

Members/Trades Unions Joint Consultation & Safety Panel

Tuesday 8 January 2008

Friday 28 December 2008

A meeting of the above Panel will be held in **Riverside House**, Royal Leamington Spa, on Tuesday 8 January 2008 at **4.30 p.m.**

Panel Membership:

Employers representatives

Councillor Kirton (Chair)
Councillor Barrott
Councillor Copping
Councillor Scarrott

Trades Unions representatives

Mr A E Foster (Chair)
Mr A Crump
Mrs J Webb
1 other UNISON representative

Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for Riverside House.

Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

*1. **Substitutes**

To receive the name of any Member of the Panel who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Member of the Panel for whom they are acting.

2. Declarations of Interest

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

***3. Minutes & Matters Arising**

To confirm the minutes of the meeting held on 3 October 2007 and to discuss any matters arising from them.

(Page 1) (Enclosure)

PART 1
HEALTH & SAFETY MATTERS

***4. Accident Report**

To consider a report from the Health and Safety Adviser.

(Page 5) (Enclosure)

PART 2
JOINT CONSULTATIVE MATTERS

***5. Review of Building on Excellence Redeployment Process**

To consider a report from the Acting Strategic Director for Customer Information and Advice.

(Page 10) (Enclosure)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council)

General Enquiries: Please contact Members' Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

**Telephone: 01926 456005
Switchboard: 01926 450000
Facsimile: 01926 456121**

E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committee

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456005 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.