

# Finance and Audit Scrutiny Committee

Thursday 30 May 2013

---

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Thursday 30 May 2013 at **6.30pm** or at the conclusion of a joint meeting of the Overview & Scrutiny Committee and Finance & Audit Scrutiny Committee, whichever is the latter.

Membership:

Councillor Barrott	Councillor Rhead
Councillor Mrs Bromley	Councillor Mrs Sawdon
Councillor Dagg	Councillor Mrs Syson
Councillor MacKay	Councillor Ms Weed
Councillor Mrs Mellor	Councillor Williams
Councillor Pittarello	

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### Part A – General Items

\*1. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

\*2. **Appointment of Chair**

To appoint the Chair of the Committee for the ensuing municipal year.

\*3. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must

be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

**\*4. Minutes**

To confirm the minutes of the meeting held on 8 May 2013

**(Item 4/Page 1)**

**Part B – Audit Items**

**\*5. Annual Governance Statement 2012/13**

To receive a report from Finance

**(Item 5/Page 1)**

**\*6. Internal Audit Annual Report 2012/13**

To receive a report from Finance

**(Item 6/Page 1)**

**\*7. Review of Effectiveness of Internal Audit 2012/13**

To receive a report from Finance

**(Item 7/Page 1)**

**\*8. CIPFA Statement on the Role of the Head of Internal Audit in Public Service Organisations**

To receive a report from Finance

**(Item 8/Page 1)**

**Part C – Scrutiny Items**

**\*9. Forward Plan**

To consider a report from Civic & Committee Services

**(Item 9/Page 1)**

**\*10. Review of the Work Programme**

To consider a report from Civic & Committee Services

**(Item 10/Page 1)**

**(\*Denotes those items upon which decisions will be made under delegated powers, as previously granted by Council)**

**General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

**Telephone: 01926 412656**

**Facsimile: 01926 456121**

**E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)**

**Enquiries about specific reports: Please contact the officers named in the reports.**

**You can e-mail the members of the this Committee at**

**[F&Ascrutinycommittee@warwickdc.gov.uk](mailto:F&Ascrutinycommittee@warwickdc.gov.uk)**

**Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**Please note that the majority of meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING, BY TELEPHONING (01926) 412656**