

 Warwick District Council 26 June 2019		Agenda Item No. 10(3)
Title	Appointments to Outside Bodies & Champions	
For further information about this report please contact	Graham Leach, Democratic Services Manager & Deputy Monitoring Officer, 01926 456114 or graham.leach@warwickdc.gov.uk	
Wards of the District directly affected	None	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	Overview & Scrutiny Committee 2 April 2019 and 27 November 2018 Council 9 May 2018	
Background Papers	None	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality Impact Assessment Undertaken	No, not applicable

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	27.02.2019	Andrew Jones
Head of Service		
CMT	27.02.2019	Andrew Jones
Section 151 Officer		
Monitoring Officer	27.02.2019	Andrew Jones
Finance		
Portfolio Holder(s)		
Consultation & Community Engagement		
The Deputy Chief Executive and Monitoring Officer liaises with Group Leaders.		
Final Decision?	Yes	
Suggested next steps (if not final decision please set out below)		

1. **Summary**

- 1.1 The report brings forward for approval the appointments made annually by Council.
- 1.2 This report also details the Council's Champion appointments for information purposes.

2. **Recommendation**

- 2.1 The Council notes the Executive appointments, as set out at Appendix 1, to outside bodies.
- 2.2 That Council approves the Appointments to outside bodies, as set out at Appendix 2 and that these are not made on a basis of political proportionality for the reasons set out in the report.
- 2.3 That Council notes that the Council will cease to be a member of the National Association of Councillors in December and as a result approves this Outside Appointment has been excluded from the calculations for political proportionality and agrees not to appoint to this role.
- 2.4 That Council notes the Council's Champion appointments, as set out at Appendix 3.
- 2.5 That the title "Children's Champions" be forthwith known as "Children's and Adults' Safeguarding Champions".
- 2.6 That a change be made to this Council's Constitution with regard to Outside Bodies:

"Representatives are expected to act corporately and are authorised to advise the respective bodies of the Council's policy position and make requests to the appropriate Portfolio Holder if new Council policy might be appropriate.

Most Outside Bodies operate using their own Boards which determine their terms of reference. Council representatives will be expected to work within the framework of the body upon which they are serving. A report will be submitted to the budget setting meeting of Council in February each year."

3. **Reasons for the Recommendation**

- 3.1 The Council's Constitution, Section 4 – Scheme of Delegation stipulates that:

The Deputy Chief Executive (AJ) & Monitoring Officer shall have authority to:

MO(2) – Subject to consultation with Group Leaders, make appointments to outside bodies in accordance with the political balance already agreed. As a result in the cessation of the Warwick Town Centre Management Group and the Rural Services Network (from early 2019) the number of appointments allocated to each Group will need to be amended. This would result in the current allocation for the Conservative Group being reduced by one (from 10 to 9) and the allocation for the Labour Group being increased by 1 (from 2 to 3)

- 3.2 This delegated power allows the Deputy Chief Executive (AJ) to determine which outside appointments can be discontinued after consulting with Group Leaders.
- 3.3 The appointments by Council are made on a politically proportionate basis. Based on the political composition of the Council from the 21 appointments 5 should be Conservative, 3 Liberal Democrats, 2 Green, and one each from Labour and Whitnash Residents Association. The process for nominations is that the largest group on the Council are requested to make their nominations first, followed by, in turn, the second and third largest. Where there is more than a nomination this should be determined by Council in line with procedure rule 18 for voting on appointments.
- 3.4 This year the Green Group have agreed to the Conservatives having one of their Council outside appoints in return for Councillor Davidson being appointed to the Police & Crime Panel for Warwickshire (which is an Executive appointment).
- 3.5 Over time, the list of the Council's Champions has increased and it was felt that each year a "stock-take" should be done of these, presented to Annual Council. This report lists which Councillors act as Champions so that it is transparent what work is being undertaken by whom.
- 3.6 The change in title from "Children's Champions" to "Children's and Adults' Safeguarding Champions" reflects the widening responsibilities carried out to ensure that protection of children and vulnerable adults.
- 3.7 The addition to the Constitution is recommended to provide a central point of guidance for councillors and outside bodies, to recognise the role of both the Council and the Outside Body.

