

# Employment Committee

Wednesday 13 June 2018

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A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 13 June 2018 at **6.00pm**.

Membership:

Councillor Barrott	Councillor Gallagher
Councillor Mrs Bunker	Councillor Mobbs
Councillor Day	Councillor Noone
Councillor Doody	Councillor Parkins
Councillor Mrs Evetts	Liberal Democrat Vacancy
Councillor Mrs Falp	

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

### 2. Appointment of Chair

To appoint the Chair of the Committee for the ensuing municipal year.

### 3. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.



If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

4. **Minutes**

To confirm the minutes of the meeting held on 21 March 2018.

**(Pages 1 – 15)**

5. **Minutes - Members/Trades Unions Joint Consultation & Safety Panel**

To approve the minutes of the meeting held on 7 March 2018.

**(Pages 1 - 3)**

6. **Site Delivery Officer – Permanent Post**

To consider a report from Development Services.

**(Pages 1 – 4)**

7. **Administration Officer Visiting Team**

To consider a report from Finance.

**(Pages 1 - 4)**

8. **Staffing Proposals for the Rough Sleepers Initiative 2018-2020**

To consider a report from Housing Services.

**(Pages 1 - 8)**

9. **Disciplinary Procedure for Statutory Officers**

To consider a report from the Democratic Services Manager & Deputy Monitoring Officer.

**(Pages 1 - 15)**

10. **People Strategy Update**

To consider a report from Human Resources.

**(Pages 1 - 31)**

11. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
12	1	Information relating to an Individual
12	2	Information which is likely to reveal the identity of an individual

12. **Cultural Services Admin Support Officer**

To consider a report from Cultural Resources.

**(Pages 1 - 5)  
(Not for Publication)**

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114

E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at  
[employmentcommittee@warwickdc.gov.uk](mailto:employmentcommittee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.**