

**INTERNAL AUDIT PROGRESS 2017/18: QUARTER 1****ANALYSIS OF PERFORMANCE****Time Spent: Audit Plan – Planned Vs Actual**

ACTIVITY	ANNUAL ALLOCATION (DAYS)	PROFILE ALLOCATION (DAYS)	ACTUAL TO DATE (DAYS)	VARIATION (DAYS)
<u>Planned Audit Work</u>	278.0	69.5	52.8	+16.7
<u>Other Time</u>				
Sundry audit advice	25.0	6.2	5.7	+0.5
Special investigations (e.g. Fraud/Irregularities)	20.0	5.0	0.0	+5.0
Corporate and departmental Initiatives	35.0	8.8	14.7	-5.9
Non-chargeable activities	112.0	28.0	38.7	-10.7
Leave and other absences	102.0	25.5	31.0	-5.5
<i>Total Other Time</i>	305.0	73.5	90.1	-16.6
<i>Total Time</i>	572.0	143.0	142.9	+0.1

**Time spent: Assignments Completed – Planned Vs Actual**

AUDIT ASSIGNMENT	PLAN (DAYS)	TIME TAKEN (DAYS)	UNDER (+) / OVER (-)
Administration of Housing Benefit & Council Tax Reduction	10.0	11.7	-1.7
Corporate Training	6.0	6.9	-0.9
Lone Worker Arrangements	10.0	13.8	-3.8

**Explanation for variances greater than 2 days (unless within 20%):**

Lone Worker Arrangements: Comprehensive survey undertaken + several areas of concern identified.

**Completion of Audit Plan: Target Vs Actual**

NO. OF AUDITS PER AUDIT PLAN	PROFILED TARGET COMPLETION		ACTUAL NO. COMPLETED TO DATE		VARIATION	
	NO.	%	NO.	%	NO.	%
38	4	10.0	3	7.9	-1	-25.0