

Finance and Audit Scrutiny Committee WORK PROGRAMME 2018/19

8 January 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Scrutiny of Service Area Performance – Chief Executives	Scrutiny	Written report followed by Q&A	Chris Elliott / Cllr Mobbs		
Scrutiny of work at the Royal Pump Rooms	Scrutiny	Written report followed by Q&A	Rob Hoof / Cllr Grainger		

5 February 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Scrutiny of Service Area Performance – Business	Scrutiny	Written report followed by Q&A	Dave Barber / Cllrs Butler		
Local Plan Infrastructure Delivery Plan	Scrutiny	Written report followed by Q&A	David Butler / Cllr Rhead		Six monthly update

5 March 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Quarter 3 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly

Appendix 1

Internal Audit Strategic Plan (2019/20 to 2021/22)	Audit	Written report followed by Q&A	Richard Barr		
Annual Governance Statement Quarter 3 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Scrutiny of Service Area Performance – Culture	Scrutiny	Written report followed by Q&A	Rose Winship / Cllr Coker		

2 April 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Procurement Strategy Annual Review	Scrutiny	Written report followed by Q&A	Mike Snow / Becky Reading		Annually

30 April 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Scrutiny of Service Area Performance – Health & Community Protection	Scrutiny	Written report followed by Q&A	Marianne Rolfe / Cllr Thompson		

First meeting of the new Municipal year in 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Annual Report	Audit	Written report followed by Q&A	Richard Barr		Annually

Appendix 1

Internal Audit Quarter 4 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Annual Governance Statement	Audit	Written report followed by Q&A	Richard Barr		
Annual Governance Statement Quarter 4 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly

Service area review rota
Finance
Housing
Neighbourhood Services
Development
Chief Executives
Cultural Services
Health & Community Protection