Lucy Elrick, Committee Services Officer, (01926) 456005 or committee@warwickdc.gov.uk
Business Unit	Members' Services
Would the recommended decision be contrary to the Policy Framework:	No
Would the recommended decision be contrary to the Budgetary framework:	No
Wards of the District directly affected by this decision:	None
Key Decision?	No
Included within the Forward Plan?	No
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No
Background Papers:	Warwick District Council Constitution Environment & Economic Policy Committee agendas and minutes for the meetings on: 13 June 2007, 18 July 2007, 5 September 2007, 17 October 2007, 5 December 2007 and 6 February 2008

Consultation Undertaken

Below is a table of the Council's regular consultees. However not all have to be consulted on every matter and if there was no obligation to consult with a specific consultee they will be marked as n/a.

Consultees	Yes/ No	Who
Other Committees	n/a	
Ward Councillors	n/a	
Portfolio Holders	Yes	Michael Kinson and John Hammon
Other Councillors	n/a	
Warwick District Council recognised Trades	n/a	

Unions		
Other Warwick District Council Service Areas	n/a	
Project partners	n/a	
Parish/Town Council	n/a	
Highways Authority	n/a	
Residents	n/a	
Citizens Panel	n/a	
Other consultees	n/a	
Officer Approval		
With regard to officer approval all reports must be approved by the report authors relevant director, Finance Services and Legal Services.		
Officer Approval	Date	Name
Relevant Director(s)	06.03.08	Chris Elliott
Chief Executive		
CMT		
Section 151 Officer		
Legal	06.03.08	Simon Best
Finance	06.03.08	Marcus Miskinis
Final Decision?	No	
Suggested next steps (if not final decision please set out below)		
The workplan will be reviewed at each meeting of this Committee.		

1. RECOMMENDATION

- 1.1 The Committee recommends to Council that “the list of matters considered by this Committee during the municipal year, as detailed in Appendix 1, be noted”;
- 1.2 The Committee makes any recommendations it feels are appropriate to Council on the way Scrutiny work is undertaken at this authority and how it could be improved.

2. REASONS FOR THE RECOMMENDATION

- 2.1 Under Article 6 of the Council’s constitution the Overview & Scrutiny Committees and Policy Committees they are required to provide an end of term report to the Council on the work they have undertaken during the year, to make recommendations on future work programmes and to amend working methods if appropriate.
- 2.2 The matters considered during the year are attached as Appendix 1 to the report. This will be updated again to include matters considered at this meeting before it is submitted to Council.
- 2.3 The work programme for the next municipal year would be the work programme considered and amended as part of the work programme item earlier on the Committees agenda.
- 2.4 If the Committee structure is changed by the Executive on 25 March 2008, and this Committee no longer exists in its current form, then the outstanding items will be fed into the new Overview and Scrutiny Committees’ work plan.

3. ALTERNATIVE OPTIONS CONSIDERED

- 3.1 No alternatives can be considered as the Committee are obliged to comply with the requirements of Article 6 of the Council’s Constitution.

4. BUDGETARY FRAMEWORK

- 4.1 The recommendations of the report do not affect the Council’s budgetary framework.

5. POLICY FRAMEWORK

- 5.1 The recommendations are made to ensure compliance by the Committee with the Council’s adopted Constitution.