4. **Policy Framework**

4.1 **Fit for the Future (FFF)**

The Council's FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects.

The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council's FFF Strategy.

FFF Strands		
People	Services	Money
External		
Health, Homes, Communities	Green, Clean, Safe	Infrastructure, Enterprise, Employment
<u>Intended outcomes:</u> Improved health for all Housing needs for all met Impressive cultural and sports activities Cohesive and active	<u>Intended outcomes:</u> Area has well looked after public spaces All communities have access to decent open space Improved air quality	<u>Intended outcomes:</u> Dynamic and diverse local economy Vibrant town centres Improved performance/productivity of local economy

communities	Low levels of crime and ASB	Increased employment and income levels
Impacts of Proposal		
Nil	Nil	Nil
Internal		
Effective Staff	Maintain or Improve Services	Firm Financial Footing over the Longer Term
<u>Intended outcomes:</u> All staff are properly trained All staff have the appropriate tools All staff are engaged, empowered and supported The right people are in the right job with the right skills and right behaviours	<u>Intended outcomes:</u> Focusing on our customers' needs Continuously improve our processes Increase the digital provision of services	<u>Intended outcomes:</u> Better return/use of our assets Full Cost accounting Continued cost management Maximise income earning opportunities Seek best value for money
Impacts of Proposal		
Re-evaluating which outside bodies require councillor participation ensures that time is not wasted.	Nil	Nil

4.2 Supporting Strategies

Each strand of the FFF strategy has a number of supporting Strategies, however this report does not relate to one of them.

4.3 Changes to Existing Policies - There are no changes to existing policies.

4.3 Impact Assessments – There are no new policy changes in respect of Equalities.

5. Budgetary Framework

5.1 The report does not impact on the Budgetary Framework.

5.2 The only outside appointments the Council has made a financial contribution, in terms of subscriptions and grants, during the current financial year are:

- West Midlands Employers £40,689.23
- District Councils Network £838.80
- Association of Retained Council Housing £3478.80
- Shakespeare's England Ltd £75,000
- National Association of Councillors £736

6. Risks

6.1 The main risk associated with the appointments to outside bodies is the need for Members to be mindful of their roles and responsibilities to the Council and the organisation they are appointed to. Therefore, it is considered that Members should be refreshed of this following a review of the guidance.

7. **Alternative Option(s) considered**

7.1 No alternative options have been considered as in this instance, it is unnecessary.

Appendix 1 – Outside Appointments

Executive appointments

(Appointments made by the Executive and therefore not a decision for the Council and not subject to political proportionality rules)

Appointment	Number of places	Councillor 2019/2020
Warwickshire Police & Crime Panel	1	Ian Davison
West Midlands Employers	1	Andrew Day
Coventry and Warwickshire LEP	1	Andrew Day
District Councils' Network (Leader of the Council)	1	Andrew Day
LLP Board	3	Leader to confirm at Council
Safer Warwickshire Partnership Board (Health & Community Protection Portfolio Holder)	1	Judy Falp
South Warwickshire Community Safety Partnership (Health & Community Protection Portfolio Holder)	1	Judy Falp
Warwickshire County Council Health & Wellbeing Board (Health & Community Protection Portfolio Holder)	1	Judy Falp
Association of Retained Council Housing (ARCH) (Housing Portfolio Holder)	1	Jan Matecki
Shakespeare's England (Development Portfolio Holder)	1	Alan Rhead
Total	12	

Warwick District Council appointments to be agreed by Council

The appointments should be made as follows based on political proportionality:

