

# Employment Committee

Wednesday 20 March 2019

---

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 20 March 2019 at 6.00pm.

## Membership:

Councillor Mrs Bunker (Chairman)	
Councillor Barrott	Councillor Mobbs
Councillor Day	Councillor Noone
Councillor Doody	Councillor Parkins
Councillor Mrs Evetts	Councillor Phillips
Councillor Mrs Falp	Liberal Democrat Vacancy

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

### 2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

3. **Minutes**  
To confirm the minutes of the meeting held on 5 December 2018.  
**(Pages 1 – 4)**
4. **Minutes - Members/Trades Unions Joint Consultation & Safety Panel**  
  
To note the minutes of the meetings held on 28 November 2018 and 6 March 2019.  
**(Pages 1 – 7)**
5. **Project Accountant**  
  
To consider a report from Finance.  
**(Pages 1 - 5)**
6. **Project Manager – Financial Systems**  
  
To consider a report from Finance.  
**(Pages 1 – 4)**
7. **Changes to Arts Section**  
  
To consider a report from Cultural Services.  
**(Pages 1 – 7)**
8. **New and Extended Posts in Development Services**  
  
To consider a report from Development Services.  
**(Pages 1 – 5)**
9. **Health and Community Protection Service Area Confirmation of Posts**  
  
To consider a report from Health & Community Protection.  
**(Pages 1 – 6)**
10. **Addition of Performance Management Officer post to Council's staffing establishment**  
  
To consider a report from the Deputy Chief Executive & Monitoring Officer.  
**(Pages 1 – 5)**
11. **Pay Policy Statement & Gender Pay Gap Reporting**  
  
To consider a report from Human Resources.  
**(Pages 1 - 24)**

Published Monday 11 March 2019

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114

E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at  
[employmentcommittee@warwickdc.gov.uk](mailto:employmentcommittee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.**