



Protocol for appointment of Parish & Town Council Representatives to the Audit & Standards Committees of Warwick District Council

Warwick District Council values the collaborative working with Parish and Town Councils and feel it is important that they have a voice when considering matters relating to the Code of Conduct for councillors and the associated processes.

To that end the Council seeks to co-opt two representatives from Parish/Town Councils to their respective Audit & Standards Committee. This document sets out the process for that appointment.

The appointment would be up to the next all out elections for the District Council and/or when the co-optee ceased to be a Councillor, decide to step down from the role on the Committee, or the District Council decides to remove them (for example in the instance where they have breached the Code of Conduct).

- 1 Following the all out elections of the District Council, or if a vacancy occurs to the role of co-opted member to the Audit & Standards Committee, the Monitoring Officer will write to all Parish & Town Councils in the District seeking nominations within a reasonable time period.
- 2 Those nominated will be asked to provide a brief, no more than two paragraphs, summary of why they should be appointed.
- 3 All Parish and Town Councils will then be provided the details of those nominated and provided an indicative vote, for up to the maximum number of vacancies on the Committee.
- 4 The outcome of the indicative vote from the Parish & Town Councils and nominations will be presented to the Audit & Standards Committee for them to determine who should be co-opted to the Committee.

NB: those Co-opted members of the Committee will automatically be nominated for the role subject to (a) them continuing to be a Councillor and (b) them wanting to continue within the role.

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