Conservative	Lib Dems	Green	Labour	Whitnash RA
5	3	2	1	1

Appointment	Number of places	Councillor 2019/2020	*Evaluation Criteria
Coventry Airport Consultative Committee	1	Wright	2
Kenilworth Abbey Advisory Committee	1	Cooke	4
Kenilworth Town Centre Partnership	1	R Dickson	4
LGA District Councils' Network	1	Boad	5
South Warwickshire NHS Foundation Trust	1	Calver	5
Warwickshire County Council – Adult Social Care and Health Overview & Scrutiny Committee	1	Redford	5
Warwickshire Waste Management Forum	1	Roberts	2
Birmingham Airport Consultative Committee	1	Illingworth	2
Bid Leamington Board	1	Rhead	2
National Parking Adjudication Service (PATROL)	1	Labour Vacancy	1
South Warwickshire Community Safety Partnership (Non-Executive rep)	1	Heath	2
Chase Meadow Community Centre	1	Bartlett	4
Total	12		

*Evaluation Criteria Key:

Council agreed criteria:

1. A body or partnership to which the Council provides significant financial contribution;
2. An established Council partnership with agreements in place;
3. A body or partnership to which the Council is obliged to appoint a Member;
4. A body or partnership which relates to the management of an asset of the Council; or
5. Appointments made at the discretion of the Council.

Additional Criteria used by the Deputy Chief Executive & Monitoring Officer:

6. Does the body play a significant role in local service delivery;
7. Does the body have significant influence on local or national policy.

Appendix 3 – Champions

Champions	Lead Officer	Number of places	Councillors 2019/2020
<p>Children’s and Adults’ Safeguarding Champions (formerly Children’s Champions) <i>(See the recommendation in respect of a change in name for this appointment.)</i></p> <ul style="list-style-type: none"> Assure themselves that the Council has sound arrangements to protect children and promote their welfare are in place within the District Council and that the Council is promoting and engaging in effective interagency cooperation and collaboration in these fields; Undertake reasonable investigations so as to be able to form a view of the quality of the Council’s child safeguarding activities and work with the officer Children’s Champion to assist the Council and improve the quality and/or effectiveness of those activities whenever appropriate; Act as a “critical friend” to constructively challenge officers and elected members on child safeguarding and welfare issues as appropriate; Promote awareness of child safeguarding and welfare issues and the activities and processes undertaken by this Council amongst elected members. 	Lisa Barker	2	<p>Portfolio Holder, Health & Community Protection – Councillor Falp</p> <p>Chairman of Health Scrutiny Sub-Committee</p>
<p>Heritage Champion <i>(See CAF Constitution for definition)</i></p>	Robert Dawson	1	Chairman of CAF Syson
<p>HS2 Champion</p> <ul style="list-style-type: none"> (To monitor the impact of HS2 on Warwick District and work on mitigation for this; To liaise with appropriate officers and organisations on HS2 matters and support the Portfolio Holder in this detailed area of work) 	Debbie Prince	1	Illingworth
Armed Forces Covenant Champion	Bernie Allen	1	Illingworth
<p>Procurement Champions One from each Group</p>	Mike Snow	5	<p>Leigh-Hunt Gifford Vacancy - Green, Labour & Whitnash Residents Association.</p>

<p>Parish/Town Champion – Role Profile</p> <ul style="list-style-type: none"> • To raise awareness and have regard of issues affecting Local Councils within the District Council; • To respond to invitations from Local Councils to attend meetings of mutual interest; • To be the first point of contact for Local Councils in the event of concerns relating to dealings with the District Council; • To ensure that Local Councils view are taken into account when the District Council undertakes consultation; • To facilitate discussions in relation to the possibility of devolving services to Local Councils; • To encourage joint training events including Councillors from the District Council and Local Councils • To respond to invitations to attend Warwickshire and West Midlands Association of Local Councils (WALC) Area Committees; • To attend other Local Council liaison meetings as appropriate 	Bernie Allen	1	Redford
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